



JAMAL MOHAMED COLLEGE

(Autonomous)

College with Potential for Excellence
Accredited (3rd Cycle) with 'A' Grade by NAAC
(Affiliated to Bharathidasan University)

TIRUCHIRAPPALLI – 620 020, TAMIL NADU

Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.

The College has an excellent infrastructure facilitating a conducive teaching and learning environment. The Management Committee foresees the needs and requirements of the college in consultation with the Principal and other officers in-charge of various facilities. An annual budget is prepared for allocating funds for maintaining and utilizing the infrastructure facilities and the same is forwarded to the officers concerned for effective implementation. The actions taken by the officers are reviewed periodically.

All the academic events such as conferences, seminars, workshops, guest lectures, student symposiums / competitions, staff meetings, etc. are conducted in various auditoriums and halls.

CCTV cameras were installed at various places in the campus for vigilance.

Laboratory: Stock register is maintained in all departments. Annual stock verification is done every year by a committee constituted by the Principal. Follow up action is taken on the committee's recommendations. Quality materials are procured as per the guidelines as and when required through the Purchase Department.

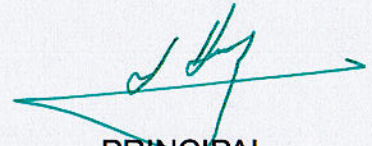
General Library: The Library is kept open from 8:15 am to 6:15 pm. on all working days. On holidays (except National holidays and Sundays) the library will be kept open from 9:30 am to 4:00 pm. The Library is partially automated. Annual internal stock verification is done regularly. The Library Committee monitors all the activities of the Library.

Sports Facility: A Director and an Assistant Director of Physical Education take care of all the sports activities of the college. A systematic procedure is adopted for the purchase and maintenance of sports goods and other facilities. Special coaches are appointed for coaching the sportsmen in various games. The college organizes South India level, state level and University level intercollegiate tournaments every year. Both staff and students utilize the indoor stadium, gymnasium and other facilities.

Computers: The computer control room consists of exclusive servers for college website management, ERP system and its backup, Wi-Fi, NPTEL, college library, feedback system, and Oracle in addition to a few servers available in departments. Only branded computers are procured. Adequate power backup facilities and fire extinguishers are provided in all the computer laboratories. The local network system, including the computers, are serviced and maintained by our own trained technicians. Firewall software is also installed for security purpose.

Classrooms: In order to make optimum use of the classrooms and other infrastructure facilities, the college functions in two shifts – Shift-I from 8:30 a.m. to 1:30 p.m. for men and Shift-II from 2:00 p.m. to 6:25 p.m. for women. Each department is accommodated in a separate block. Uninterrupted power supply is ensured by the use of sufficient number of generators in the campus. The maintenance department takes care of the maintenance and repair of the buildings, electrical system and furniture. RO drinking water facility is installed in all the blocks. During holidays, the classrooms and halls are utilized for conducting competitive / recruitment examinations of government and private organisations.

Campus cleanliness: The entire campus is cleaned regularly with the help of our own support staff. The toilets cleaning work is outsourced.



PRINCIPAL

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