

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख 01-07-2021

अनुपम

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा

IQAC/2021-22/002

JAMAL MOHAMED COLLEGE (Autonomous)
TIRUCHIRAPPALLI – 620 020

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

The core members of the **IQAC** are requested to attend a meeting on 01-07-2021 (Thursday) at 11 a.m. in the Principal's office to discuss about the following:

1. Submission of AQAR 2019-2020
2. Submission of AQAR 2020-2021
3. Self-Study Report (2016-2020)
4. Our preparedness to face NAAC accreditation in 2023
5. Any other matter

Tiruchirappalli – 20

28-06-2021


PRINCIPAL

	Resolutions:	
1.	Resolved to submit the AQAR 2019-20 on or before 31-07-2021	
2.	Resolved to submit the AQAR 2020-21 on or before 31-12-2021	
3.	The members in charge of the seven criteria shall consolidate the inputs for the SSR for the period 2016-2020 along with the supporting documents (e-copies) and present their reports	

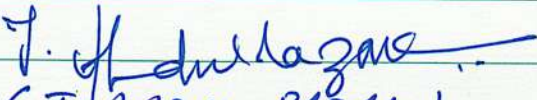
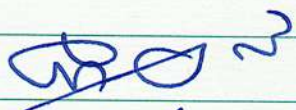
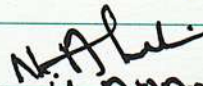
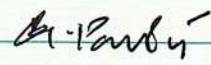
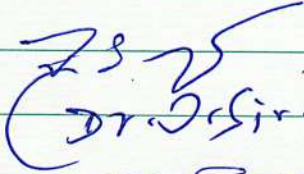
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MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख 01.07.2021

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	to the core committee from 26/07/2021 to 31-07-2021.	
4.	Resolved to review the AQAR 2019-20 by the external peer members.	
	 (T. ABDUL RAZAK)  (Dr. A. Jafar Ahmed)  (Dr. N. AHMED SHERIFF)  (Dr. M. SALAHUDEEN)	 (Dr. G. RASUPATHI)  (Dr. S. Srinivasan)  (Dr. A. MOHAMMED ISMAIL)  (Dr. K. MOHAMMED UMAR FAROOQ)

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं 1

DATE / तारीख 26-07-2021

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-7 (Institutional Values and Best Practices) was held on 26-07-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	K. Abdus Samad
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	K.N. Abdul Kader Nihal
3	Dr. S. Ismail Mohideen	Principal	S. Ismail Mohideen
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	A. Mohamed Ibraheem
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	M. Mohamed Sihabudeen
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	D.I. George Amalarethnam
7	Dr. T. Abdul Razak	Coordinator, IQAC	T. Abdul Razak
8	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	A. Ishaq Ahamed
9	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	M. Syed Ali Padusha
10	Dr. A. Mohamed Ismayil	Member, IQAC	A. Mohamed Ismayil
11	Dr. A. Jafar Ahamed	Member, IQAC	A. Jafar Ahamed
12	Dr. J. Sirajudeen	Member, IQAC	J. Sirajudeen
13	Dr. K. Mohamed Umar Farooq	Member, IQAC	K. Mohamed Umar Farooq
14	Dr. M. Salahudeen	Member, IQAC	M. Salahudeen
15	Dr. G. Pasupathi	Member, IQAC	G. Pasupathi
16	Dr. N. Ahamed Sherif	Member, IQAC	N. Ahamed Sherif
17	Dr. A. Prasanna	Assistant Professor of Mathematics	A. Prasanna

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. A. Jafar Ahamed, presented the consolidated inputs of the SSR under Criterion-7 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- To prepare relevant documents for the management of degradable and non-degradable wastes.
- To prepare policy documents on various green campus initiatives.
- To prepare policy documents / information brochure in support of disabled-friendly environment.
- To prepare code of ethics policy document for teachers, administrators and other staff.
- To prepare policy document for the student monitoring committee.
- To prepare QR code for all the trees in the campus.

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख 27-07-2021

Anupam

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-6 (Governance, Leadership and Management) was held on 27-07-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	K. Abdus Samad
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	K.N. Abdul Kader Nihal
3	Dr. S. Ismail Mohideen	Principal	S. Ismail Mohideen
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	A. Mohamed Ibraheem
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	M. Mohamed Sihabudeen
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	D.I. George Amalarethnam
7	Dr. T. Abdul Razak	Coordinator, IQAC	T. Abdul Razak
8	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	A. Ishaq Ahamed
9	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	M. Syed Ali Padusha
10	Dr. A. Mohamed Ismayil	Member, IQAC	A. Mohamed Ismayil
11	Dr. A. Jafar Ahamed	Member, IQAC	A. Jafar Ahamed
12	Dr. J. Sirajudeen	Member, IQAC	J. Sirajudeen
13	Dr. K. Mohamed Umar Farooq	Member, IQAC	K. Mohamed Umar Farooq
14	Dr. M. Salahudeen	Member, IQAC	M. Salahudeen
15	Dr. G. Pasupathi	Member, IQAC	G. Pasupathi
16	Dr. N. Ahamed Sherif	Member, IQAC	N. Ahamed Sherif
17	Dr. A. Prasanna	Assistant Professor of Mathematics	A. Prasanna

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. N. Ahamed Sherif, presented the consolidated inputs of the SSR under Criterion-6 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- To prepare the organogram of the college
- To prepare policies with respect to appointment and service rules and procedures and upload the same on our college website.
- To prepare resource mobilization policy (Institutional strategies for mobilization of funds and the optimal utilization of resources).
- To include examination fees, commercial complex building rent, income from hostels under fund resources.
- To include Spoken Tutorials Scheme for IIT Bombay, Computer Society of India, DBT Star College Scheme, any other collaborative activities available in departments, etc, under collaborative quality initiatives with other institutions.

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख 28-07-2021

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-2 (Teaching, Learning and Evaluation) was held on 28-07-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	K. Abdus Samad
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	K.N. Abdul Kader Nihal
3	Dr. S. Ismail Mohideen	Principal	S. Ismail Mohideen
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	A. Mohamed Ibraheem
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	M. Mohamed Sihabudeen
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	D.I. George Amalarethnam
7	Dr. T. Abdul Razak	Coordinator, IQAC	T. Abdul Razak
8	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	A. Ishaq Ahamed
9	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	M. Syed Ali Padusha
10	Dr. M. Mohamed Surputheen	Controller of Examinations	M. Mohamed Surputheen
11	Dr. R. Ravi Kumar	Deputy Controller of Examinations	R. Ravi Kumar
12	Dr. A. Mohamed Ismayil	Member, IQAC	A. Mohamed Ismayil
13	Dr. A. Jafar Ahamed	Member, IQAC	A. Jafar Ahamed
14	Dr. J. Sirajudeen	Member, IQAC	J. Sirajudeen
15	Dr. K. Mohamed Umar Farooq	Member, IQAC	K. Mohamed Umar Farooq
16	Dr. M. Salahudeen	Member, IQAC	M. Salahudeen
17	Dr. G. Pasupathi	Member, IQAC	G. Pasupathi
18	Dr. N. Ahamed Sherif	Member, IQAC	N. Ahamed Sherif
19	Dr. A. Prasanna	Assistant Professor of Mathematics	A. Prasanna

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. J. Sirajudeen, presented the consolidated inputs of the SSR under Criterion-2 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinion of the members the following decisions were taken:

- To collect documentary evidences regarding remedial classes for slow learners from all the departments.
- To collect soft copies of certificates pertaining to the online courses / marks statements of extra credit courses for the advanced learners from all the departments.
- To collect documentary evidences for the mentor-mentee allotment from all the departments.
- To obtain documentary evidences with regard to the student complaints / grievances about evaluation from COE office.
- To obtain Examination manual from COE.
- To obtain details regarding the evaluation of attainment of program and course outcomes from CDC / COE.
- To create awareness about the Student Satisfaction Survey to be carried out by NAAC during the accreditation process.

MINUTE BOOK

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MEETING NO. / सभा नं _____

DATE / तारीख 29-07-2021

Anupam

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-4 (Infrastructure and Learning Resources) was held on 29-07-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	K. Abdus Samad
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	K.N. Abdul Kader Nihal
3	Dr. S. Ismail Mohideen	Principal	S. Ismail Mohideen
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	A. Mohamed Ibraheem
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	M. Mohamed Sihabudeen
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	D.I. George Amalarethnam
7	Dr. A. Syed Zakir Hasan	Dean of Arts	A. Syed Zakir Hasan
8	Dr. T. Abdul Razak	Coordinator, IQAC	T. Abdul Razak
9	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	A. Ishaq Ahamed
10	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	M. Syed Ali Padusha
11	Dr. A. Abul Hussain	Librarian	A. Abul Hussain
12	Dr. A. Mohamed Ismayil	Member, IQAC	A. Mohamed Ismayil
13	Dr. A. Jafar Ahamed	Member, IQAC	A. Jafar Ahamed
14	Dr. J. Sirajudeen	Member, IQAC	J. Sirajudeen
15	Dr. K. Mohamed Umar Farooq	Member, IQAC	K. Mohamed Umar Farooq
16	Dr. M. Salahudeen	Member, IQAC	M. Salahudeen
17	Dr. G. Pasupathi	Member, IQAC	G. Pasupathi
18	Dr. N. Ahamed Sherif	Member, IQAC	N. Ahamed Sherif
19	Dr. A. Prasanna	Assistant Professor of Mathematics	A. Prasanna
20	Dr. Y. Mohideen Sha	Assistant Professor of Commerce	Y. Mohideen Sha
21	Dr. P. Arivazhagan	Assistant Professor of Commerce	P. Arivazhagan
22	Mr. N. Mohamed Bayas	System Administrator	N. Mohamed Bayas

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. G. Pasupathi, presented the consolidated inputs of the SSR under Criterion-4 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinion of the members the following decisions were taken:

- To obtain library automation details from the librarian / ERP.
- To automate the staff access process in the library by introducing barcode system.
- To encourage the staff members to use the facilities available in the department of visual communication for developing more e-contents and upload the same on our college website.

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख 30-07-2021

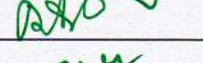
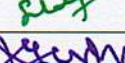
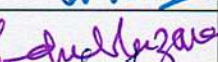
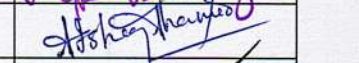
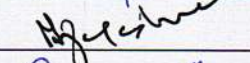
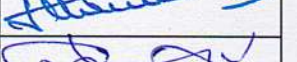
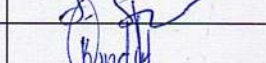
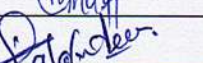
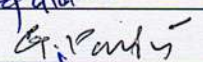
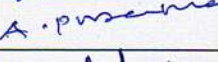
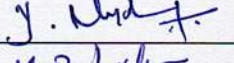
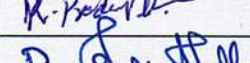
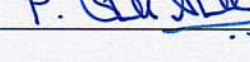
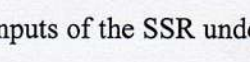
RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-5 (Students Support and Progression) was held on 30-07-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
3	Dr. S. Ismail Mohideen	Principal	
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	
7	Dr. M. Ghouse Basha	Dean of Science	
8	Dr. A. Syed Zakir Hasan	Dean of Arts	
9	Dr. T. Abdul Razak	Coordinator, IQAC	
10	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
11	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
12	Mr. S. Masoothu	Coordinator, Placement Cell	
13	Dr. A. Mohamed Ismayil	Member, IQAC	
14	Dr. A. Jafar Ahamed	Member, IQAC	
15	Dr. J. Sirajudeen	Member, IQAC	
16	Dr. K. Mohamed Umar Farooq	Member, IQAC	
17	Dr. M. Salahudeen	Member, IQAC	
18	Dr. G. Pasupathi	Member, IQAC	
19	Dr. N. Ahamed Sherif	Member, IQAC	
20	Dr. A. Prasanna	Assistant Professor of Mathematics	
21	Dr. Y. Mohideen Sha	Assistant Professor of Commerce	
22	Dr. K. Pradeep Kumar	Assistant Physical Director	
23	Mr. P. Shaik Abdulla	Assistant Professor of Comp. Sci.	

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. A. Mohamed Ismayil, presented the consolidated inputs of the SSR under Criterion-5 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinion of the members the following decisions were taken:

- To create awareness and identify all eligible students and help them to apply for scholarships.
- To collect documentary evidences pertaining the capacity development and skills enhancement activities organized by the departments.
- To collect documentary evidences from the out-gone students who have cleared various competitive examinations.
- To upload the grievance redressal policy document on the college website.

MINUTE BOOK

मिनट बुक

MEETING NO. / सभा नं _____

DATE / तारीख 31-07-2021

अनुपम

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-3 (Research, Innovations and Extension) was held on 31-07-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
3	Dr. S. Ismail Mohideen	Principal	
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator, CDC	
7	Dr. M. Ghouse Basha	Dean of Science	
8	Dr. A. Shajahan	Dean, Research & Consultancy	
9	Mr. S. Sheik Ismail	Coordinator, Extension Activities	
10	Dr. T. Abdul Razak	Coordinator, IQAC	
11	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
12	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
13	Dr. A. Mohamed Ismayil	Member, IQAC	
14	Dr. A. Jafar Ahamed	Member, IQAC	
15	Dr. J. Sirajudeen	Member, IQAC	
16	Dr. K. Mohamed Umar Farooq	Member, IQAC	
17	Dr. M. Salahudeen	Member, IQAC	
18	Dr. G. Pasupathi	Member, IQAC	
19	Dr. N. Ahamed Sherif	Member, IQAC	
20	Dr. A. Prasanna	Assistant Professor of Mathematics	
21	Dr. N. Mujafar Kani	Assistant Professor of Chemistry	

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. M. Salahudeen, presented the consolidated inputs of the SSR under Criterion-3 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinion of the members the following decisions were taken:

- To approve the policy document for promotion of research in the Academic Council and upload the same on our college website.
- To increase the seed money to teachers for research in the forthcoming years.
- To encourage the faculty members to apply for national/international fellowships for advanced studies / research.
- To update the research guides list on our college website.
- To include incubation centre and entrepreneur details under ecosystem for innovations.
- To prepare a document for code of ethics for research
- To make an agreement with Bharathidasan University to check Plagiarism in the research work through software
- To make all the MoUs functional.

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख 02-08-2021

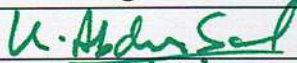
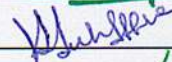
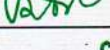
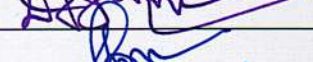
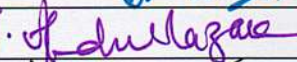
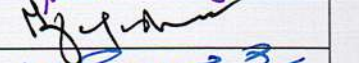
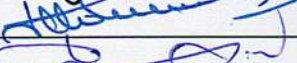
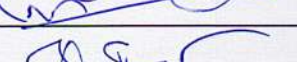
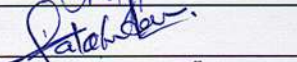
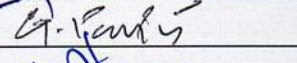
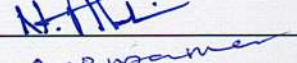
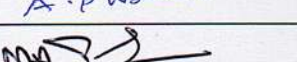
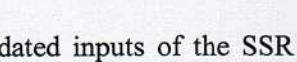
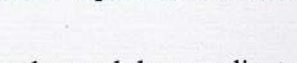
RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The NAAC SSR review presentation meeting for Criterion-1 (Curricular Aspects) was held on 02-08-2021 at 11.00 am. in the Conference Hall.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
3	Dr. S. Ismail Mohideen	Principal	
4	Dr. Dr. A. Mohamed Ibraheem	Vice Principal	
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator, CDC	
7	Dr. M. Ghouse Basha	Dean of Science	
8	Dr. A. Syed Zakir Hasan	Dean of Arts	
9	Dr. T. Abdul Razak	Coordinator, IQAC	
10	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
11	Dr. A. Mohamed Ismayil	Member, IQAC	
12	Dr. A. Jafar Ahamed	Member, IQAC	
13	Dr. J. Sirajudeen	Member, IQAC	
14	Dr. K. Mohamed Umar Farooq	Member, IQAC	
15	Dr. M. Salahudeen	Member, IQAC	
16	Dr. G. Pasupathi	Member, IQAC	
17	Dr. N. Ahamed Sherif	Member, IQAC	
18	Dr. A. Prasanna	Assistant Professor of Mathematics	
19	Mr. M. Abdul Samath	Assistant Professor of Tamil	

The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the members.

The IQAC Core member, Dr. K. Mohamed Umar Farooq, presented the consolidated inputs of the SSR under Criterion-1 for the period 2016-2020.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinion of the members the following decisions were taken:

- To request the curriculum development cell to assist the IQAC in obtaining the following data (related to curricular aspects) from all the departments:
 - Courses that have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes, Programme Specific outcomes and Course Outcomes of all the programmes.
 - Percentage of syllabus revision carried out during the last four years
 - Courses having focus on employability/entrepreneurship/ skill development
 - New courses introduced during the last four years
 - Courses relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.
 - Value-added courses offered for imparting transferable and life skills.
 - Feedback obtained from Students, Teachers, Employers, and Alumni for the design and review of syllabus.
 - Stakeholders' feedback report including ATR (Action Taken Report) minuted by the Governing Body or Academic Council.
- To request the CDC Coordinator to conduct a meeting with departmental CDC members on 04-08-2021 to brief them about the above required inputs and request them to submit the relevant data in the prescribed formats to the CDC.

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं

DATE / तारीख 07.09.2021

Anupam

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

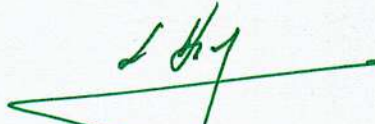
JAMAL MOHAMED COLLEGE (Autonomous) Tiruchirappalli – 620020

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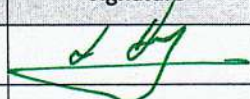
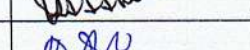
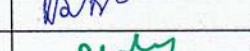
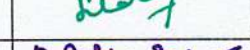
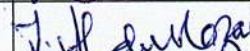
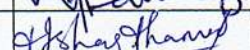
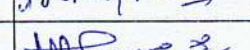
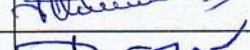
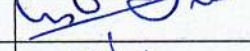
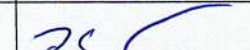
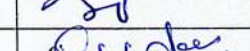
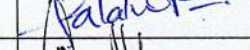
There will be a meeting of the following members of the staff of **Internal Quality Assurance Cell** on 07.09.2021 at 4.00 pm. in the principal's office. I request all the members to attend the meeting.

Trichy-20

Date :31.08.2021


PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL

No.	Name & Designation	Category	Designation	Signature
1.	Dr. S. Ismail Mohideen	Chairperson	Principal	
2.	Janab. M.J.Jamal Mohamed Bilal	Management Representative	President	
3.	Dr. A. K. Khaja Nazeemudeen	Management Representative	Secretary & Correspondent	
4.	Hajee. M.J.Jamal Mohamed	Management Representative	Treasurer	
5.	Dr. K. Abdus Samad	Management Representative	Assistant Secretary	
6.	Dr.K.N.ABDUL KADER NIHAL	Management Representative	Member & Hon. Director	
7.	Dr. A. Mohamed Ibraheem	Senior administrative officer	Vice Principal	
8.	Dr. M. Mohamed Sihabudeen	Senior administrative officer	Additional Vice Principal	
9.	Dr. D. I. George Amalarethnam	Senior administrative officer	Bursar	
10.	Dr. ABDUL RAZAK, T.	Coordinator of IQAC & Convenor	Associate Professor of Computer Science	
11.	Dr. ISHAQ AHAMED .A	Teacher Representative & IQAC Member	Associate Professor of Physics	
12.	Dr. MOHAMED ISMAYIL .A	Teacher Representative & IQAC Member	Associate Professor of Mathematics	
13.	Dr. JAFAR AHAMED, A.	Teacher Representative & IQAC Member	Associate Professor of Chemistry	
14.	Dr. AHAMED SHERIF .N	Teacher Representative & IQAC Member	Asst. Professor of Botany	
15.	Dr. SIRAJUDEEN.J.	Teacher Representative & IQAC Member	Asst. Professor of Chemistry	
16.	Dr. SALAHUDEEN .M	Teacher Representative & IQAC Member	Asst. Professor of Zoology	
17.	Dr. MOHAMED UMAR FAROOQ .K	Teacher Representative & IQAC Member	Asst. Professor of English	
18.	Dr. PASUPATHI .M	Teacher Representative & IQAC Member	Asst. Professor of Commerce	
19.	Mr.M.Shanmugavel	Senior administrative officer	Office Superintendent (Aided)	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख 07.09.2021

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

20.	Dr. V. Vinod Kumar Professor and Head Department of English & Director- IQAC Bharathidasan University Tiruchirappalli - 620024 Email: vinod@bdu.ac.in Mobile: 9443995201	Local Representative		—
21.	Mr. C. Rajarathinam Chief Executive Chemecoat Paints Pvt. Ltd. Plot No.3, GF2, Meenakshi Nagar Olaiyur Main Road, K.K. Nagar Tiruchirappalli - 620021 Email : rajspech@gmail.com Mobile : 9842445649	Industrialist		1.7-11
22.	Dr. S. Achiraman Associate Professor Dept. of Environmental Biotechnology School of Environmental Science Bharathidasan University Tiruchirappalli - 620024 Email : achiramans@gmail.com Mobile : 9894835753	Alumni Representative		S. Achiraman
23.	N.Mohamed Muzammil	Student Representative	Roll No. 19UA6933 II B.Sc Computer Science	—

Action Taken Report :

1. The AQAR for the year 2019-2020 was submitted to NAAC Portal on 28-08-2021
2. The first presentation of the ~~Consolidated~~ Consolidated report of SSR^{for the period 2019-20} was made by the Seven Criteria members to the Core Committee from 26-07-2021 to 02-08-2021

MINUTE BOOK

मिनट बुक

MEETING NO. / सभा नं

DATE / तारीख

Anupam

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
1.	<u>Resolutions:</u> Resolved to welcome Dr. V. Vinod Kumar, Professor and Head, Dept. of English, Bharathidasan University, Mr. C. Rajarathnam, Chief Executive, Chemcoat Paints, Tiruchisappalli, and Dr. S. Achiraman, Associate Professor, Dept. of Environmental Biology Biotechnology, Bharathidasan University as the new External members to IQAC of our college for the period 2020-2021.	
2.	Resolved to Submit the AQAR 2020-2021 to NAAC on or before 31-12-2021.	
3.	Resolved to Conduct the Second presentation of the Consolidated SSR of 2016-2020 by the Core members from 18-10-2021	
4.	Resolved to Review the AQAR 2020-2021 by the external peer members.	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
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The second review presentation of SSR for Criterion - 2 (Teaching, Learning and Evaluation) was held on 08-11-2021 at 10.30 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K. Abdus Samad	Assistant Secretary	K. Abdus Samad
2	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	Dr. K.N. Abdul Kader Nihal
3	Dr. S. Ismail Mohideen	Principal	Dr. S. Ismail Mohideen
4	Dr. A. Mohamed Ibraheem	Vice Principal	Dr. A. Mohamed Ibraheem
5	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	Dr. M. Mohamed Sihabudeen
6	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	Dr. D.I. George Amalarethnam
7	Dr. T. Abdul Razak	Coordinator, IQAC	Dr. T. Abdul Razak
8	Dr. M. Mohamed Surputheen	Controller of Examinations	Dr. M. Mohamed Surputheen
9	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	Dr. A. Ishaq Ahamed
10	Dr. A. Mohamed Ismayil	Member, IQAC	Dr. A. Mohamed Ismayil
11	Dr. A. Jafar Ahamed	Member, IQAC	Dr. A. Jafar Ahamed
12	Dr. J. Sirajudeen	Member, IQAC	Dr. J. Sirajudeen
13	Dr. K. Mohamed Umar Farooq	Member, IQAC	Dr. K. Mohamed Umar Farooq
14	Dr. M. Salahudeen	Member, IQAC	Dr. M. Salahudeen
15	Dr. G. Pasupathi	Member, IQAC	Dr. G. Pasupathi
16	Dr. N. Ahamed Sherif	Member, IQAC	Dr. N. Ahamed Sherif
17	Dr. A. Prasanna	Assistant Professor of Mathematics	Dr. A. Prasanna
18	Dr. A. Asrar Ahamed	Assistant Professor of Chemistry	Dr. A. Asrar Ahamed
19	Mr. H. Ghulam Mohideen	Lab Assistant (Admission Section)	Mr. H. Ghulam Mohideen

The IQAC Core member, Dr. J. Sirajudeen, presented the inputs of the SSR for Criterion-2.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- For sanctioned strength of the students, additional seats need not be considered.
- More documentary evidences to be collected for advanced learners.
- The photographs of the smart class rooms to include the name of the department.
- Teaching plans/ Execution of teaching plans to be maintained in the department for the assessment period (2016-2022).
- The write-up for 2.5.3 to include all the processes of IT integration in the COE office.

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं

DATE / तारीख

Anupam

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The second review presentation of SSR for Criterion - 5 (Student Support and Progression) was held on 09-11-2021 at 10.30 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
2	Dr. S. Ismail Mohideen	Principal	
3	Dr. A. Mohamed Ibraheem	Vice Principal	
4	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
5	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	
6	Dr. T. Abdul Razak	Coordinator, IQAC	
7	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
8	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
9	Mr. S. Masoothu	Coordinator, Placement Cell	
10	Dr. A. Mohamed Ismayil	Member, IQAC	
11	Dr. A. Jafar Ahamed	Member, IQAC	
12	Dr. K. Mohamed Umar Farooq	Member, IQAC	
13	Dr. M. Salahudeen	Member, IQAC	
14	Dr. G. Pasupathi	Member, IQAC	
15	Dr. N. Ahamed Sherif	Member, IQAC	
16	Dr. A. Prasanna	Assistant Professor of Mathematics	
17	Mr. K. Pradeep Kumar	Assistant Professor of Physical Education	
18	Dr. D. Dhamodharan	Assistant Professor of Mathematics	
19	Mr. A. Anwar Sathath	Library Assistant (Scholarship section)	
20	Mr. N. Mohamed Azarudeen	Office Assistant (Scholarship Section)	
21	Mr. S. Niyas Ahamed	Placement Officer	

The IQAC Core member, Dr. A. Mohamed Ismayil, presented the inputs of the SSR for Criterion-5.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- The details of students applying for scholarships, other than that provided by the government and the college, to be collected.
- Documentary evidences for more capacity development and skills enhancement activities to be obtained from all the departments.
- To request the tutors of the outgone batches to contact their students for obtaining more information regarding placement, progression to higher studies and those qualifying in competitive examinations.

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख _____

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The second review presentation of SSR for Criterion - 4 (Infrastructure and Learning Resources) was held on 10-11-2021 at 10.30 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
2	Dr. S. Ismail Mohideen	Principal	
3	Dr. A. Mohamed Ibraheem	Vice Principal	
4	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
5	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	
6	Dr. T. Abdul Razak	Coordinator, IQAC	
7	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
8	Dr. A. Abdul Hussain	Librarian	
9	Dr. A. Mohamed Ismayil	Member, IQAC	
10	Dr. A. Jafar Ahamed	Member, IQAC	
11	Dr. K. Mohamed Umar Farooq	Member, IQAC	
12	Dr. G. Pasupathi	Member, IQAC	
13	Dr. N. Ahamed Sherif	Member, IQAC	
14	Dr. A. Prasanna	Assistant Professor of Mathematics	
15	Mr. K. Pradeep Kumar	Assistant Director of Physical Education	
16	Dr. P. Arivazhagan	Assistant Professor of Commerce	
17	Mr. N. Mohamed Bayas	System Administrator	
18	Mr. V. Arul Kumar	Junior Assistant (Accounts Section)	
19	Mr. M. Tariq Azeez	Typist (Accounts Section)	
20	Mr. N. Mohamed Azarudeen	Office Assistant (Scholarship Section)	

The IQAC Core member, Dr. G. Pasupathi, presented the inputs of the SSR for Criterion-4.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- To redraft the IT Policy.
- To collect the details of E-Contents from all the departments.
- To obtain the statement of annual expenditure for infrastructure augmentation combining both aided and self-finance sections.
- To revise the procedure for maintaining and utilizing the physical facilities.

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

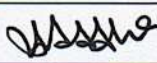
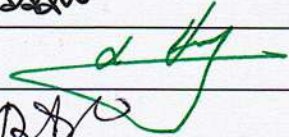
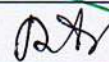
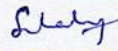
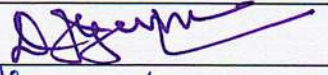
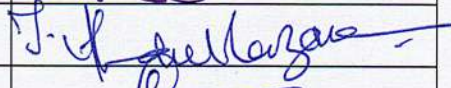
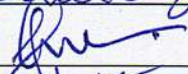
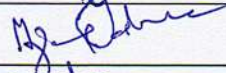
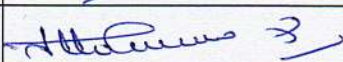
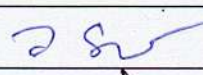
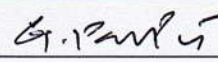
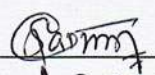
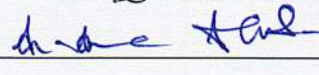
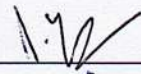
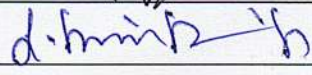
DATE / तारीख _____

नमो भगवते वासुदेवाय

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
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The second review presentation of SSR for Criterion - 7 (Institutional Values and Best Practices) was held on 15-11-2021 at 10.30 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
2	Dr. S. Ismail Mohideen	Principal	
3	Dr. A. Mohamed Ibraheem	Vice Principal	
4	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
5	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	
6	Dr. T. Abdul Razak	Coordinator, IQAC	
7	Dr. M. Ghouse Basha	Dean of Science	
8	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
9	Dr. A. Jafar Ahamed	Member, IQAC	
10	Dr. A. Mohamed Ismayil	Member, IQAC	
11	Dr. J. Sirajudeen	Member, IQAC	
12	Dr. N. Ahamed Sherif	Member, IQAC	
13	Dr. G. Pasupathi	Member, IQAC	
14	Dr. R. Sathis Kumar	Assistant Professor of Botany	
15	Mr. B. Sirajudeen	Assistant Professor of Tamil	
16	Dr. A. Asrar Ahamed	Assistant Professor of Chemistry	
17	Mr. S. Yoganand	Assistant Professor of Hotel Management & Catering Science	
18	Mr. S. Shaik Mohideen	Training Instructor (Electrician)	

The IQAC Core member, Dr. A. Jafar Ahamed, presented the inputs of the SSR for Criterion-7.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- To update all the facilities available for the disabled students.
- To conduct green, energy and environment audits.
- Clear geotagged photographs of all the facilities available in the campus to be taken.
- Details of the Day Care Centre to be obtained.

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख _____

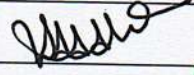
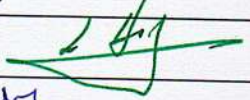
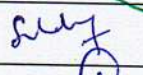
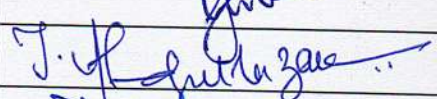
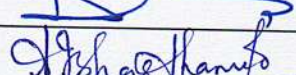
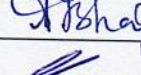
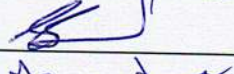
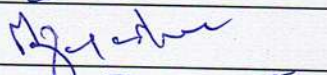
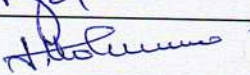
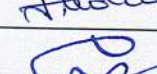
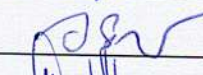
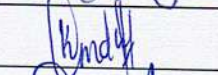
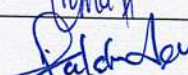
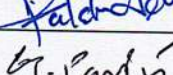
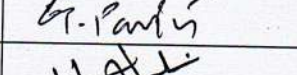
RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The second review presentation of SSR for Criterion - 3 (Research, Innovations and Extension) was held on 07-12-2021 at 11.00 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
2	Dr. S. Ismail Mohideen	Principal	
3	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
4	Dr. M. Ghouse Basha	Dean of Science	
5	Dr. T. Abdul Razak	Coordinator, IQAC	
6	Dr. A. Shajahan	Dean, Research & Consultancy	
7	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
8	Mr. S. Sheik Ismail	Coordinator, Extension Activities	
9	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
10	Dr. A. Mohamed Ismayil	Member, IQAC	
11	Dr. A. Jafar Ahamed	Member, IQAC	
12	Dr. J. Sirajudeen	Member, IQAC	
13	Dr. K. Mohamed Umar Farooq	Member, IQAC	
14	Dr. M. Salahudeen	Member, IQAC	
15	Dr. G. Pasupathi	Member, IQAC	
16	Dr. N. Ahamed Sherif	Member, IQAC	
17	Dr. A. Prasanna	Assistant Professor of Mathematics	
18	Dr. N. Mujafar Kani	Assistant Professor of Chemistry	

The IQAC Core member, Dr. M. Salahudeen, presented the inputs of the SSR for Criterion-3.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- Possibilities to be explored to increase the data for seed money.
- Grants received for endowments / chairs to be included in the metric 3.2.1.
- Teachers who have not obtained Ph.D. guidships have to apply for the same completing the formalities of the Bharathidasan University.
- The write-up for the metric 3.3.1 to be redrafted.
- To explore all the possibilities of collecting the details of awards / recognition received for Extension activities.
- To conduct at least one activity per MoU before 31 May 2022.

MINUTE BOOK

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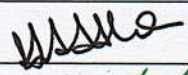
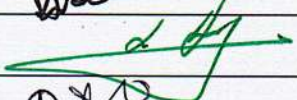
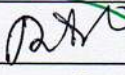
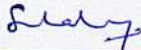
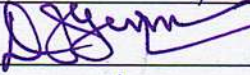
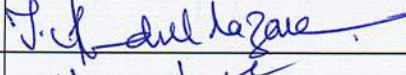
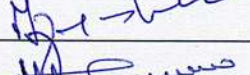
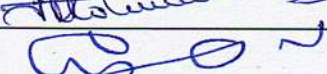
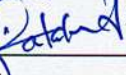
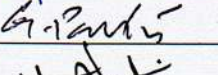
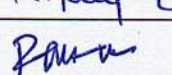
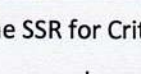
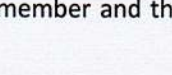
RESOLUTION
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PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The second review presentation of SSR for Criterion – 1 (Curricular Aspects) was held on 08-12-2021 at 11.00 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
2	Dr. S. Ismail Mohideen	Principal	
3	Dr. A. Mohamed Ibraheem	Vice Principal	
4	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
5	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	
6	Dr. T. Abdul Razak	Coordinator, IQAC	
7	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
8	Dr. A. Mohamed Ismayil	Member, IQAC	
9	Dr. A. Jafar Ahamed	Member, IQAC	
10	Dr. J. Sirajudeen	Member, IQAC	
11	Dr. K. Mohamed Umar Farooq	Member, IQAC	
12	Dr. M. Salahudeen	Member, IQAC	
13	Dr. G. Pasupathi	Member, IQAC	
14	Dr. N. Ahamed Sherif	Member, IQAC	
15	Dr. N. Mujafar Kani	Assistant Professor of Chemistry	
16	Mr. R. Vignesh Kumar	Assistant Professor of History	
17	Mr. M. Abdul Samath	Assistant Professor of Tamil	

The IQAC Core member, Dr. K. Mohamed Umar Farooq, presented the inputs of the SSR for Criterion-1.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- The data for the metric 1.1.3 to be revised to include more courses having focus on employability, entrepreneurship and skill development.
- Details of deeniyath /moral education to be obtained from the Centre of Human excellence for the metric 1.3.2.
- Details of the course like COP, IELTS/NET/SET/ICWA coaching classes / Urdu calligraphy centre and Typewriting to be included under value added courses.
- Feedback analysis report on curriculum design have to be prepared.

MANAGING COMMITTEE

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NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

The second review presentation of SSR for Criterion - 6 (Governance, Leadership and Management) was held on 11-12-2021 at 11:00 am. in the Conference Hall.

The following members were Present:

S.No	Name	Designation	Signature
1	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
2	Dr. S. Ismail Mohideen	Principal	
3	Dr. A. Mohamed Ibraheem	Vice Principal	
4	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
5	Dr. D.I. George Amalarethnam	Bursar & Coordinator CDC	
6	Dr. M. Ghouse Basha	Dean of Science	
7	Dr. A. Syed Zakir Hasan	Dean of Arts	
8	Dr. T. Abdul Razak	Coordinator, IQAC	
9	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
10	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
11	Dr. A. Mohamed Ismayil	Member, IQAC	
12	Dr. A. Jafar Ahamed	Member, IQAC	
13	Dr. M. Salahudeen	Member, IQAC	
14	Dr. G. Pasupathi	Member, IQAC	
15	Dr. N. Ahamed Sherif	Member, IQAC	
16	Dr. Y. Moydheen Sha	Assistant Professor of Commerce	
17	Mr. V. Arul Kumar	Junior Assistant - Accounts Section	
18	Mr. M. Tariq Azeez	Typist - Accounts Section	

The IQAC Core member, Dr. N. Ahamed Sherif, presented the inputs of the SSR for Criterion-6.

The members raised many questions with regard to the inputs for which the core member and the coordinator gave suitable clarifications.

Based on the suggestions and opinions of the members the following decisions were taken:

- Strategic / perspective plan to be redrafted.
- One FEP for teachers and one SDP for non-teaching staff to be conducted before 31-05-2022.
- Write-ups for 6.4.1 and 6.4.3 to be obtained from the management office.
- Write-up for the metric 6.5.1 to be redrafted.
- More collaborative quality initiatives to be included.

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PRESENT MEMBERS AND RESOLUTIONS

REMARKS

A brainstorming session on '*Preparing SSR for the 4th Cycle of Accreditation under the Revised NAAC Framework*' was organized by the IQAC on 18-12-2021 and 19-12-2021 in the Conference hall by inviting two senior NAAC peer team members – Dr. H.P. Nagaswarupa, Associate Professor, Department of Studies in Chemistry, Davangere University, Davangere and Dr. R.C. Hiremath, Former Principal, KLE First Grade College, Bengaluru.

The session started on 18-12-2021 at 10:30 a.m. with a prayer by Dr. M. Salahudeen, Assistant Professor of Zoology. Dr. T. Abdul Razak, Coordinator of IQAC introduced the external experts and welcomed all the attendees.

The data inputs, along with the e-copies of the supporting documents, pertaining to criteria I to V of the SSR were presented by the respective Criterion in-charges to the external experts on the first day. Dr. K. Mohamed Umar Farooq, Assistant Professor of English, presented the details for Criterion-I. Dr. J. Sirajudeen, Assistant Professor of Chemistry presented the inputs for Criterion-II. Dr. M. Salahudeen, Assistant Professor of Zoology presented the data for Criterion-III. Dr. G. Pasupathi, Assistant Professor of Commerce presented the data for Criterion-IV and Dr. A. Mohamed Ismayil, Associate Professor of Mathematics presented the inputs for Criterion-V.

On the second day, Dr. N. Ahamed Sherif, Associate Professor of Botany presented the data for Criterion-VI and Dr. A. Jafar Ahamed, Associate Professor of Chemistry presented the inputs for Criterion-VII.

The NAAC peer team experts critically reviewed the data presented by the criterion in-charges. They indicated the various areas where improvement could be made and also offered many fruitful suggestions for a better presentation of SSR.

After the presentation of all the criteria, the Criterion In-charges were requested to present the summary of the observations and suggestions offered by the external experts pertaining to their criterion concerned. The external experts offered their overall views and opinions on this summarization.

The session came to end with a vote of thanks by Dr. A. Ishaq Ahamed, Deputy Coordinator of IQAC.

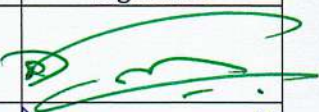
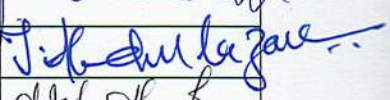
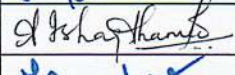
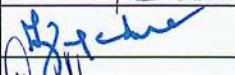
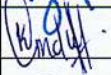
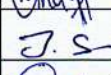
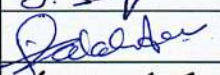
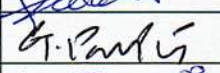
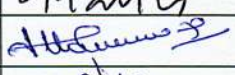
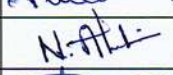
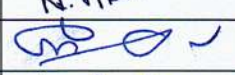
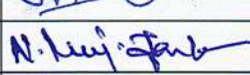
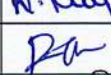
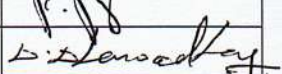
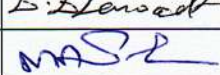
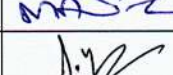
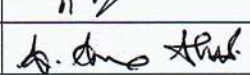
MANAGING COMMITTEE

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RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
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Members present for the brainstorming session:

S.No.	Name	Designation	Signature
1	Dr. H.P. Nagaswarupa	Associate Professor, Department of Studies in Chemistry, Davangere University, Davangere	
2	Dr. R.C. Hiremath	Former Principal, KLE First Grade College, Bengaluru	
3 ✓	Dr. T. Abdul Razak	Coordinator, IQAC	
4 ✓	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
5 ✓	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
6 ✓	Dr. K. Mohamed Umar Farooq	Core Member, IQAC (Criterion-1)	
7 ✓	Dr. J. Sirajudeen	Core Member, IQAC (Criterion-2)	
8 ✓	Dr. M. Salahudeen	Core Member, IQAC (Criterion-3)	
9 ✓	Dr. G. Pasupathi	Core Member, IQAC (Criterion-4)	
10 ✓	Dr. A. Mohamed Ismayil	Core Member, IQAC (Criterion-5)	
11 ✓	Dr. N. Ahamed Sherif	Core Member, IQAC (Criterion-6)	
12 ✓	Dr. A. Jafar Ahamed	Core Member, IQAC (Criterion-7)	
13	Dr. N. Mujafarkani	IQAC, Microcell Member, Chemistry	
14	Mr. R. Vignesh Kumar	IQAC, Microcell Member, History	
15	Dr. P. Arivazhagan	IQAC, Microcell Member, Commerce	
16	Dr. D. Dhamodharan	IQAC, Microcell Member, Mathematics	
17	Mr. M. Abdul Samath	IQAC, Microcell Member, Tamil	
18	Mr. S. Yoganand	IQAC, Microcell Member, Hotel Management & Catering Science	
19	Dr. A. Asrar Ahamed	Assistant Professor of Chemistry	

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Answers

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS	REMARKS
	A discussion session on 'Facing NAAC Peer Team Visit' was conducted on 19-12-2021 in the Hussainudin Hall at 11:30 a.m. with Dr. H.P. Nagaswarupa, Associate Professor, Department of Studies in Chemistry, Davangere University, Davangere and Dr. R.C. Hiremath, Former Principal, KLE First Grade College, Bengaluru. Members of the College Management Committee, Principal and other officials of the college administration took part in the discussion. The IQAC Coordinator, Dr. T. Abdul Razak, welcomed the participants. In his welcome address, he also highlighted on the salient observations made by the external experts regarding our preparedness for facing the 4th cycle of NAAC accreditation process. Our Principal, Dr. S. Ismail Mohideen in his presidential address, called upon all the faculty members to enhance our preparation to face all probable queries from the NAAC. He further stressed on the role of documentation of all of our activities. Dr. H.P. Nagaswarupa made a critical analysis of all the seven criteria of the SSR report and all the key indicators and metrics. He spoke on the need for a focussed curriculum and mechanism for measuring the attainment of the OBE objectives. He also stressed on promotion of research by staff, filing of patents and starts ups in the college. Dr. R.C. Hiremath spoke on the philosophy of 360° evaluation involving contributions of all the stake holders, the management, faculty members, students, parents and employers. He laid stress on the role of a dynamic website in the NAAC-DVV process. He said that all institutional efforts should be focussed on the attainment of the five core values of the NAAC viz., contribution to national development, fostering global competencies, inculcation of values and ethics, promotion of use of technology and the quest for excellence. Dr. K.A. Khaja Nazeemudeen, our honourable Secretary and Correspondent spoke on the need of our staff to sink all their difference and work unitedly for the attainment of the highest grade. He assured the external members of implementation/ incorporation of all of their suggestions in the SSR report. Dr. D.I. George Amalarethinam, Bursar and Director MCA, proposed a vote of thanks.	

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

Members present for the discussion session:

S. No.	Name	Designation	Signature
1.	Dr. A. Khaja Nazeemudeen	Secretary & Correspondent	
2.	Dr. K.N. Abdul Kader Nihal	Member & Honorary Director	
3.	Dr. S. Ismail Mohideen	Principal	
4.	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
5.	Dr. H.P. Nagaswarupa	Associate Professor, Department of Studies in Chemistry, Davangere University, Davangere	
6.	Dr. R.C. Hiremath	Former Principal, KLE First Grade College, Bengaluru	
7.	Dr. K.N. Mohamed Fazil	Director, Hostel Administration	
8.	Dr. D.I. George Amalarethnam	Bursar & Coordinator, CDC	
9.	Dr. M. Ghouse Basha	Dean of Science	
10.	Dr. A. Syed Zakir Hasan	Dean of Arts	
11.	Dr. A. Shajahan	Dean, Research	
12.	Dr. T. Abdul Razak	Coordinator, IQAC	
13.	Dr. M. Mohamed Surputheen	Controller of Examinations	
14.	Mr. S. Sheik Ismail	Coordinator, Part-V Extension Activities	
15.	Dr. M. Abdul Khadar	HOD of Arabic	
16.	Dr. A. Khaleelur Rahman	HOD of Commerce	
17.	Dr. I. Joseph Antony Jerald	HOD of Zoology	
18.	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
19.	Dr. M. Syed Ali Padusha	Deputy Coordinator, CDC	
20.	Dr. K. Mohamed Umar Farooq	Core Member, IQAC (Criterion-1)	
21.	Dr. J. Sirajudeen	Core Member, IQAC (Criterion-2)	
22.	Dr. M. Salahudeen	Core Member, IQAC (Criterion-3)	
23.	Dr. G. Pasupathi	Core Member, IQAC (Criterion-4)	
24.	Dr. A. Mohamed Ismayil	Core Member, IQAC (Criterion-5)	
25.	Dr. N. Ahamed Sherif	Core Member, IQAC (Criterion-6)	
26.	Dr. A. Jafar Ahamed	Core Member, IQAC (Criterion-7)	
27.	Dr. V.P. Nishadali	IQAC, Microcell Member, Arabic	
28.	Dr. N. Mujafarkani	IQAC, Microcell Member, Chemistry	
29.	Mr. R. Vignesh Kumar	IQAC, Microcell Member, History	
30.	Dr. P. Arivazhagan	IQAC, Microcell Member, Commerce	
31.	Dr. D. Dhamodharan	IQAC, Microcell Member, Mathematics	
32.	Mr. M. Abdul Samath	IQAC, Microcell Member, Tamil	
33.	Mr. S. Yoganand	IQAC, Microcell Member, Hotel Management & Catering Science	
34.	Dr. A. Prasanna	Assistant Professor of Mathematics	
35.	Dr. K. Sirajudeen	Assistant Professor of Tamil	
36.	Mr. B. Sirajudeen	Assistant Professor of Tamil	
37.	Dr. A. Asrar Ahamed	Assistant Professor of Chemistry	
38.	Dr. A. Abul Hussain	Librarian	
39.	Mr. S. Niyas Ahamed	Placement Officer	

मिनिट बुक

DATE / तारीख 11/3/2022

RESOLUTION NO. ਠਾਵ ਨੰ	PRESENT MEMBERS AND RESOLUTIONS ਹਜਰ ਸਭਾਸਦ ਵ ਠਾਵ	REMARKS ਸ਼ੇਰਾ
	A meeting of the IQAC Core Committee was convened by the Principal in his office on 11/3/2022 at 4.30 pm.	
	During the meeting, the modalities for finalization of AQRAR 2020-21 & submission were discussed.	
1.)	A tentative date 17/3/2022 was fixed for total completion of all the criteria. at 11.30 AM.	
2.)	A presentation of all the criteria before the core committee is fixed on 17/3/2022. at 11.30 AM.	
3.)	Mr. Fayaz / Mr. Mustafa are to help in the creation of hyperlinks for uploading relevant files.	
4.)	Final submission to be completed on Friday, 25 March, 2022.	
5.)	A full meeting of IQAC members, including microcell members is to be convened to impress on the documentation requirements for AQRAR 2021-2022 & SSR reports.	
	<i>[Signature]</i>	
	<i>[Signature]</i>	
	<i>[Signature]</i> Dr. D. George Arsalanatharam.	
Dr. A. Ishag Ahmed.	<i>[Signature]</i>	
Dr. A. Tafar Ahmed	<i>[Signature]</i>	Dr. K. Mohd. Umar Farooq <i>[Signature]</i>
Dr. A. Mohamed Ismail	<i>[Signature]</i>	Dr. Pasupathi
Dr. J. Sirajudeen	<i>[Signature]</i>	
Dr. M. Suladeen	<i>[Signature]</i>	
Dr. N. Ahmed	<i>[Signature]</i>	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं

DATE / तारीख

RESOLUTION

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

JAMAL MOHAMED COLLEGE (Autonomous) Tiruchirappalli – 620020

Circular

There will be a meeting of the following members of the staff of Internal Quality Assurance Cell on 12.04.2022 at 11.30 am. in the principal's office. I request all the members to attend the meeting.

Trichy-20

Date :04.04.2022

PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL

No.	Name & Designation	Category	Designation	Signature
1.	Dr. S. Ismail Mohideen	Chairperson	Principal	
2.	Janab. M.J.Jamal Mohamed Bilal	Management Representative	President	
3.	Dr. A. K. Khaja Nazeemudeen	Management Representative	Secretary & Correspondent	
4.	Hajee. M.J.Jamal Mohamed	Management Representative	Treasurer	
5.	Dr. K. Abdus Samad	Management Representative	Assistant Secretary	
6.	Dr.K.N.ABDUL KADER NIHAL	Management Representative	Member & Hon. Director	
7.	Dr. A. Mohamed Ibraheem	Senior administrative officer	Vice Principal	
8.	Dr. M. Mohamed Sihabudeen	Senior administrative officer	Additional Vice Principal	
9.	Dr. D. I. George Amalarethnam	Senior administrative officer	Bursar	
10.	Dr. ABDUL RAZAK, T.	Coordinator of IQAC & Convenor	Associate Professor of Computer Science	
11.	Dr. ISHAQ AHAMED .A	Teacher Representative & IQAC Member	Associate Professor of Physics	
12.	Dr. MOHAMED ISMAYIL .A	Teacher Representative & IQAC Member	Associate Professor of Mathematics	
13.	Dr. JAFAR AHAMED, A.	Teacher Representative & IQAC Member	Associate Professor of Chemistry	
14.	Dr. AHAMED SHERIF .N	Teacher Representative & IQAC Member	Asst. Professor of Botany	
15.	Dr. SIRAJUDEEN.J.	Teacher Representative & IQAC Member	Asst. Professor of Chemistry	
16.	Dr. SALAHUDEEN .M	Teacher Representative & IQAC Member	Asst. Professor of Zoology	
17.	Dr. MOHAMED UMAR FAROOQ .K	Teacher Representative & IQAC Member	Asst. Professor of English	
18.	Dr. PASUPATHI .M	Teacher Representative & IQAC Member	Asst. Professor of Commerce	
19.	Mr.M.Shanmugavel	Non-Teaching Staff Representative	Office Superintendent (Aided)	

Dr. M. Ashoke Babbar

17.04.2022

Dear Sir,

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख _____

Anupam

RESOLUTION NO.	PRESENT MEMBERS AND RESOLUTIONS			REMARKS
20.	Dr. V. Vinod Kumar Professor and Head Department of English & Director- IQAC Bharathidasan University Tiruchirappalli – 620024 Email: vinod@bdu.ac.in Mobile: 9443995201	Local Representative	—	—
21.	Mr. C. Rajarathinam Chief Executive Chemecoat Paints Pvt. Ltd. Plot No.3, GF2, Meenakshi Nagar Olaiyur Main Road, K.K. Nagar Tiruchirappalli – 620021 Email : rajspech@gmail.com Mobile : 9842445649	Industrialist	—	—
22.	Dr. S. Achiraman Associate Professor Dept. of Environmental Biotechnology School of Environmental Science Bharathidasan University Tiruchirappalli – 620024 Email : achiramans@gmail.com Mobile : 9894835753	Alumni Representative	—	—
23.	N.Mohamed Muzammil	Student Representative	Roll No. 19UA6933 II B.Sc Computer Science	—

Action Taken Report.

- 1.) The resolutions passed in the earlier meeting (11/3/2022) (Nos 1-4) were executed successfully.
- 2.) The AQAR-2020-2021 has been uploaded on 30/3/2022

Resolutions:

Co-ordinator

- 1.) Resolved to thank the Management, Principal, Director (CPC) Criteria -in-charges, Mr. Fayaz & Mr. Mustafa for the help rendered in the AQAR-2020-2021 submission.
- 2.) Resolved to request all the members to get ready with details to receive the UGC Expert Committee for the Extension of Autonomous Status.
- 3.) Resolved to get ready for the presentation in the

कार्यकारी मंडळाचे

DATE / तारीख _____

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	Mock sessions on 7 th & 9 th May, for UGC Expert Committee visit.	
4.)	Res Resolved to convene a full-meeting of IGAC including microcell members to impress on the documentation requirements for the preparation of SSR. <u>K. Abbas SO</u> <u>M. Iqbal</u> <u>Sayid J. H. Inayatullah</u> <u>G. Parizi</u> <u>Rabbani</u> <u>Ashiq</u>	

RESOLUTION
NO

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

JAMAL MOHAMED COLLEGE (Autonomous) Tiruchirappalli – 620020

Circular

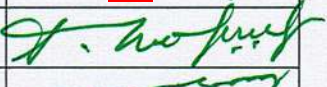
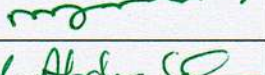
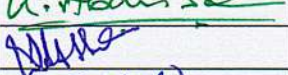
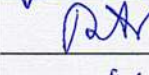
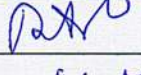
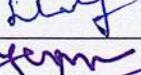
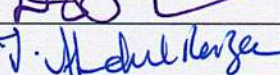
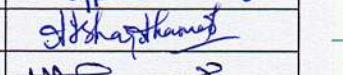
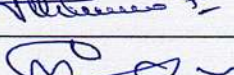
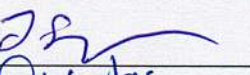
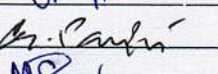
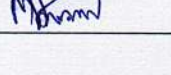
There will be a meeting of the following members of the staff of Internal Quality Assurance Cell on 20.04.2022 at 11.30 am. in the principal's office. I request all the members to attend the meeting.

Trichy-20

Date : 12.04.2022


PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL

No.	Name & Designation	Designation	Signature
1.	Dr. S. Ismail Mohideen	Principal	
2.	Janab. M.J.Jamal Mohamed Bilal	President	
3.	Dr. A. K. Khaja Nazeemudeen	Secretary & Correspondent	
4.	Hajee. M.J.Jamal Mohamed	Treasurer	
5.	Dr. K. Abdus Samad	Assistant Secretary	
6.	Dr.K.N.ABDUL KADER NIHAL	Member & Hon. Director	
7.	Dr. A. Mohamed Ibraheem	Vice Principal	
8.	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
9.	Dr. D. I. George Amalarethnam	Bursar	
10.	Dr. ABDUL RAZAK, T.	Associate Professor of Computer Science	
11.	Dr. ISHAQ AHAMED .A	Associate Professor of Physics	
12.	Dr. MOHAMED ISMAYIL .A	Associate Professor of Mathematics	
13.	Dr. JAFAR AHAMED, A.	Associate Professor of Chemistry	
14.	Dr. AHAMED SHERIF .N	Asst. Professor of Botany	
15.	Dr. SIRAJUDEEN.J.	Asst. Professor of Chemistry	
16.	Dr. SALAHUDEEN .M	Asst. Professor of Zoology	
17.	Dr. MOHAMED UMAR FAROOQ .K	Asst. Professor of English	
18.	Dr. PASUPATHI .M	Asst. Professor of Commerce	
19.	Mr.M.Shanmugavel	Office Superintendent (Aided)	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख 20.04-2022

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	Resolutions : - Resolved to appoint Dr. D.I. George Amalarethinam, Bursar & Director (MCA) as the Coordinator of IQAC in the Place of Dr. T. Abdul Razak, Associate Professor in Computer Science with effect from 20.04.2022 For administrative reasons. - Resolved to appoint Dr. T. Abdul Razak, Associate Professor in Computer Science as the Coordinator of Curriculum Development Cell in the Place of Dr. D.I. George Amalarethinam with effect from 20.04.2022 For administrative reasons. - Resolved to request the Core members of IQAC and Core members of CDC to extend the Cooperation and Support to the new Coordinators.	