

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.2022

Anupam

RESOLUTION  
NO

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## JAMAL MOHAMED COLLEGE (Autonomous) Tiruchirappalli – 620 020

### Circular

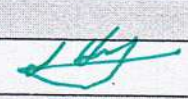
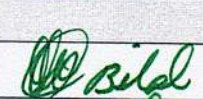
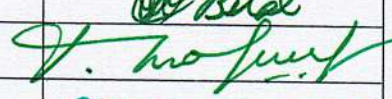
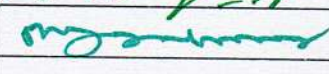
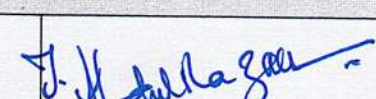
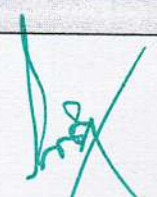
I am pleased to inform that the meeting of the **31<sup>st</sup> Academic Council** of the  
Autonomy Programme will be held at 10.30 am on 17.11.2022 in  
the Commerce Gallery of our College.

Tiruchirappalli-20  
Date: 07.11.2022

  
PRINCIPAL

#### AGENDA

- ✓ To approve the New Course Structures for UG ,PG,M.Phil.& other Programmes.
- ✓ Any other matter on Academic Affairs.

S.No	NAME	Designation	SIGNATURE
<b>CHAIRMAN</b>			
1	Dr.S.Ismail Mohideen	Principal	
<b>MANAGEMENT REPRESENTATIVES</b>			
2	Haji . M.J.Jamal Mohamed Bilal	President	
3	Dr. A.K. Khaja Nazeemudeen	Secretary & Correspondent	
4	Hajee M.J.Jamal Mohamed	Treasurer	
5	Dr.K.Abdus Samad	Assistant Secretary	—
6	Dr.K.N.Abdul Khader Nihal	Member & Hon.Director.	—
<b>CONVENER</b>			
7	Dr.T.Abdul Razak	Coordinator of CDC Associate Professor of Computer Science	
<b>UNIVERSITY REPRESENTATIVES</b>			
8	Dr. V. Rajesh Kannan Director of CCCD Bharathidasan University Tiruchirappalli – 24 94437 93036	Special Invitee	




# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

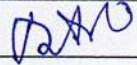

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17-11-2022

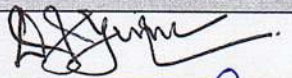
RESOLUTION NO	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
---------------	---------------------------------	---------

S.No	NAME	Designation	SIGNATURE
9	Dr.M.Senthilvelan Professor Department of Non –Linear Dynamics Bharathidasan University Trichy – 24 / 9488294920	University Nominee	
10	Dr.R.Arthur James Professor Department of Marine Science Bharathidasan University Trichy – 24 / 9444498784	University Nominee	
11	Dr.N.Murugeswari Professor, Director i/c & Head Department of Women Studies Bharathidasan University, Khajamalai Campus Trichy – 23 / 9841552799	University Nominee	

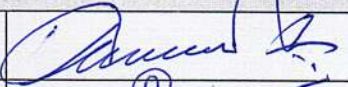
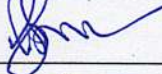
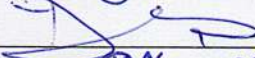

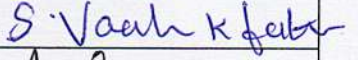
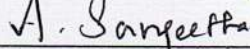
## VICE PRINCIPALS

12	Dr.A.Mohamed Ibraheem	Vice Principal & HOD of English	
13	Dr.M.Mohamed Sihabudeen	Addl. Vice – Principal & HOD of Chemistry	


## Bursar

14	Dr.D.I.Geroge Amalarethnam	Bursar & Director (M.C.A) Coordinator - IQAC	
----	----------------------------	---	---

## DEANS

15	Dr.Shaik Kareemullah	Associate Professor of Hindi & Dean of Arts	
16	Dr.M.Ghouse Basha	HOD of Botany & Dean of Science Co-ordinator N & D	
17	Dr.A.Shajahan	Dean of Research	
18	Dr.A.Mehathab Sherief	Dean of Arts (Women)	
19	Dr.S.Vaaheedha Khatheen	Dean of Science (Women)	
20	Dr.A.Sangeetha	Dean of Research (Women)	

## CONTROLLER OF EXAMINATIONS

21	Dr.A.Syed Zahir Hasan	Controller of Examinations & Head (i/c) of Tamil	
----	-----------------------	---	---

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / क्र. / नं. \_\_\_\_\_

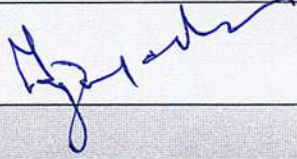
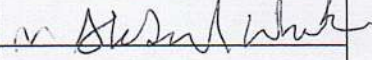



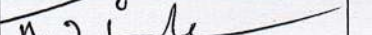



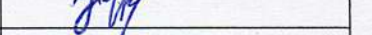





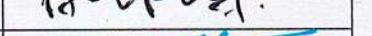






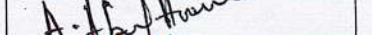
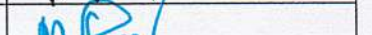

DATE / तारीख 17-11-22

Anupam

RESOLUTION

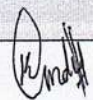
PRESENT MEMBERS AND RESOLUTIONS

REMARKS

S.No	NAME	Designation	SIGNATURE
22	Dr.Syed Ali Padusha	Deputy Controller of Examinations & Associate Professor of Chemistry	
<b>HEADS OF THE DEPARTMENT</b>			
23	Dr.M.Abdul Khader	H.O.D of Arabic	
24	Dr.A.Khaleelur Rahman	HOD of Commerce	
25	Dr. G.Ravi	HOD of Computer Science	
26	Prof. M.Mohamed Siraj	Associate Professor of French	
27	Dr.A.J.Haja Mohideen	HOD of Economics	
28	Dr.A.Akbar Hussain	HOD of History	
29	Dr.R.Jahir Hussain	HOD (i/c) of Mathematics	
30	Dr.M.Jamal Mohamed Jaffar	HOD of Physics	
31	Dr. B.S.Shayin Sha	Director of Physical Education	
32	Dr.I.Joesph Antony Jerald	HOD (i/c) of Zoology	
33	Dr.S.Mohamed Muddassir	Assistant Professor of Urdu	
34	Dr.M.Marimuthu	Coordinator – BBA	
35	Dr.A.Sadiq Bukhari	Coordinator of Biotechnology	
36	Dr.M.Anees Mohamed	Co-ordinator of Fashion Technology	
37	Dr.A.Jafar Ahmed	Coordinator of Hotel Management	
38	Dr.K.Sivakumar	Director of MBA	
39	Dr.J.Sirajudeen	Coordinator of Microbiology	
40	Dr.D.Kumar	Coordinator of Social work	
41	Dr.A.Abul Hussain	Librarian	
42	Mr.M.Shanmugavel	Office Superintendent (SG)	
<b>TEACHERS OF THE COLLEGE REPRESENTATING THE TEACHING STAFF</b>			
43	Dr.A.Nagoor Gani	Associate Professor of Mathematics	
44	Dr.A.S.Haja Hameed	Assistant Professor of Physics	
45	Dr.K.N.Mohamed Fazil	Assistant Professor of Economics	
46	Dr.A.Prasanna	Assistant Professor of Mathematics	
<b>SPECIAL INTIVEES</b>			

Dr. K. MOHAMED UMAR FAROOQ

Member IQAC



# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
------------	---------------------------------	---------

S.No	NAME	Designation	SIGNATURE
50	Dr.M.P.Senthilkumar	Assistant Professor of Hotel Mgt.	17/11/2022
51	Mr.K.Shanmuga Velayatham	Assistant Professor of Visual Communication	17/11/2022
52	Dr.J.Sebastin Raj	Assistant Professor Department of Biotech.	
53	Dr.S.Rajeswari	Assistant Professor of Social Work.	17/11/2022
54	Dr.M.Mohamed Mahroop Raja	Assistant Professor of Microbiology	
55	Dr.B.Padmanaban	Coordinator, Research	17/11/22

**EXPERTS FROM OUTSIDE THE COLLEGE**

56	Dr.Sashidhar Mulugu	Associate Professor Department of Bio Medical Science Bharathidasan University Tiruchirappalli – 24 Mobile : 9994821667	17/11/22
57	Dr.S.Senthilnathan	Associate Professor of Education Technology Director I/c UGC-HRDC Bharathidasan University Tiruchirappalli – 23 Mobile : 9842292244	17/11/2022
58	Mr.M.Mohamed Arief	Asian Sanitation 127 B. WB Road Tiruchirappalli - 8 Mobile : 9443154276	—
59	Dr.G.Gopinath	Managing Director TMCH, 11 <sup>th</sup> Cross, Thillai Nagar Tiruchirappalli – 620018 9842011199	—
60	Mr.Mohamed Kasim Khan (Special Invitee)	Project Manager National Mission on Education through ICT Ministry of Education Government of India Bombay 9003707005	—
61	Dr.M.Mohamed Surputhren	Associate Professor	
62	Dr.A.R.Mohamed Shanavas	Associate Professor	
63	Ms. A. G. Meera	Asst. Professor	
64	Dr. V. Karitha	Asst. Professor	

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

S.No	NAME	Designation	SIGNATURE
<b>STUDENTS REPRESENTATIVES</b>			
1	R.M.SHAHUL HAMEED	II.M.Sc MATHS (AIDED) ROLL NO. 21PA3879	R.M. Shahul
2	MOHAMED RASEEN	II.M.S.c CHEMISTRY (AIDED) ROLL NO. 21PA3810	Mohamed Raseen
3	AGNENO SAVIOVASSOU	II.M.A ECO (AIDED) ROLL NO. 21EA3451	Agnes
4	M.R.MOHAMED ASIF SHAW	II.M.A.ENG (AIDED) ROLL NO. 21PA3519	M.R. Asif Shaw
5	A.FAZULLULLAH	II M.C.A (AIDED) ROLL NO.21PA3660	-
6	B.SAJITH	II MBA B ROLL NO : 21PS13876	B. Sajith

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

**JAMAL MOHAMED COLLEGE (AUTONOMOUS)  
TIRUCHIRAPPALLI – 620 020**

**31<sup>st</sup> ACADEMIC COUNCIL MEETING  
17.11.2022 (Thursday) – 10.30 a.m. COMMERCE GALLERY**

**PROCEEDINGS**

1. Prayer : Dr. M. Mohamed Sihabudeen  
Addl. Vice Principal
  2. Welcome Address &  
Presentation of Action Taken Report : Dr. S. Ismail Mohideen  
Principal  
(Chairman, Academic Council)
  3. Presentation of the overall Course  
structure for UG, PG, M.Phil. & PG Diploma  
Programmes and others details : Dr. T. Abdul Razak  
Coordinator  
Curriculum Development Cell
  4. Presentation of the minutes of the meeting of  
Board of studies and course structures by the  
respective Chairman. :
- Arabic- UG, PG, Aalim, M.Phil., ADCAA : Dr. M. Abdul Khadar
- Biotechnology  
UG, PG, M.Phil. & PG Diploma : Dr. A. Sadiq Bukhari
- Botany – UG, PG & M.Phil., Diploma : Dr. M. Ghouse Basha
- Business Administration – UG : Dr. M. Marimuthu
- Chemistry – UG, PG & M.Phil. : Dr. M. Mohamed Sihabudeen
- Commerce – UG, PG & M.Phil. : Dr. A. Khaleelur Rahman
- Computer Science – B.Sc. CS, M.Sc. CS & M.Phil. : Dr. G. Ravi
- Computer Application - B.C.A. M.C.A, & P.G.D.C.A : Dr. D. I. George Amalarethnam
- Information Technology – B.Sc. IT & M.Sc. IT : Dr. M. Mohamed Surputheen
- Economics – UG, PG & M.Phil. : Dr. A.J. Haja Mohideen
- English – UG, PG & M.Phil. : Dr. A. Mohamed Ibraheem

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

Fashion Technology & Costume Designing – UG, PG & B.Voc.	: Dr. M. Aneez Mohamed	
French – Language & Generic Elective	: Mr. M. Mohammed Siraj	
Hindi – Language & Generic Elective	: Dr. Shaik Karimullah	
History – UG, PG & M.Phil.	: Dr. A. Akbar Hussain	
Hotel Management & Catering Science – UG & B.Voc.	: Dr. A. Jafar Ahmed	
Management Studies – M.B.A, M.Phil. & PG Diploma	: Dr. K. Sivakumar	
Mathematics – UG, PG, M.Phil. & Diploma	: Dr. R. Jahir Hussain	
Microbiology – UG, PG & M.Phil.	: Dr. J. Sirajudeen	
Nutrition & Dietetics-UG, PG, M.Phil. & B.Voc.	: Dr. V. Kavitha	
Physics – UG, PG & M.Phil.	: Dr. M. Jamal Mohamed Jaffar	
Physical Education- Generic Elective	: Dr. B.S. Shayin Sha	
Social Work – PG & M.Phil., Certificate & Diploma	: Dr. D. Kumar	
Tamil – UG, PG, M.Phil. and Basic Tamil & Advance Tamil	: Dr. A. Syed Zakir Hasan	
Urdu – Language, Generic Elective	: Mr. S. Mohamed Muddasir	
Visual Communication – UG & B.Voc.	: Dr. A.R. Mohamed Shanavas	
Zoology – UG , PG & M.Phil. Certificate & Diploma	: Dr. I. Joseph Antony Jerald	
5. Presentation of Minutes	: Principal	
6. Vote of Thanks	: Dr. A. Mohamed Ibraheem Vice Principal	

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION  
NO

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## MINUTES OF THE MEETING OF THE 31<sup>st</sup> ACADEMIC COUNCIL MEETING

### Action Taken Report

All the five resolutions passed in the 30<sup>th</sup> Academic Council meeting have been implemented.

### Resolution 31:01 / November 2022

Resolved to approve the course structure for UG programmes under Learning Outcome Based Curriculum Framework (LOCF) from 2023-2024 for a period of three years:

Part I Languages – 4 courses with 12 credits

Part II English – 4 courses with 12 credits

Part III Allied Course – 8 courses with 24 credits

Part III Core Course – 16 courses with 72 credits (without project) /

15 courses with 70 credits and a project with 2 credits /

15 courses with 68 credits and a project with 4 credits.

Part III Discipline Specific Electives - 3 courses with 12 credits

Part IV Generic Electives – 2 Courses with 4 credits

Part IV Ability Enhancement Compulsory Course – 3 Courses with 5 credits

Part IV Soft Skill Development – 1 Course with 2 credits

Part IV Experiential Learning – 1 Course with 2 credits

Part IV Skill Enhancement Course – 2 Courses with 2 credits

Part V Extension Activities – 1 credit

Part V Community Outreach Programme (JAMCROP) – Only Grades will be given

Extra Credit courses for advanced learners (optional)- 2 Courses

Extra Credit courses for all learners(optional)- 1 Course

Basic Tamil or Advanced Tamil (2 Courses each)

A total of 44 courses with an aggregate of 148 credits and 4400 Marks.

(Vide Enclosure – 1 Page. No. 18 – 20)

### Extra Credit Courses: (Optional)

The advanced learners can opt for 2 Extra Credit courses, which are programme specific online courses and all the students can opt for any 1 online Extra Credit course for enhancing their additional skills. The credits earned for such courses will be added to the total credits of the programme. The credits will not be considered for CGPA.

### Eligibility criteria for Extra Credit Courses (Advanced Learners):

**Science programme:** Minimum 75% Marks in the first four semesters for Extra Credit Course-I and 75% in the first five semesters for Extra Credit Course-II of Part – III courses for UG.



# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

**Arts programme:** Minimum 70% Marks in the first four semesters for Extra Credit Course-I and 70% in the first five semesters for Extra Credit Course-II of Part – III courses for UG.

## **Basic and Advanced Tamil**

Basic Tamil and Advanced Tamil Courses are self-study Courses. The syllabi will be framed by the Department of Tamil and there is no CIA marks and End Semester Examinations will be conducted by the Controller of Examinations for 100 Marks.

A Basic Tamil Course is offered for the students who have not studied Tamil Language in their schools and college and an Advanced Tamil Course is offered for those who have studied Tamil Language in their schools but have opted for other languages under Part-I. These courses are mandatory for the students of the respective category. Marks earned will not be considered for total (or) CGPA.

## **Project Work:**

The students shall be required to take up a group / individual project during the VI semester in the regular class hours and submit a report at the end of the semester. The Head of the Department shall assign the guide in the beginning of the III semester. The guide will suggest the project title to the students. The project will be evaluated by the project guide (Internal) and an external examiner nominated by the controller of examinations of our college.

## **Component for Evaluation of the project**

Evaluation of Project report – 75 Marks

Viva-voce – 25 Marks

Components for viva voce:

Presentation - 15 marks

Response to queries raised by the examiners – 10 marks

## **Experiential Learning**

Experiential Learning is a mandatory course for all the UG students. They can select any one of the options and may carry out the activity during semesters I – IV either outside the class hours or during summer / winter vacations

- Internship
- Industrial Visit / Field Visit
- Case Study / Survey

## **a. Internship**

Students who opted internship have to undergo the same for a minimum of two weeks duration. At the end of the fourth semester, the student has to submit a detailed report along with a certificate of attendance from the organization where the internship was completed.

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## b. Industrial / Field visit

Two Industrial / field visits should be carried out by the students in an organization / NGO. A report has to be submitted covering the two visits along with the attendance certificate from the organization / NGO concerned, at the end of the IV semester.

## c. Case study / Survey

A maximum of two case studies / surveys have to be carried out by the students choosing any of the topics under current trends / social problems related to their discipline. An analysis report on the two case studies / surveys has to be submitted by the students, at the end of the IV semester.

The experiential learning course will be jointly evaluated by the subject teacher and an external examiner.

### Components for Evaluation:

Component	Internship	Industrial / Field visit	Case study / Survey
Evaluation – 75 Marks	Performance–30 Marks.	Performance – 30 Marks.	Title – 15 Marks
	Attendance - 15 Marks.	Attendance - 15 Marks.	Methodology–30 Marks
	Report submission - 30 Marks.	Report submission - 30 Marks.	Case study Analysis report – 30 Marks
Viva-voce – 25 Marks	Presentation - 15 Marks.		
	Response to queries raised by the examiners - 10 Marks		

### Jamal Mohamed College Community Reach Out Programme (JAMCROP)

Under this programme all the first year UG students have to undergo JAMCROP (in Semester I or Semester II of study period) compulsorily in collaboration with Unnat Bharat Abhiyan scheme of MHRD, Govt. of India functioning in our College. A minimum of 10 hours has to be spent in the allotted/ identified destination.

Grades will be awarded on the basis of participation, performance and behaviour. One of the Grades (A/B/C/D) shall be entered in the mark statement during semester IV as described below:

A: DISTINCTION B: VERY GOOD C: GOOD D: FAIR

### Resolution 31:02 / November 2022

Resolved to approve the course structure for all PG Programmes (including Extra credit courses and Community Outreach Programme (JAMCROP)) under LOCF from 2023 - 2024 for a period of Three Years.

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17. 11. 22

Anupam

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

For **Arabic, Botany, Chemistry, Commerce, Economics, English, History, Mathematics, Physics, Tamil and Zoology** - a total of 15 Core Courses with 75 Credits, 4 Discipline Specific Elective Courses with 16 Credits, One Project with 4 Credits with 100 marks and a mandatory online course with 1 credit and 100 marks. A total of 19 Courses, one project and an online course with an aggregate of 96 credits and 2100 Marks.

For **M. Sc. Biotechnology, Fashion Technology & Costume Designing, Microbiology and Nutrition & Dietetics** - a total of 15 Core Courses with 75 credits, 3 Discipline specific Elective Courses with 12 credits, 1 project with 8 credits and 200 marks; and a mandatory online course with 1 credit and 100 marks. A total of 18 Courses, one project and an online course with an aggregate of 96 credits and 2100 Marks.

For **M.Sc. Computer Science and M.Sc., Information Technology** - a total of 14 Core Courses with 64 credits, 3 Discipline Specific Elective Courses with 12 credits, 1 project with 13 credits and 300 marks and a mandatory online course with 1 credit and 100 marks. A total of 17 Courses, one project and an online course with an aggregate of 90 credits and 2100 Marks.

For **M.B.A** - a total of 19 core courses with 72 credits, 8 Discipline Specific elective courses with 32 credits, 1 Internship with 2 credits and 100 marks, 1 project with 5 credits and 200 marks, 4 Comprehensive viva voce with 8 credits and 400 marks and a mandatory online course with 1 credit and 100 marks. A total of 27 Courses, one project, 4 Comprehensive viva voce, 1 Experiential learning course and an online course with an aggregate of 120 credits and 3500 Marks.

For **M.C.A** - a total of 19 core courses with 69 credits, 5 Discipline specific elective courses with 20 credits, 3 Skill Based Courses with 6 Credits, 1 project work with 12 credits, 1 mandatory online course with 1 credit. A total of 27 Courses, one project and an online course with an aggregate of 108 credits and 2900 Marks.

For **M.S.W** - a total of 16 core courses with 77 credits, 5 Discipline specific elective courses with 22 credits, 1 project with 4 credits and 100 marks and a mandatory online course with 1 credit and 100 marks. A total of 21 Courses, one project and an online course with an aggregate of 104 credits and 2300 Marks.

(Vide Enclosure – 2 Page. No. 21 – 23)

## **Mandatory Online Course for PG**

All PG students must complete one mandatory online course during their programme period in any subject of their choice (online course under Extra credit cannot be included in this category). The credit(s) earned and the marks obtained will be converted to 1 credit and 100 marks respectively. The students who fail to complete the online course in the stipulated programme period will not be eligible to obtain their degrees.

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008

MEETING NO. / सभा नं

DATE / तारीख

17.11.22

RESOLUTION  
NO

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Extra Credit Courses for Advanced Learners: (Optional)

The advanced learners can opt for 2 Extra Credit courses, which are programme specific online courses for enhancing their additional skills. The credits earned for such courses will be added to the total credits of the programme. The credits will not be considered for CGPA.

### Eligibility criteria:

**Science programme:** Minimum 75% Marks in the first two semesters for Extra Credit Course-I and 75% in the first three semesters for Extra Credit Course-II of Part – III courses for PG.

**Arts programme:** Minimum 70% Marks in the first two semesters for Extra Credit Course-I and 70% in the first three semesters for Extra Credit Course-II of Part – III courses for PG.

## Jamal Mohamed College Community Reach Out Programme (JAMCROP)

Under this programme all the first year PG students have to undergo JAMCROP (in Semester I or Semester II of study period) compulsorily in collaboration with Unnat Bharat Abhiyan scheme of MHRD, Govt. of India functioning in our College. A minimum of 10 hours has to be spent in the allotted/ identified destination.

Grades will be awarded on the basis of participation, performance and behaviour. One of the Grades (A/B/C/D) shall be entered in the mark statement during semester IV as described below:

A: DISTINCTION B: VERY GOOD C: GOOD D: FAIR

### Resolution 31:03/ November 2022

Resolved to adopt the guidelines of Bharathidasan University for the research programmes (M.Phil. and Ph.D.).

### Resolution 31:04 / November 2022

Resolved to approve the Course Structure for M.Phil. Programme from 2023 -2024 for a period of three years. (Vide Enclosure – 3 Page. No. 24)

### Resolution 31:05 / November 2022

Resolved to approve the Course Structure for B.Voc. Programme from 2023 -2024 for a period of three years.

### Resolution 31:06 / November 2022

Resolved to approve the Course Structure for Certificate, Diploma and PG Diploma Programmes from 2023 - 2024 for a period of three years. (Vide Enclosure – 4 Page. No. 24)

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Resolution 31:07 / November 2022

It is resolved that, for all programmes, the ratio between Continuous Internal Assessment (CIA) and End Semester Examination will be 25:75 for Theory Courses and 20:80 for Practical Courses for the students admitted from the Academic Year 2023-2024.

## Resolution 31:08 / November 2022

Resolved to approve the following Question Paper Pattern for Continuous Internal Assessment (CIA) and End Semester Examinations (ESE) for the students admitted from the Academic Year 2023-2024. This will be applicable to all the Courses (except part IV) of UG programmes and for all the Courses of PG programmes.

Part-A	15 x 1 (Multiple Choice Questions)	= 15 Marks
Part-B	5 x 2 (Short answer / Definition type Question)	= 10 Marks
Part-C	5 x 4 (Internal Choice- Either or type Questions)	= 20 Marks
Part-D	3 x 10 (Open choice- 3 out of 5 Questions)	= 30 Marks
	<b>TOTAL</b>	<b>75 Marks</b>

## Resolution 31:09 / November 2022

Resolved to approve the following question paper patterns for the End Semester Examination of Generic Electives, Skill Enhancement Courses, Basic and Advanced Tamil courses. There are no CIA components. Internal Examiners will set the question paper and evaluate the answer scripts.

### Pattern-1: Descriptive pattern

Part-A	(5 Questions out of 8) 5 x 8	= 40 Marks
Part-B	(5 Questions out of 8) 5 x 12	= 60 Marks

**Total** **100 Marks**

(or)

### Pattern-2: Multiple Choice with objective type

100 x 1 = 100 Marks

(or)

### Pattern-3: Practical Courses

Practical Courses-100 Marks (Record-20 Marks + Evaluation -80 Marks)

## Resolution 31:10 / November 2022

Resolved to have the activity based evaluation for the **Soft skills development course**. In the end semester examination, a maximum of 100 marks is allotted for Workbook and Viva voce.

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
------------	---------------------------------	---------

The subject teacher and one more examiner either HOD or a staff member of our College (nominated / identified by the HOD) will conduct the examination for a maximum of 30 candidates per session.

### Components for evaluation:

Description	Maximum marks
Workbook (Each unit carries 10 marks)	50
Resume Preparation	10
Self-Introduction	05
Self-description with future plan (writing)	05
TED Talk (speaking)	10
Mock Interview:	
Aptitude	04
Physical appearance	04
Communication Skills	06
Interview questions based on the resume & workbook	06
<b>TOTAL</b>	<b>100</b>

### Resolution 31:11 / November 2022

Resolved to have the activity based evaluation for the Ability Enhancement Compulsory Courses (Value Education, Environmental Studies and Gender Studies). Value Education and Environmental Studies courses will be conducted for the duration of 30 hours each (Hours of Teaching: 10 hours and Hours of activity:20 hours). Gender studies course will be conducted for the duration of 15 hours (Hours of Teaching: 05 hours and Hours of activity:10 hours).

There will be no End Semester Examination for these courses. However, the subject teacher will evaluate the components based on the performance of the students and submit the marks out of 100 (in the format prescribed by the COE) with the approval of the concerned Head of the Department to the COE.

### Components for Evaluation:

Component	Maximum Marks
Documentary / Poster Presentation / Elocution	25
Quiz / MCQ Test	25
Album Making / Case study on a topic / Field Visit	25
Essay Writing / Assignment (Minimum 10 pages)	25
<b>Total</b>	<b>100</b>

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
------------	---------------------------------	---------

## Resolution 31:12 / November 2022

Resolved to approve the following Question Paper pattern for the PG Diploma, Diploma and other certificate programmes for both CIA and ESE.

Part-A (Internal Choice- Either or Type Questions) 5 x 5 = 25 Marks  
Part-B (5 Questions out of 8) 5 x 10 = 50 Marks

**TOTAL** **75 Marks**

## Resolution 31:13 / November 2022

Resolved to approve the following Question Paper pattern for both CIA and End semester Examinations of M.Phil. Programme as per Bharathidasan University norms.

Section A: 10 Questions x 2 Marks = 20 Marks  
(Two Questions from each unit)

Section B: 5 Questions x 5 Marks = 25 Marks  
(Internal Choice and one set of questions from each unit)

Section C: 3 Questions x 10 Marks = 30 Marks  
(Answer any three out of 5 questions and one question from each unit)

## Resolution 31:14 / November 2022

Resolved to approve the following Components for Continuous Internal Assessment (CIA) to all the students w.e.f 2023-2024.

**UG, PG, Diploma and PG Diploma: (Theory) – 25 Marks (7.5 + 7.5 + 3+ 3+3 +1)**

Component	Maximum Marks
<b>Test</b> CIA Examinations will be conducted for 3 hours with 75 Marks and Converted to 7.5 Marks	
<b>CIA Test – I</b> Two and half Units (50%)	7.5
<b>CIA Test – II</b> Remaining two and half Units (50%)	7.5
Other components	
1. Attendance	03
2. Assignment/ Seminar/ Class Notes/ Paper presentation/ Class Quiz/ MCQ based test/ Debate/ Composition/ Media Appreciation / E-Content etc.: any 2 activities 3+3=6 Marks. One activity to be completed before CIA Test-1 and other activity to be completed after CIA Test-1 and before CIA Test-2	06 (3+3)
3. Library Referencing: The number of hours allotted for Library Referencing would be a minimum of 5 hours per semester. The marks scored out of 1 will be given to all the theory courses of the semester. Library Referencing - 5 hours - 1 Mark, Less than 5 hours – 0 Mark.	01
<b>Total</b>	<b>25</b>

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION NO	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
---------------	---------------------------------	---------

## UG & PG (Practical) – 20 Marks (12+5+3):

Component	Maximum Marks
Model Examination	12
Performance / Observations	05
Attendance	03
<b>Total</b>	<b>20</b>

**Note:** In case total marks of CIA is 10 Marks, it will be calculated for 20 Marks and converted to 10 Marks.

The calculation of attendance marks for each course for CIA components will be as per the following criteria:

Percentage of Attendance	Marks
75% to and above	3
65% to 74%	2
50% to 64%	1
Below 50%	0

## M.Phil. Programme:

Component	Maximum Marks
Two CIA tests - each will be conducted for 3 hours with 75 Marks and Converted to 5 Marks (5+5)	10
Participation and paper presentation in Conference/ Seminar/ Workshop Training Programme: Paper Presentation: 5 Marks Only Participation: 2 Marks	05
Seminar	05
Assignment	05
<b>Total</b>	<b>25</b>

## Certificate, Diploma, ADCAA and PG Diploma Programmes:

Component	Maximum Marks
<b>Test</b>	
<b>CIA Test – I</b> Two and half Units (50%)	7.5
<b>CIA Test – II</b> Remaining two and half Units (50%)	7.5
CIA Examinations will be conducted for 3 hours with 75 Marks and Converted to 7.5 Marks	
<b>Other component</b> Assignment/ Seminar/ Class Notes/ Paper presentation/ Class Quiz/ MCQ based test/ Debate/ Composition/ Media Appreciation / E-Content etc.: any 2 activities 5+5=10 Marks. One activity to be completed before CIA Test-1 and other activity to be completed after CIA Test-1 and before CIA Test-2	10
<b>Total</b>	<b>25</b>



# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17. 11. 22

Anupam

RESOLUTION  
NO

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Resolution 31:15 / November 2022

Resolved to adopt the **existing** scheme for Passing Minimum for the students admitted from the Academic Year 2023-2024.

UG, Certificate, Diploma and ADCAA Programmes		
	Continuous Internal Assessment (CIA)	End Semester Examination (ESE)
Theory	40% of 25 Marks (ie.10 marks)	40% of 75 Marks (ie.30 marks)
Practical	40% of 20 Marks(ie.8 marks)	40% of 80 Marks(ie.32 marks)
PG and PG Diploma Programmes & M.Phil. Programmes		
	Continuous Internal Assessment (CIA)	End Semester Examination (ESE)
Theory	50% of 25 Marks (ie.12 marks)	50% of 75 Marks (ie.38 marks)
Practical	50% of 20 Marks (ie.10 marks)	50% of 80 Marks (ie.40 marks)

- Passing minimum for PG, PG Diploma and M.Phil. (Theory) will be 50% of the marks each in Continuous Internal Assessment and ESE.
- Passing minimum for PG Project work will be 50% each for evaluation and Viva-Voce.
- Passing minimum for M.Phil. dissertation work will be 55% each for evaluation and Viva-Voce.
- A candidate who gets less than the passing minimum mark in the project /dissertation Evaluation must resubmit the project /dissertation Report. Such candidates need to appear again for the Viva-voce on the resubmitted project /dissertation

## Resolution 31:16 / November 2022

Resolved to follow the **existing** guidelines of Bharathidasan University for Condonation, Re-Do and Re-Admission cases. (BDU Communication / 01234 / D8 / 2020 Date: 04-09-2020)

## Resolution 31:17 / November 2022

Resolved to approve the following regulations relating to the conduct of the examinations for all the programmes with effect from academic year 2023-2024.

- All the students must submit the Autonomous Examination application forms during October to write the Odd Semester Autonomous Examinations (October / November) and during March to write the Even Semester Autonomous Examinations (April / May).
- A candidate who has not passed the examination in any course(s) may be permitted to appear in such failed course (s) in the subsequent examinations to be held in October / November or April / May.

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
----------------	---------------------------------	---------

- iii. PG students are required to take up a Project Work and should submit the Project Report during the 4th semester. The Head of the Department, in consultation with staff members of the department concerned, **shall assign the Guides during the 1 semester itself**. who in turn will guide and help in the Project Work. Two typed copies of the Project Report shall be submitted to the Department on or before the date fixed by College, out of which one copy will be forwarded to the Controller of Examinations and one copy should be kept in the Department Library. Each candidate is required to appear for Viva-Voce Examination for the Project work.

### Resolution 31:18 / November 2022

Resolved to adopt the following scheme for **Improvement of CIA Marks** for all programmes

- Students of all programmes who are unable to write the CIA Test-I with valid reason should get prior permission from the Tutor and HOD concerned and can write the CIA Test -I with a fee of Rs.200 per course. Re-test request should be submitted to the COE's office within 15 days after the conduct of CIA Test-I. Applications submitted after the deadline will not be considered for the retest. There is no retest for CIA Test-II and also no retest for those who secured low mark in CIA Test -I.
- Students who have failed in the CIA **should improve their CIA** in the immediate subsequent semesters (**only 2 chances will be given**) by paying a fee of Rs.600 per course for both UG & PG programmes within 20 days of publication of Autonomous Examinations results and they should submit two assignments and write two tests. Those students who fail in this attempt will have to pay an additional fee of Rs. 100 per semester. Marks secured for the attendance in the particular semester shall be considered for CIA component.
- In case of students admitted from 2019 – 2020 shall refer Hand Book on Autonomy- Volume VII – Second Edition for regulations.

### Resolution 31:19 / November 2022

Resolved to adopt the **existing** scheme for Improvement of Marks in Passed Papers for all programmes for the students to appear for the passed papers with low marks. (Refer to Resolution 25:13 / October 2019)

### Resolution 31:20 / November 2022

Resolved to follow the **existing** regulations of Bharathidasan University for Time ceiling for completion of Degree. (Refer to resolution 25:14 / October 2019) and (CCCD / BOS / C2 2018 dated 21.06.2018).

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Resolution 31:21 / November 2022

Resolved to retain the **existing** grading system to the students as per the Bharathidasan University norms. (Refer to resolution 25:16 / October 2019)

### Grading of the Courses & Final Result (UG, Certificate, and Diploma)

Marks Range	Grade Point	CGPA	Corresponding Grade	Classification of Final Results
90 and above	10	9.00 and above	O	Outstanding
80 and above but below 90	9	8.00 to 8.99	A+	Excellent
70 and above but below 80	8	7.00 to 7.99	A	Very Good
60 and above but below 70	7	6.00 to 6.99	B+	Good
50 and above but below 60	6	5.00 to 5.99	B	Above Average
40 and above but below 50	5	4.00 to 4.99	C	Average
Below 40	0	Below 4.00	R.A.	Re-Appear

### Grading of the Courses & Final Result (PG, PG Diploma and M.Phil.)

Marks Range	Grade Point	CGPA	Corresponding Grade	Classification of Final Results
90 and above	10	9.00 and above	O	Outstanding
80 and above but below 90	9	8.00 to 8.99	A+	Excellent
70 and above but below 80	8	7.00 to 7.99	A	Very Good
60 and above but below 70	7	6.00 to 6.99	B+	Good
50 and above but below 60	6	5.00 to 5.99	B	Above Average
Below 50	0	Below 5.00	R.A.	Re-Appear

## Resolution 31:22 / November 2022

Resolved to follow the **existing** norms for the award of grade to the students of Advanced Diploma, whose range of mark secured is 90 and above will be awarded with a grade Distinction (D) only instead of Outstanding (O) as Maximum grade category. They cannot be considered for any outstanding mode of classification. (Refer to resolution 25:17 / October 2019)

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
----------------	---------------------------------	---------

### Resolution 31:23 / November 2022

Resolved to retain the **existing** method of awarding grace marks in CIA for Sports persons, winners in Fine Arts Competitions and NCC cadets, students who have submitted projects / ideas in the innovation cell competitions for all courses in a particular semester, by adopting the following procedure, and not exceeding the total CIA marks. To earn grace mark, the students concerned should also write at least one CIA test and should also submit at least one assignment in each course. (Refer to resolution 25:15 / October 2019)

Sports Competitions	Grace Marks Out of 25	Grace Marks Out of 20	Grace Marks Out of 10
International	12	08	4
Senior Nationals	10	06	3
Inter Collegiate – BDU	Winners	06	3
	Runners	04	2
	Third Place	03	1
South Zone Inter University / All India Inter University / Junior Nationals	08	05	2

Fine Arts Competitions	Grace Marks Out of 25	Grace Marks Out of 20	Grace Marks Out of 10
Inter University (National Level)	09	07	4
Inter University (South Zone Level)	08	06	3
Inter University (Tamilnadu Level)	07	05	2
BARD Fest Prize Winners	05	03	1

Competitions	Grace Marks Out of 25	Grace Marks Out of 20	Grace Marks Out of 10
Submission of projects/ ideas in the Innovation Cell Competitions	05	03	1

Awarding grace marks in CIA for the Meritorious NCC cadets (Refer to resolution 30:04 March 2022)

Nature of NCC Events/Camps	Grace Marks out of 25	Grace Marks out of 20	Grace Marks out of 10
Youth Exchange Programme (YEP) Republic Day Camp (RDC), Delhi Thal Sainik Camp (TSC), Delhi	12	10	5
MRDC, Chennai (CM Rally) Inter Group Competitions (IGC)/ Advanced Leadership Camps (ALC)	10	8	4
Adventure Camps [Trekking, Rock Climbing & Mountaineering Camp] National Integration Camp (NIC)/ Army Attachment Camp (AAC) / Inter Unit Competition (IUC)	8	6	3

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभेचे नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Resolution 31:24 / November 2022

Resolved to award grace marks in CIA for the Meritorious NSS volunteers for all courses in a particular Semester, by adopting the following procedure, and not exceeding the total CIA marks. To earn grace mark, the students concerned should also write at least one CIA test and should also submit at least one assignment in each course.

Nature of NSS Events/Camps	Grace Marks out of 25	Grace Marks out of 20	Grace Marks out of 10
National RD Camp	08	06	03
State RD Camp	06	05	02
National Integration Camp (NIC) National Youth Festival (NYF) National Adventure Camp (NAC)	04	03	01

## Resolution 31:25 / November 2022

Resolved to retain the **existing** norms to permit all the students, including Malpractice cases and also Re-do cases to apply for Revaluation, Transparency and Re-totaling (Refer to resolution 25:18 / October 2019)

## Resolution 31:26 / November 2022

Resolved to follow the **existing** norms for permitting all the **outgoing / outgone** students (including Malpractice cases of previous semesters and also Re-do cases) to appear for Instant Examinations. (Refer to resolution 25:19 / October 2019)

## Resolution 31:27 / November 2022

Resolved to follow the **existing** system of valuation for UG programmes to have single valuation, however PG, M.Phil. and PG Diploma Courses to have double valuation, which are eligible for third valuation when there is a difference of 20% of marks and above in first and second valuations. (Refer to resolution 25:20 / October 2019)

## Resolution 31:28 / November 2022

Resolved to follow the **existing** rules for awarding the moderation of maximum of 05 marks per course in order to award minimum pass mark for regular and arrear candidates. (Refer to resolution 25:21 / October 2019)

## Resolution 31:29 / November 2022

Resolved to cancel all registered papers (except project work, activity based assessment courses and Experiential learning course) of the candidates, who indulge in Malpractice (possession or attempt to copy) in CIA Tests or End Semester Examination of a particular semester.

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Resolution 31:30 / November 2022

Resolved to thank Bharathidasan University for having nominated members to various Board of studies of our college for the period of three years with effect from 07-10-2022 (BDU Ref.No. 13598/R/CCCD/L/2022 Date:29-10-2022).

## Resolution 31:31 / November 2022

Resolved to approve the Panel of External Examiners for all the programmes as recommended by respective Board of Studies of our college.

## Resolution 31:32 / November 2022

Resolved to approve the **existing** method of implementation of Moderation factor for Revaluation Cases also who are in border line in the End Semester Examinations to make a student pass in a course and further resolved to authorize the Controller of Examinations of our College to carry out the moderation work as done by the Chairman of the respective Board of Examiners for the regular cases.

## Resolution 31:33 / November 2022

Resolved to approve course wise attendance for CIA calculation for this year 2022-2023 in the existing method of awarding attendance marks.

Existing	Proposed
Attendance marks should be calculated for CIA Test I and Test II	Attendance 4 Marks to be awarded considering the attendance of the entire semester
Test – I	85% to 100% - 04 Marks
50% to 74% - 01 Marks	75% to 84% - 03 Marks
75% to 100% - 02 marks	65% to 74% - 02 Marks
Test – II	50% to 64% - 01 Mark
50% to 74% - 01 Marks	Below 50% - 0 Mark
75% to 100% - 02 Marks	

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभे नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

**Enclosure 1**  
**COURSE STRUCTURE FOR UG PROGRAMMES w.e.f. 2023-2024**  
**(Without Project)**

Part	Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I	I-IV	Languages (Arabic, Tamil, Hindi, French, Urdu)	4	24	3	12	400
II	I-IV	English	4	24	3	12	400
III	I-VI	Core Courses (Theory / Practical)	16	73 (6/5/4/3)	6/5/4/3/2	72	1600
	I-IV	Allied Courses	8	30 (5/4/3)	5/4/3/2	24	800
	V&VI	Discipline Specific Electives	3	14	4	12	300
IV	I, III & VI	Ability Enhancement Compulsory Courses (Value Education, Environmental Studies, Gender Studies)	3	5 (2+2+1)	2+2+1	5	300
	II	Soft Skill Development	1	2	2	2	100
	III & IV	Generic Electives	2	4	2	4	200
	IV	Experiential Learning (Internship / Industrial Visit / Field Visit / Case Study / Survey)	1	0	2	2	100
	V	Skill Enhancement Courses	2	4	1	2	200
V	I & II	Community Outreach (JAMCROP)@	--	--	--	@	--
	IV	Extension Activities (NCC, NSS, etc.)	--	--	1	1	--
V & VI	V & VI	Extra Credit Courses* (For advanced learners (Online Course)	2*	--	*	*	--
	I-VI	Extra Credit Course for all (Online Course)**	1**	--	**	**	--
<b>TOTAL</b>			<b>44</b>			<b>148</b>	<b>4400</b>

@ Only grades will be given

\* Programme Specific Online Course

\*\* Any Online Course for Enhancing Additional Skills

(For all online courses the credits earned will be added to the total credits of the programme.

Not considered for CGPA)

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
------------	---------------------------------	---------

## COURSE STRUCTURE FOR UG PROGRAMMES w.e.f. 2023-2024 (With Project – Model 1)

Part	Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I	I-IV	Languages (Arabic, Tamil, Hindi, French, Urdu)	4	24	3	12	400
II	I-IV	English	4	24	3	12	400
III	I-VI	Core Courses (Theory / Practical)	15	70 (6/5/4/3)	6/5/4/3/2	70	1500
	VI	Project Work	1	3	2	2	100
	I-IV	Allied Courses	8	30 (5/4/3)	5/4/3/2	24	800
	V&VI	Discipline Specific Electives	3	14	4	12	300
IV	I, III & VI	Ability Enhancement Compulsory Courses (Value Education, Environmental Studies, Gender Studies)	3	5 (2+2+1)	2+2+1	5	300
	II	Soft Skill Development	1	2	2	2	100
	III & IV	Generic Electives	2	4	2	4	200
	IV	Experiential Learning (Internship / Industrial Visit / Field Visit / Case Study / Survey)	1	0	2	2	100
	V	Skill Enhancement Courses	2	4	1	2	200
V	I & II	Community Outreach (JAMCROP) <sup>@</sup>	--	--	--	@	--
	IV	Extension Activities (NCC, NSS, etc.)	--	--	1	1	--
	V & VI	Extra Credit Courses* (For advanced learners (Online Course)	2*	--	*	*	--
	I-VI	Extra Credit Course for all (Online Course)**	1**	--	**	**	--
<b>TOTAL</b>			<b>44</b>			<b>148</b>	<b>4400</b>

<sup>@</sup> Only grades will be given

\* Programme Specific Online Course

\*\* Any Online Course for Enhancing Additional Skills

(For all online courses the credits earned will be added to the total credits of the programme.

Not considered for CGPA)



# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## COURSE STRUCTURE FOR UG PROGRAMMES w.e.f. 2023-2024 (With Project – Model 2)

Part	Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I	I-IV	Languages (Arabic, Tamil, Hindi, French, Urdu)	4	24	3	12	400
II	I-IV	English	4	24	3	12	400
III	I-VI	Core Courses (Theory / Practical)	15	68 (6/5/4/3)	6/5/4/3/2	68	1500
	VI	Project Work	1	5	- 4	4	100
	I-IV	Allied Courses	8	30 (5/4/3)	5/4/3/2	24	800
	V&VI	Discipline Specific Electives	3	14	4	12	300
IV	I, III & VI	Ability Enhancement Compulsory Courses (Value Education, Environmental Studies, Gender Studies)	3	5 (2+2+1)	2+2+1	5	300
	II	Soft Skill Development	1	2	2	2	100
	III & IV	Generic Electives	2	4	2	4	200
	IV	Experiential Learning (Internship / Industrial Visit / Field Visit / Case Study / Survey)	1	0	2	2	100
	V	Skill Enhancement Courses	2	4	1	2	200
V	I & II	Community Outreach (JAMCROP)@	--	--	@	@	--
	IV	Extension Activities (NCC, NSS, etc.)	--	--	1	1	--
V & VI	V & VI	Extra Credit Courses* (For advanced learners (Online Course)	2*	--	*	*	--
	I-VI	Extra Credit Course for all (Online Course)**	1**	--	**	**	--
<b>TOTAL</b>			<b>44</b>			<b>148</b>	<b>4400</b>

@ Only grades will be given

\*Programme Specific Online Course

\*\* Any Online Course for Enhancing Additional Skills

(For all online courses the credits earned will be added to the total credits of the programme.

Not considered for CGPA)

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Enclosure 2 COURSE STRUCTURE FOR PG PROGRAMMES w.e.f 2023-2024

For Arabic, Botany, Chemistry, Commerce, Economics, English, History, Mathematics,  
Physics, Tamil and Zoology

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I-IV	Core Courses	15	90	5	75	1500
I-IV	Discipline Specific Electives	4	24	4	16	400
IV	Project Work	1	6	1	4	100
IV	Mandatory Online Course **	1	--	1	1	100
II	Community Outreach (JAMCROP)@	--	--	@	@	--
III & IV	Extra Credit Courses* (For advanced learners (Online Course))	2*	--	*	*	--
<b>TOTAL</b>		<b>21</b>			<b>96</b>	<b>2100</b>

@ Only grades will be given

\*\* Any online course for enhancing additional skills

\* Programme Specific Online Course (The credits earned will be added to the total credits of the programme. Not considered for CGPA)

For Biotechnology, Fashion Technology, Microbiology, Nutrition & Dietetics

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I-IV	Core Courses	15	90	5	75	1500
I-IV	Discipline Specific Electives	3	18	4	12	300
IV	Project Work	1	12	8	8	200
IV	Mandatory Online Course **	1	--	1	1	100
II	Community Outreach (JAMCROP)@	--	--	@	@	--
III & IV	Extra Credit Courses* (For advanced learners (Online Course))	2*	--	*	*	--
<b>TOTAL</b>		<b>20</b>			<b>96</b>	<b>2100</b>

@ Only grades will be given

\*\* Any online course for enhancing additional skills

\* Programme Specific Online Course (The credits earned will be added to the total credits of the programme. Not considered for CGPA)

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## For Computer Science and Information Technology

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I-IV	Core Courses	14	84	5	70	1400
I-IV	Discipline Specific Electives	3	18	4	12	300
IV	Project Work	1	18	8	13	300
IV	Mandatory Online Course**	1	--	1	1	100
II	Community Outreach (JAMCROP)@	--	--	@	@	--
III & IV	Extra Credit Courses* (For advanced learners (Online Course))	2*	--	*	*	--
<b>TOTAL</b>		<b>19</b>			<b>96</b>	<b>2100</b>

@ Only grades will be given

\*\* Any online course for enhancing additional skills

\* Programme Specific Online Course (The credits earned will be added to the total credits of the programme. Not considered for CGPA)

## For Master of Business Administration (MBA)

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I-IV	Core Courses	19	82	5/4/3/2	73	1900
III & IV	Discipline Specific Electives	8	32	4	32	800
I-IV	Comprehensive Viva Voce	4	--	2	8	400
IV	Project Work	1	6	4	4	200
I	Experiential Learning (Outbound Training)	1	--	--	--	--
III	Experiential Learning (Internship)	1	--	2	2	100
IV	Mandatory Online Course**	1	--	1	1	100
II	Community Outreach (JAMCROP)@	--	--	@	@	--
III & IV	Extra Credit Courses* (For advanced learners (Online Course))	2*	--	*	*	--
<b>TOTAL</b>		<b>35</b>			<b>120</b>	<b>3500</b>

@ Only grades will be given

\*\* Any online course for enhancing additional skills

\* Programme Specific Online Course (The credits earned will be added to the total credits of the programme. Not considered for CGPA)

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

RESOLUTION	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
------------	---------------------------------	---------

## For Master of Computer Applications (MCA)

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I-IV	Core Courses	19	76	4/3	69	1900
I-IV	Discipline Specific Electives	5	20	4	20	500
I-III	Skill Enhancement Courses	3	6	2	6	300
IV	Project Work	1	18	12	12	100
IV	Mandatory Online Course*	1	--	1	1	100
II	Community Outreach (JAMCROP)@	--	--	@	@	--
II	Extra Credit Course (Summer Internship)#	1#	--	2#	2#	--
III & IV	Extra Credit Courses* (For advanced learners) (Online Course)	2*	--	*	*	--
<b>TOTAL</b>		<b>29</b>			<b>108</b>	<b>2900</b>

@ Only grades will be given

\* Any online course for enhancing additional skills

# For all the students

\*\* Programme Specific Online Course (The credits earned will be added to the total credits of the programme. Not considered for CGPA)

## For Master of Social Work (MSW)

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I-IV	Core Courses	16	87	6/5/4	77	1600
I-IV	Discipline Specific Electives	5	27	5/4	22	500
IV	Project Work	1	6	4	4	100
IV	Mandatory Online Course**	1	--	1	1	100
II	Community Outreach (JAMCROP)@	--	--	@	@	--
III & IV	Extra Credit Courses* (For advanced learners) (Online Course)	2*	--	*	*	--
<b>TOTAL</b>		<b>23</b>			<b>104</b>	<b>2300</b>

@ Only grades will be given

\*\* Any online course for enhancing additional skills

\* Programme Specific Online Course (The credits earned will be added to the total credits of the programme. Not considered for CGPA)

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.22

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Enclosure 3 For Master of Philosophy Programme (M.Phil.)

Sem	Course	Course Title	Hrs / Week	No of Credits	Total Marks
I	Core Course - I	Research Methodology	4*	4	100
	Core Course - II	Related to the Research Work	4*	4	100
	Core Course - III	Teaching and Learning Skills (Common Paper)	4*	4	100
	Core Course - IV (Elective)	Paper on Topic of Research (The syllabus will be prepared by the guide and examination will be conducted by the COE)	4*	4	100
II	Dissertation**		--	8	200
<b>TOTAL</b>				<b>24</b>	<b>600</b>

\* One hour library for each course

\*\* Evaluation of the Dissertation Viva voce shall be made jointly by the Research Supervisor and the External Examiner

## Enclosure 4

### For P.G. Diploma Programme

Sem	Course Specification	No. of Courses	Total Hrs during the Program	No of Credits	Total Credits	Total Marks
I & II	Core Courses	10	60	4	40	1000
<b>TOTAL</b>		<b>10</b>	<b>--</b>	<b>--</b>	<b>40</b>	<b>1000</b>

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 17.11.2023

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

Suggestions given by the members during the 31<sup>st</sup> Academic Council meeting held on 17-11-2022

S.No	Suggestions	Given by
1	Case Studies / Surveys – Minimum & Maximum cases/ Surveys are to be defined	Dr. V. Rajesh Kannan & Dr. S. Senthilnathan
2	In the components for evaluation of case study/ survey significance of the title may be considered instead of title alone for 15 Marks.	Dr. S. Senthilnathan
3	Project work should be treated as core course for awarding credits (minimum 5 credits)	Dr. V. Rajesh Kannan
4	B.Sc. Microbiology programme - Course structure with project work shall be opted.	Dr. V. Rajesh Kannan
5	2 credits shall be given for Gender studies (if possible)	Dr. V. Rajesh Kannan
6	An orientation program may be conducted for the faculty members handling Gender studies course.	Dr. N. Murugeswari
7	PG Biotechnology programme - Bio Instrumentation course may be offered under Discipline specific elective in the	Dr. V. Rajesh Kannan
8	BBA programme – Research Methodology course title may be changed.	Dr. V. Rajesh Kannan
9	B.Sc. Chemistry programme - lengthy Titles may be changed.	Dr. Sashidhar Mulugu
10	B.Com. programme - Environment & Public health course title may be changed.	Dr. V. Rajesh Kannan
11	B.Sc. Computer Science programme - linear Algebra may be included in the Allied Course	Dr. S. Senthilnathan
12	B.A. History – women studies title may be changed.	Dr. V. Rajesh Kannan Dr. N. Murugeswari
13	MBA programme - Management Audit course may be included.	Dr. V. Rajesh Kannan

### Actions taken on the above suggestions:

Suggestion 1: A minimum of two case studies / surveys have to be carried out by the students. However, the HODs are at liberty to decide on the number of case studies / Surveys based on the significance of the title chosen by the student.

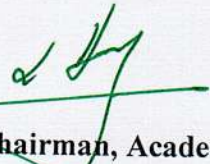
Suggestions 2,3,4 and 9 have been carried out.

Suggestions: 5,7,11,12 and 13: It is decided to continue with the existing pattern.

Suggestions 6: It has been planned to conduct an orientation course for the faculty members handling Gender Studies course in the beginning of the next semester.

Suggestion 8: The title has been changed as Fundamentals of Research.

Suggestion 10: The title has been changed as Business Environment.

  
Principal & Chairman, Academic Council

**Dr. S. ISMAIL MOHIDEEN**  
Principal  
Jamal Mohamed College  
Tiruchirappalli-620 0

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## JAMAL MOHAMED COLLEGE (Autonomous) Tiruchirappalli – 620 020

### Circular

I am pleased to inform that the meeting of the **32<sup>nd</sup> Academic Council** of the Autonomy Programme will be held at **09.30 a.m. on 18.03.2023** in the Commerce Gallery of our College.

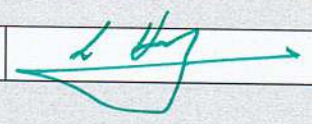
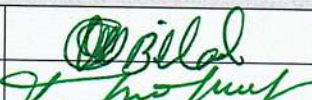
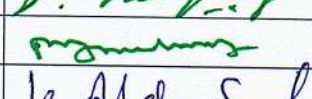
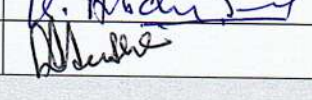
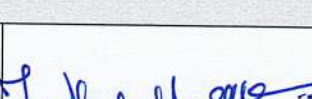





PRINCIPAL

Tiruchirappalli-20  
Date: 11.03.2023

#### AGENDA

- ✓ To approve the First year Syllabi for UG, PG, M.Phil. & other Programmes.
- ✓ Any other matter on Academic Affairs.



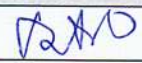

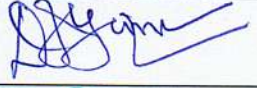
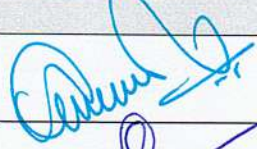
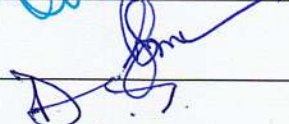
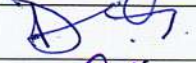


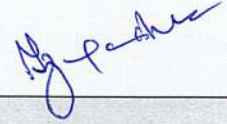




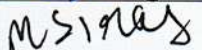
S.No	Name	Designation	Signature
<b>CHAIRMAN</b>			
1	Dr. S. Ismail Mohideen	Principal	
<b>MANAGEMENT REPRESENTATIVES</b>			
2	Haji. M. J. Jamal Mohamed Bilal	President	
3	Dr. A. K. Khaja Nazeemudeen	Secretary & Correspondent	
4	Hajee. M.J. Jamal Mohamed	Treasurer	
5	Dr. K. Abdus Samad	Assistant Secretary	
6	Dr. K. N. Abdul Khader Nihal	Member & Hon. Director.	
<b>CONVENER</b>			
7	Dr. T. Abdul Razak	Coordinator - CDC & Associate Professor of Computer Science	
<b>UNIVERSITY REPRESENTATIVES</b>			
8	Dr. V. Rajesh Kannan, Director of CCCD, Bharathidasan University, Tiruchirappalli – 620024	Special Invitee	
9	Dr. M. Senthilvelan, Professor, Department of Non –Linear Dynamics, Bharathidasan University, Tiruchirappalli – 620024	University Nominee	 18/3/23

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

RESOLUTION	PRESENT MEMBERS AND RESOLUTIONS			REMARKS
S.No	Name	Designation	Signature	
10	Dr. R. Arthur James, Professor, Department of Marine Science, Bharathidasan University, Tiruchirappalli – 620024	University Nominee	 18/3	
11	Dr. N. Murugeswari, Professor, <del>Head &amp; Director</del> Department of Women Studies, Bharathidasan University, Khajamalai Campus, Tiruchirappalli – 620023	University Nominee	 18/3/2023	
<b>VICE PRINCIPALS</b>				
12	Dr. A. Mohamed Ibraheem	Vice Principal & HOD of English		
13	Dr. M. Mohamed Sihabudeen	Addl. Vice – Principal & HOD of Chemistry		
<b>BURSAR</b>				
14	Dr. D. I. Geroge Amalarethnam	Bursar & Director (M.C.A) Coordinator - IQAC		
<b>DEANS</b>				
15	Dr. Shaik Kareemullah	Associate Professor of Hindi & Dean of Arts		
16	Dr. M. Ghouse Basha	HOD of Botany & Dean of Science		
17	Dr. A. Shajahan	Dean of Research		
18	Dr. A. Mehathab Sheriff	Dean of Arts (Women)		
19	Dr. S. Vaaheedha Kfatheen	Dean of Science (Women)	S. Vaaheedha Kfatheen	
20	Dr. A. Sangeetha	Dean of Research (Women)	A. Sangeetha	
<b>CONTROLLER OF EXAMINATIONS</b>				
21	Dr. A. Syed Zahir Hasan	Controller of Examinations & Head (i/c) of Tamil		
22	Dr. Syed Ali Padusha	Deputy Controller of Examinations & Associate Professor of Chemistry		
<b>HEADS OF THE DEPARTMENT</b>				
23	Dr. M. Abdul Khader	HOD of Arabic		
24	Dr. A. Khaleelur Rahman	HOD of Commerce		
25	Dr. G. Ravi	HOD of Computer Science		
26	Dr. M. Mohamed Surputheen	Coordinator – Computer Science & Information Technology		
27	Prof. M. Mohamed Siraj	Associate Professor of French		



# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

Anupam

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
----------------	---------------------------------	---------

S.No	Name	Designation	Signature
28	Dr. A. J. Haja Mohideen	HOD of Economics	A. J. Haja Mohideen
29	Dr. A. Akbar Hussain	HOD of History	A. Akbar Hussain
30	Dr. R. Jahir Hussain	HOD (i/c) of Mathematics	R. Jahir Hussain
31	Dr. M. Jamal Mohamed Jaffar	HOD of Physics	-
32	Dr. B. S. Shayin Sha	Director of Physical Education	B. S. Shayin Sha
33	Dr. I. Joesph Antony Jerald	HOD (i/c) of Zoology	I. Joesph Antony Jerald
34	Dr. S. Mohamed Muddassir	Assistant Professor of Urdu	S. Mohamed Muddassir
35	Dr. M. Marimuthu	Coordinator – BBA	M. Marimuthu
36	Dr. A. Sadiq Bukhari	Coordinator – Biotechnology	A. Sadiq Bukhari
37	Dr. M. Anees Mohamed	Coordinator – Fashion Technology & Costume Designing	-
38	Dr. A. Jafar Ahmed	Coordinator – Hotel Management & Catering Science	A. Jafar Ahmed
39	Dr. K. Sivakumar	Director – MBA	-
40	Dr. J. Sirajudeen	Coordinator – Microbiology	J. Sirajudeen
41	Dr. D. Kumar	Coordinator – Social work	D. Kumar
42	Dr. A.R. Mohamed Shanavas	Coordinator – Visual Communication	A.R. Mohamed Shanavas
43	Dr. A. Abul Hussain	Librarian	A. Abul Hussain
44	Mr. M. Shanmugavel	Office Superintendent	M. Shanmugavel

## TEACHERS OF THE COLLEGE REPRESENTATING THE TEACHING STAFF

45	Dr. A. Nagoor Gani	Associate Professor of Mathematics	A. Nagoor Gani
46	Dr. A. S. Haja Hameed	Assistant Professor of Physics	A. S. Haja Hameed
47	Dr. K. N. Mohamed Fazil	Assistant Professor of Economics	-
48	Dr. A. Prasanna	Assistant Professor of Mathematics	A. Prasanna

## SPECIAL INVITEES

49	Dr. K. Mohamed Umar Farooq	Member IQAC	K. Mohamed Umar Farooq
50	Dr. V. Kavitha	Assistant Professor of Nutrition & Dietetics	V. Kavitha
51	Ms. A. G. Meera	Assistant Professor of Fashion Technology & Costume Designing	A. G. Meera
52	Dr. M. P. Senthilkumar	Assistant Professor of Hotel Management & Catering Science	M. P. Senthilkumar
53	Mr. K. Shanmuga Velayatham DR. RAMNATHAN.S	Assistant Professor of Visual Communication	K. Shanmuga Velayatham


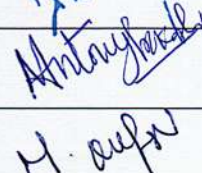
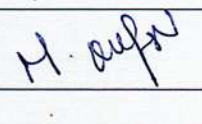

# ANNUAL / SPECIAL GENERAL

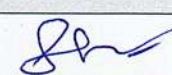
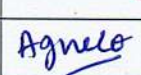
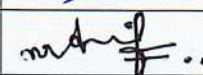
वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
----------------	---------------------------------	---------

S.No	Name	Designation	Signature
54	Dr. J. Sebastin Raj	Assistant Professor Department of Biotechnology	
55	Dr. N. Antony Prakash	Assistant Professor of Social Work.	
56	Dr. M. Mohamed Mahroop Raja	Assistant Professor of Microbiology	
57	Dr. B. Padmanaban	Coordinator – Research	
<b>EXPERTS FROM OUTSIDE THE COLLEGE</b>			
58	Dr. Sashidhar Mulugu	Associate Professor, Department of Bio Medical Science, Bharathidasan University, Tiruchirappalli – 620024 Mobile: 9994821667	
59	Dr. S. Senthilnathan	Associate professor of Education Technology, Director I/c UGC-HRDC, Bharathidasan University, Tiruchirappalli – 620023 Mobile : 9842292244	—
60	Mr. M. Mohamed Arief	Asian Sanitation, 127 B. WB Road, Tiruchirappalli – 620008, Mobile : 9443154276	—
61	Dr. G. Gopinath	Managing Director, TMCH, 11 <sup>th</sup> Cross, Thillai Nagar, Tiruchirappalli – 620018 Mobile : 9842011199	—

S.No	Name	Designation	Signature
<b>STUDENTS REPRESENTATIVES</b>			
1	R.M. Shahul Hameed	II.M. Sc MATHS (AIDED) ROLL NO. 21PA3879	
2	Mohamed Raseen	II.M. S.c CHEMISTRY (AIDED) ROLL NO. 21PA3810	—
3	Agneno Saviovassou	II.M.A ECO (AIDED) ROLL NO. 21EA3451	
4	M.R. Mohamed Asif Shaw	II.M.A.ENG (AIDED) ROLL NO. 21PA3519	
5	A. Fazullullah	II M.C.A (AIDED) ROLL NO.21PA3660	—
6	B.Sajith	II MBA B ROLL NO : 21PS13876	—

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

**JAMAL MOHAMED COLLEGE (AUTONOMOUS)  
TIRUCHIRAPPALLI – 620 020**

**32<sup>nd</sup> ACADEMIC COUNCIL MEETING  
18.03.2023 (Saturday) – 09.30 a.m. COMMERCE GALLERY**

**PROCEEDINGS**

1. Prayer : Dr. M. Mohamed Sihabudeen  
Addl. Vice Principal
  2. Welcome Address &  
Presentation of Action Taken Report : Dr. S. Ismail Mohideen  
Principal  
(Chairman, Academic Council)
  3. Presentation of the changes in the Evaluation System &  
and others details : Dr. T. Abdul Razak  
Coordinator  
Curriculum Development Cell
  4. Presentation of the minutes of the meeting of  
Board of studies and syllabi of I UG, I PG, M.Phil. &  
other Programmes by the respective Chairman. :
- Arabic – UG, PG, M.Phil., ADCAA & Aalim Course : Dr. M. Abdul Khadar
- Biotechnology – UG, PG, M.Phil. & PG Diploma : Dr. J. Sebastin Raj
- Botany – UG, PG & M.Phil., Diploma : Dr. M. Ghouse Basha
- Business Administration – UG & BBA (Aviation Mgt.) : Dr. M. Radhakrishnan
- Chemistry – UG, PG & M.Phil. : Dr. M. Mohamed Sihabudeen
- Commerce – UG, PG, M.Phil. & B.Com. International  
Finance : Dr. A. Khaleelur Rahman
- Computer Science – B.Sc. CS, M.Sc. CS & M.Phil. : Dr. G. Ravi
- Computer Application – B.C.A. M.C.A, & P.G.D.C.A : Dr. D. I. George Amalarethinam
- Information Technology – B.Sc. IT, M.Sc. IT &  
B.Sc. IT with Cyber Security : Dr. M. Mohamed Surputheen
- Economics – UG, PG & M.Phil. : Dr. A.J. Haja Mohideen
- English – UG, PG & M.Phil. : Dr. A. Mohamed Ibraheem
- Fashion Technology & Costume Designing – UG, PG  
& B.Voc. : Ms. A.G. Meera
- French – Language : Mr. M. Mohammed Siraj
- Hindi – Language : Dr. Shaik Kareemullah
- History – UG, PG & M.Phil. : Dr. A. Akbar Hussain

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

RESOLUTION NO. समाव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभामत व तराव	REMARKS शेरा
	Hotel Management & Catering Science – UG & B.Voc.	: Dr. M.P. Senthil Kumar
	Management Studies – M.B.A, M.Phil. & PG Diploma	: Dr. K. Sivakumar
	Mathematics – UG, PG, M.Phil. & Diploma	: Dr. R. Jahir Hussain
	Microbiology – UG, PG & M.Phil.	: Dr. M. Mohamed Mahroop Raja
	Nutrition & Dietetics – UG, PG, M.Phil. & B.Voc.	: Dr. V. Kavitha
	Physics – UG, PG & M.Phil.	: Dr. M. Jamal Mohamed Jaffar
	Social Work – PG & M.Phil. Certificate & Diploma	: Dr. N. Antony Prakash
	Tamil – UG, PG, M.Phil. and Basic Tamil & Advance Tamil	: Dr. A. Syed Zakir Hasan
	Urdu – Language	: Dr. S. Mohamed Muddasir
	Visual Communication – UG & B.Voc.	: Mr. K. Shanmuga Velayutham
	Zoology – UG, PG, M.Phil., Certificate & Diploma	: Dr. I. Joseph Antony Jerald
5.	Presentation of Minutes	: Principal
6.	Vote of Thanks	: Dr. A. Mohamed Ibraheem Vice Principal

# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

Anupam

RESOLUTION  
NO

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## Minutes of the meeting of the 32<sup>nd</sup> Academic Council Meeting

### **Action Taken Report of 31<sup>st</sup> Academic Council Meeting:**

The Resolutions 31:24, 31:31 and 31:33/ November 2022 have been implemented from the academic year 2022-2023. Resolutions 31:7, 31:9, 31:11, 31:12, 31:13, 31:15, 31:16, 31:18, 31:19, 31:20, 31:21, 31:22, 31:23, 31:25, 31:26, 31:27, 31:28, 31:29 and 31:32 are in practice. The remaining resolutions will be implemented from the academic year 2023-2024. The suggestions given by the members during the 31<sup>st</sup> Academic council meeting were carried out.

### **Suggestions given by the members during the 31<sup>st</sup> Academic Council meeting held on 17-11-2022**

S.No	Suggestions	Suggested by
1	Case Studies / Surveys – Minimum & Maximum cases/ Surveys are to be defined	Dr. V. Rajesh Kannan & Dr. S. Senthilnathan
2	In the components for evaluation of case study/ survey significance of the title may be considered instead of title alone for 15 Marks.	Dr. S. Senthilnathan
3	Project work should be treated as core course for awarding credits (minimum 5 credits)	Dr. V. Rajesh Kannan
4	B.Sc. Microbiology programme - Course structure with project work shall be opted.	Dr. V. Rajesh Kannan
5	2 credits shall be given for Gender studies (if possible)	Dr. V. Rajesh Kannan
6	An orientation program may be conducted for the faculty members handling Gender studies course.	Dr. N. Murugeswari
7	PG Biotechnology programme - Bio Instrumentation course may be offered under Discipline specific elective	Dr. V. Rajesh Kannan
8	BBA programme – Research Methodology course title may be changed.	Dr. V. Rajesh Kannan
9	B.Sc. Chemistry programme - lengthy titles may be changed.	Dr. Sashidhar Mulugu
10	B.Com. programme - Environment & Public health course title may be changed.	Dr. V. Rajesh Kannan
11	B.Sc. Computer Science programme - Linear Algebra may be included in the Allied Course	Dr. S. Senthilnathan
12	B.A. History – women studies title may be changed.	Dr. V. Rajesh Kannan Dr. N. Murugeswari
13	MBA programme - Management Audit course may be included.	Dr. V. Rajesh Kannan

### **Actions taken on the above suggestions:**

Suggestion 1: A minimum of two case studies / surveys have to be carried out by the students. However, the HODs are at liberty to decide on the number of case studies / Surveys based on the significance of the title chosen by the student.

Suggestion 2: has been carried out.

Suggestion 3: has been carried out.

Suggestion 4: has been carried out.

Suggestion 5: It is decided to continue with the existing pattern (1 Credit).

Suggestion 6: An orientation programme on 'Gender Socialization' was organized in association with the Department of Women studies, Bharathidasan University on 21-12-2022.

Suggestion 7: It is decided to continue with the existing pattern.

Suggestion 8: The title has been changed as Fundamentals of Research.

Suggestion 9: has been carried out.

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS															
	<p>Suggestion 10: The title has been changed as Business Environment. Suggestion 11: has been carried out. Suggestion 12: It is decided to continue with the existing pattern. Suggestion 13: It is decided to continue with the existing pattern.</p>																
	<p><b>Resolution 32:01/ March 2023</b> Resolved to approve the relationship matrix for the Course Outcomes, Programme Outcomes and Programme Specific Outcomes with respect to the mapping procedures for Core, Allied, Discipline Specific Elective Courses and Skill Enhancement Courses for all the programmes.</p>																
	<p><b>Resolution 32:02/ March 2023</b> Resolved to adopt and approve the revised syllabi along with their Course Outcomes and Relationship matrix for the I year UG, I year PG &amp; M.Phil. Programmes under CBCS from the academic year 2023-2024.</p>																
	<p><b>Resolution 32:03/ March 2023</b> Resolved to adopt and approve the revised syllabi for PG Diploma, Diploma, Aalim and ADCAA Programmes from the academic year 2023-2024.</p>																
	<p><b>Resolution 32:04/ March 2023</b> Resolved to approve the Existing Syllabi and Scheme of Examinations for Soft Skills Development (23UCN2SE1) and Value Education (AECC) Courses to be offered from the academic year 2023-2024.</p>																
	<p><b>Resolution 32:05/ March 2023</b> Resolved to approve the course structure, syllabi (I &amp; II semesters) and the relationship matrix for the following new programmes to be offered from the academic year 2023-2024.</p> <ol style="list-style-type: none"><li>1. BBA Aviation Management.</li><li>2. B.Com. International Finance.</li><li>3. B.Sc. IT with Cyber Security.</li></ol>																
	<p><b>Resolution 32:06/ March 2023</b> Resolved to make changes in the resolution 31:8/November 2022 as follows: Part D: 3x10 (Open choice- 3 out of 5 Questions) has been changed to 3x10 (Internal Choice- Either or type Questions) for those students who are admitted from the academic year 2023-2024.</p> <table><tbody><tr><td>Part-A</td><td>15 x 1 (Multiple Choice Questions)</td><td>= 15 Marks</td></tr><tr><td>Part-B</td><td>5 x 2 (Short answer / Definition type Questions)</td><td>= 10 Marks</td></tr><tr><td>Part-C</td><td>5 x 4 (Internal Choice- Either or type Questions)</td><td>= 20 Marks</td></tr><tr><td>Part-D</td><td>3 x 10 (Internal Choice- Either or type Questions)</td><td>= 30 Marks</td></tr><tr><td colspan="2" style="text-align: right;"><b>TOTAL</b></td><td><b>75 Marks</b></td></tr></tbody></table>	Part-A	15 x 1 (Multiple Choice Questions)	= 15 Marks	Part-B	5 x 2 (Short answer / Definition type Questions)	= 10 Marks	Part-C	5 x 4 (Internal Choice- Either or type Questions)	= 20 Marks	Part-D	3 x 10 (Internal Choice- Either or type Questions)	= 30 Marks	<b>TOTAL</b>		<b>75 Marks</b>	
Part-A	15 x 1 (Multiple Choice Questions)	= 15 Marks															
Part-B	5 x 2 (Short answer / Definition type Questions)	= 10 Marks															
Part-C	5 x 4 (Internal Choice- Either or type Questions)	= 20 Marks															
Part-D	3 x 10 (Internal Choice- Either or type Questions)	= 30 Marks															
<b>TOTAL</b>		<b>75 Marks</b>															
	<p><b>Resolution 32:07/ March 2023</b> Resolved to have single valuation, w.e.f. April 2023 session, for the End semester examinations of the PG Programmes as in Bharathidasan University.</p>																

# MEETING MINUTE BOOK

सभेचे मिनट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख 18.03.2023

अनुपम

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

**Resolution 32:08/ March 2023**

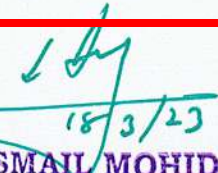
Resolved to conduct the valuation of End semester examinations with 50% (approximately) of Internal examiners and 50% (approximately) of External examiners for both UG and PG programmes w.e.f. April 2023 session.

**Resolution 32:09/ March 2023**

Resolved to grant OD for the students who undergo internship during the working days provided they earn at least 60% of attendance (out of 90 working days) in the respective semester and recommended by the respective HOD/ MID based on the merit of the case w.e.f. even semester of 2022-2023.

**Resolution 32:10/ March 2023**

Resolved to approve the syllabi for Value Added Courses for all UG Programmes to be offered in Semesters III & V and for all PG Programmes to be offered in Semester III for the students admitted in the academic year 2022-23. The classes for these Value Added Courses can be conducted before/ after the regular class hours.

  
18/3/23  
**Dr. S. ISMAIL MOHIDEEN**  
Principal  
Jamal Mohamed College  
Tiruchirappalli-620 020

# ANNUAL / SPECIAL GENERAL

वार्षिक / विशेष सर्वसाधारण

CODE : CSA 008 MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख \_\_\_\_\_

RESOLUTION  
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

## JAMAL MOHAMED COLLEGE (AUTONOMOUS) TIRUCHIRAPPALLI -20

### CURRICULUM DEVELOPMENT CELL

**Action taken report on the suggestions offered by the external experts  
during the 32<sup>nd</sup> Academic Council Meeting held on 18-03-2023.**

S.No.	Suggestion(s) given by the experts	Action Taken
1	COE: Examination valuation audit may be conducted	Examination and evaluation audit will be conducted in the month of May 2023.
2	B.Sc. Biotechnology: Recent references may be included in the books for reference.	Recent references are included for B.Sc. Biotechnology.
3	BBA programme: The title of the course, Business Management (23UBA1CC1), may be changed to Principles of Management (or) Personnel Management.	<ul style="list-style-type: none"><li>• The title of Paper Business Management was changed as Principles of Management</li><li>• The title of Paper Managerial Economics was changed as Business Economics</li><li>• The title of Paper Modern Marketing was changed as Marketing Management</li><li>• The title of Paper Business Mathematics and Statistics was changed as Maths &amp; Statistics for Managers</li><li>• The title of Paper Legal aspects of Business was changed as Business Laws</li><li>• The title of Paper Human Resource Management was changed as Personnel Management</li></ul>
4	B.Com. International Finance: International Finance may be reflected in the titles of the courses. B.Com. Core - XVI course - Auditing may be changed to Principles of Auditing.	Due to some practical difficulty, the suggestions given by experts cannot be implemented and the BOS members have decided to keep the same title as auditing in the B. Com. Core - XVI course.
5	B.Sc. Computer Science: The title of the course 23UCS1CC2P Core - II shall be Programming in C and C++ lab.	The title of the course 23UCS1CCP - Core - II has been changed as Programming in C and C++ Lab.
6	BCA: The title of the course 23UCA1CC2P Core - II shall be programming in C and C++ lab and that of 23UCA2CC4P shall be Programming in Java Lab.	The title of the course 23UCA1CCP - Core - II has been changed as Programming in C Lab. The title of the course 23UCA2CC4P has been changed as Programming in Java Lab.
7	B.Sc. Information Technology with Cyber Security: Courses on Cyber Security may offered in the I (or) II semesters of the programme. Cyber Security laws may be included as part of a course.	A Course on Fundamentals of Cyber Security will be offered during second year. A Course on Cyber Laws is offered in the V <sup>th</sup> Semester.
8	B.A. and M.A. English: Wikipedia reference may be removed from the Web Resources.	The Wikipedia references cited in B.A and M.A English syllabi were removed from Web sources.



# MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं \_\_\_\_\_

DATE / तारीख \_\_\_\_\_

Anupam

RESOLUTION NO	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
9	M.A. History – DSE- IV Women Studies may be changed into introduction to Women studies.	Women Studies changed into Introduction to Women Studies.
10	B.Sc. Hotel Management: Cooking model developed by the students can be displayed as videos in YouTube Channels.	<ul style="list-style-type: none"><li>• Students are given guidance to launch their own you tube channels and post their videos related to hospitality operations.</li><li>• At first, two of students have started their you tube channels and posted some cooking videos.</li></ul>
11	MBA: Core – VII: The course, Legal Aspects of Business, may be changed as Business Law/ Company Law/ Mercantile Law. (or) contents of the above may be included in the Core-VII. Legal issues in E- Governance and amendments to consumer protection may be included in Core - VII	<ul style="list-style-type: none"><li>• After discussion and reference from other university MBA programmes, the title of Legal Aspects of Business is decided to be retained as same.</li><li>• As suggested Legal issues in E-Governance will be added.</li><li>• Amendments related to Consumer Protection Act will be included.</li></ul>
12	MSW: Basic theory of social work may be included in Management of Social Organization (Core – VI) course offered in Semester – II.	The basic theories of social work have been included in the core course – I (Social Work Profession and Development - 23PSW1CC1) offered in the I semester. Therefore, we feel that it would be a repetition of adding theories of social work in the subject on Management of Social Organization (23PSW2CC6T).
13	M.A. Tamil: The course 23PTA1CC3 Core – III shall be offered either in 3 <sup>rd</sup> or 4 <sup>th</sup> semester.	‘Naattaar Vazhakkaartriyal’ Course Shifted from III Semester to I Semester and so as per suggestion ‘Aaiviyal Nerimuraikal’ (23PTA1CC3) Shifted from I to III Semester.
14	B.Sc. Visual Communication: Short film development can be offered instead of drawing practical course in Allied – I.	Drawing and Painting are the basic courses help to understand the fundamentals of Visual Communication for the beginners. Short film is already in the part of practical. So we are going to keep the Drawing Practical (23UVC1AC1P) and Painting Practical (23UVC2AC3P) as it is in the syllabus.

Date: 12-04-2023

  
Principal & Chairman, Academic Council