

MEETING MINUTE BOOK

सभेचे मिनिट बुक

MEETING NO. / सभा नं

DATE / तारीख

Anupam

RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

JAMAL MOHAMED COLLEGE (Autonomous) TIRUCHIRAPPALLI – 620 020.

CIRCULAR

I am pleased to inform that meeting of the **Grievance Redressal Committee** of the Autonomy Programme will be held on **16.10.2019, Wednesday at 4.30 p.m.** in the Principal's Office. I request you to kindly attend the same.

Tiruchirappalli – 20

07.10.2019

PRINCIPAL

S.No	Name	Category	Signature
1	Dr. A. K. Khaja Nazeemudeen	Secretary & Correspondent	
2	Hajee. M. J. Jamal Mohamed	Treasurer	
3	Dr. K. Abdus Samad	Assistant Secretary	
4	Dr. S. Ismail Mohideen	Principal & Chairman	
5	Dr. A. Mohamed Ibraheem	Vice Principal	
6	Dr. M. Mohamed Sihabudeen	Additional Vice Principal	
7	Dr. D. I. George Amalarethnam	Bursar & Director (MCA)	
8	Dr.K.N.Abdul Kader Nihal	Bursar (SF) & Director (SF)	
9	Dr. K.N.Mohamed Fazil	Director – Hostel Administration	
10	Prof. M.A.Jamal Mohamed Yaseen Zubeir	Registrar of Attendance (SF)	
11	Dr.M.Jamal Mohamed Jafar	Associate Professor of Physics & Convenor	
12	Dr.A.Hidhayathulla	Deputy Warden –PGNH & Associate Professor of Economics	
13	Dr. A. Aslam	Assistant Professor of Botany	
14	Dr. M. Syed Ali Padusha	Coordinator- KMH & Associate Professor of Chemistry	
15	Dr. M. Marimuthu	Assistant Professor of Commerce	
16	Dr. J. Mohamed Fazludheen	Assistant Professor of Economics	

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Reason: NAAC
Location: Tamilnadu, India
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CODE : CSA 008

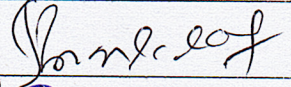
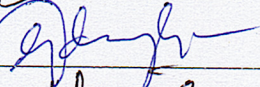
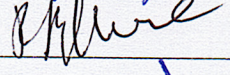
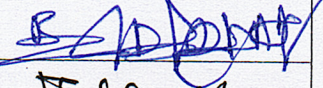
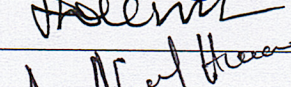
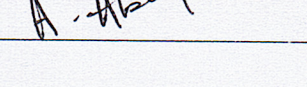
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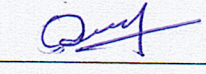
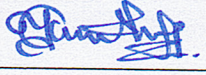
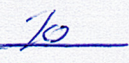
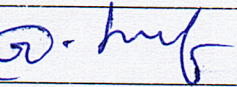
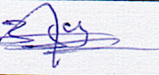
RESOLUTION
NO.

PRESENT MEMBERS AND RESOLUTIONS

REMARKS

S.No.	Name	Category	Signature
17	Dr. T. Umar Sadiq	Assistant Professor of History	
18	Dr. S. Mohamed Yusuff Ansari	Assistant Professor of Mathematics	
19	Dr. R. Raj Muhamed	Associate Professor of Physics	
20	Dr. T. Selvaraju	Associate Professor of Tamil	
21	Dr. S. Mohamed Hussain	Associate Professor of Zoology	
22	Dr. A. Abul Hussain	Librarian	
23	Dr. Y. Arsia Tarnam	Assistant Professor of Biotechnology	—
24	Mr. C. Thiyagrajan	Assistant Professor of Hotel Management	
25	Dr. M. Angel	Assistant Professor of Nutrition & Dietetics	

STUDENTS REPRESENTATIVE

S.No.	Name	Category	Signature
1.	Mohamed Jengish Khan	III BA Economics, R.No. 17UA0824	
2.	H.Bareeth Ahamed	III BBA -A R.No : 17US10342	—
3.	J.M.Nizar Ahamed	III B.Sc Zoology R.No. 17UA0543	
4.	S.Syed Suhail Ahamed	III B.Com R.No : 17US11046	—
5.	S.Athekur Rahaman	III B.A Arabic, R.No. 17UA3005	—
6.	M.Mohamed Mubeen	III B.Sc Comp.Sci R.No. 17UA0656	—
7.	E. Ebi Josoph Adaikala Raj	III B.Sc Maths, R.No . 17UA0010	
8.	M.Vigneshwar	II.M.Com, R.No. 5731	—
9.	J.Joseph Theo	III B.C.A (W) R.No. 17US9731	
10.	R.Muthushika	III B.C.A(W), R.No. 17uw22426	—
	R.S.Jiyad	II.M.Sc Microbiology R.No: 18PS15752	

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RESOLUTION NO. उठाव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उठाव	REMARKS शेरा
	<u>ATR</u>	
	1. RO water unit in the Second Floor of Corrigan Science Department Block has been installed.	
	2. The Canteen authorities have been informed about keeping the place clean and hygiene.	
	3. Women Students ^{who are staying in Hostel} are permitted to go home at the discretion of Deputy warden with the concurrence of their parents.	
	4. Staff members have been requested through HODs to strengthen the Staff-student relationship.	
	<u>Resolution</u>	
	1. Resolved to inform the Canteen authorities to provide a variety of snacks at an affordable cost.	
	2. Resolved to instal RO water unit in the Second Floor of N&D Block.	
	3. Resolved to upload the 'Online Grievance Redressal System' in the College website as per the guidelines given by UGC (F.No. 14-4/2012 (CPP-II)) dt. 7 th May 2019.	
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ANNUAL / SPECIAL GENERAL

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RESOLUTION
NO.

ठराव नं

PRESENT MEMBERS AND RESOLUTIONS

हजर सभासद व ठराव

REMARKS

शेरा

JAMAL MOHAMED COLLEGE (Autonomous)
TIRUCHIRAPPALLI – 620 020.

CIRCULAR

I am pleased to inform that meeting of the **Grievance Redressal Committee** of the Autonomy Programme will be held on **28.01.2020**, Tuesday at 4.00 p.m. in the Principal's Office. I request you to kindly attend the same.

Tiruchirappalli – 20

24.01.2020

PRINCIPAL

S.No	Name	Category	Signature
1	Dr. A. K. Khaja Nazeemudeen	Secretary & Correspondent	
2	Hajee. M. J. Jamal Mohamed	Treasurer	
3	Dr. K. Abdus Samad	Assistant Secretary	
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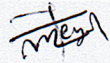
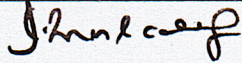
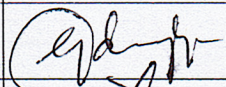
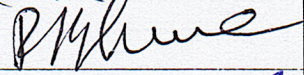
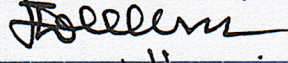
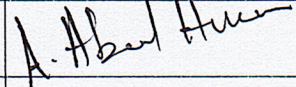
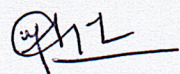
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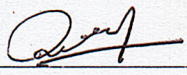
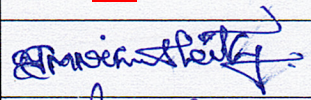
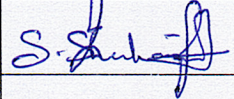
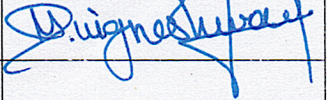
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REMARKS

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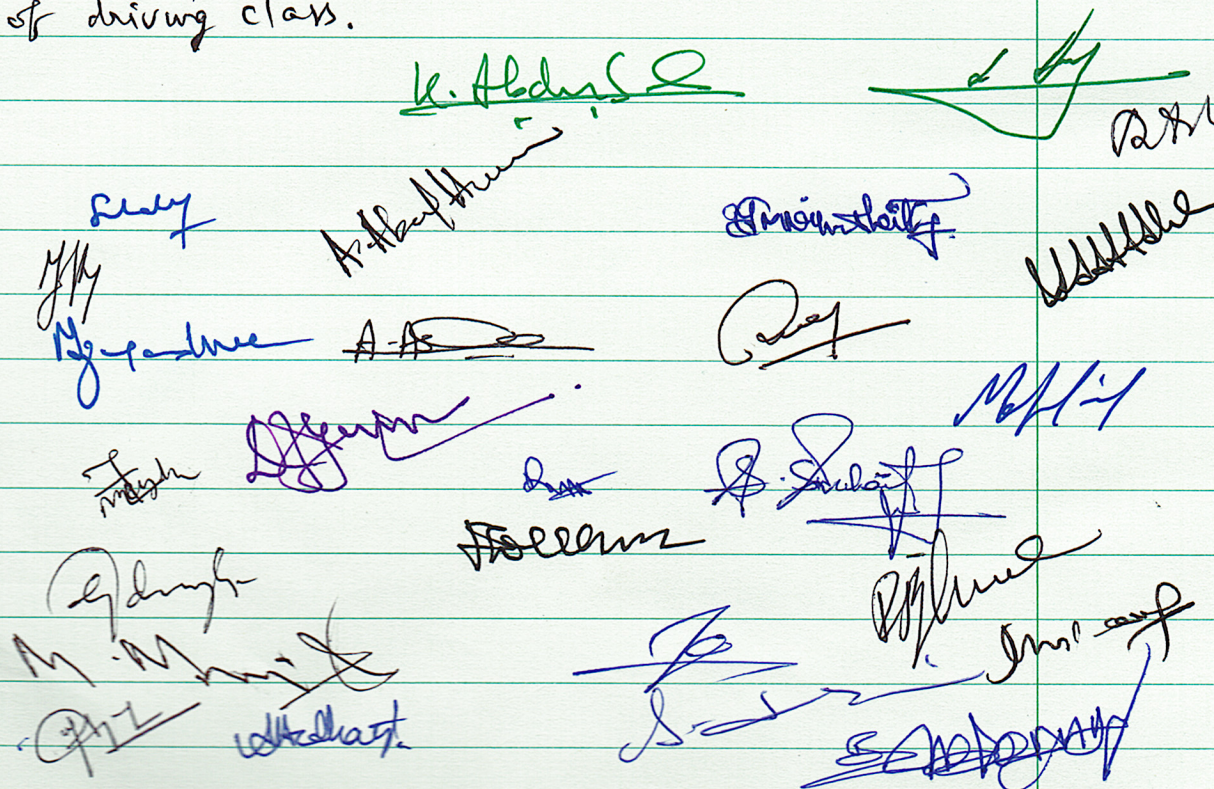
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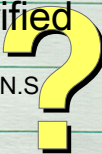
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RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS शेरा
	<u>ATR</u>	
1	Canteen authorities were informed to supply a variety of snacks at an affordable cost.	
2	Ro water facilities were provided wherever necessary and the benches were painted and made available in classrooms.	
	<u>Resolutions</u>	
JAN-2020	1. Resolved to provide facility of bell sound more effectively in N & D Block.	
	2. Resolved to request the Management to provide light and water connection facilities in the Restrooms of N & D Dept.	
	3. Resolved to request the authorities of our College to provide a Women's Prayer Hall in N & D Dept.	
	4. Resolved to request the Hostel authorities in the Women's Wing for arranging a woman driver to practicing women students of driving class.	
		

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	[भाग III-खण्ड 4] भारत का राजपत्र : असाधारण 9 बशर्ते कि, इस विनियमों के तहत आयोग द्वारा कोई कार्रवाई नहीं की जाएगी, जब तक कि संस्थान को अपनी स्थिति स्पष्ट करने के लिए अवसर नहीं दिया गया हो और उसे सुने जाने का अवसर प्रदान नहीं किया गया हो। 11. इन विनियमों में उल्लिखित कोई भी शर्त, विश्वविद्यालय अनुदान आयोग (शिकायत निवारण) विनियम, 2012 के उपबंधों के तहत नियुक्त किसी पदधारी लोकपाल के कार्यकाल की अवधि के दौरान उसके पद पर बने रहने को प्रतिकूल रूप से प्रभावित नहीं करेगी; कार्यकाल समाप्त होने के पश्चात् लोकपाल, की नियुक्ति विश्वविद्यालय अनुदान आयोग (छात्रों की शिकायतों का निवारण) संबंधी विनियम, 2019 के अनुरूप की जाएगी। प्रो. रजनीश जैन, सचिव [विज्ञापन-III / 4 / असा. / 30 / 19] UNIVERSITY GRANTS COMMISSION NOTIFICATION New Delhi, the 6th May, 2019 F.No. 14-4/2012(CPP-II).—In exercise of the powers conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the University Grants Commission hereby makes the following regulations, namely - 1. SHORT TITLE, APPLICATION AND COMMENCEMENT: a) These regulations shall be called as the University Grants Commission (Redress of Grievances of Students) Regulations, 2019. b) They shall apply to all higher education institutions, whether established or incorporated by or under a Central Act or a State Act, and every institution recognized by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a University declared as such under Section 3 therein. c) They shall come into force from the date of their publication in the Official Gazette. 2. OBJECTIVE: To provide opportunities for redress of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto. 3. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES: (a) “Act” means the University Grants Commission Act, 1956 (3 of 1956); (b) “aggrieved student” means a student, who has any complaint in the matters relating to or connected with the grievances defined under these regulations. (c) “college” means any institution, so defined in clause (b) of sub-section (1) of section 12A of the Act. (d) “Collegiate Student Grievance Redressal Committee” (CSGRC) means a committee constituted under these regulations, at the level of an institution, being a college. (e) “Commission” means the University Grants Commission established under section 4 of the UGC Act, 1956. (f) “declared admission policy” means such policy, including the process there under, for admission to a course or program of study as may be offered by the institution by publication in the prospectus of the institution. (g) “Departmental Student Grievance Redressal Committee” (DSGRC) means a committee constituted under these regulations, at the level of a Department, School or Centre of a University. (h) “grievance” means, and includes, complaint(s) made by an aggrieved student in respect of the following, namely:	

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12	THE GAZETTE OF INDIA : EXTRAORDINARY [PART III—SEC. 4] to be imparted to the students and in particular the amenities accessible by students on being admitted to the institution; (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made by the relevant statutory regulatory authority; and (k) Any other information as may be specified by the Commission: Provided that an institution shall publish/upload information referred to in clauses (a) to (k) of this regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication being on the website through advertisements displayed prominently in different newspapers and through other media: (2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no profit be made out of the publication, distribution or sale of prospectus. 5. STUDENT GRIEVANCE REDRESSAL COMMITTEES (SGRC): A. Collegiate Student Grievance Redressal Committee (CSGRC) (i) A complaint from an aggrieved student relating to a college shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC), with the following composition, namely: a) Principal of the college – Chairperson; b) Three senior members of the teaching faculty to be nominated by the Principal – Members; c) A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee. (ii) The term of the members and the <u>special invitee</u> shall be two years. (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, <u>shall be three</u>. (iv) In considering the grievances before it, the CSGRC shall follow principles of natural justice. ✓ (v) The CSGRC shall send its report with recommendations, if any, to the Vice-Chancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint. B. Departmental Student Grievance Redressal Committee (DSGRC) (i) A complaint by an aggrieved student relating to a Department, or School, or Centre of a University shall be addressed to the Departmental Student Grievance Redressal Committee (DSGRC) to be constituted at the level of the Department, School, or Centre, as the case may be, and with the following composition, namely: a) Head of the Department, School, or the Centre, by whatever designation known – Chairperson; b) Two Professors, from outside the Department/School/Centre to be nominated by the Vice Chancellor– Members; c) A member of the faculty, well-versed with the mechanism of grievance redressal to be nominated by the Chairperson– Member; d) A representative from among students of the college to be nominated by the Vice Chancellor based on academic merit/excellence in sports/performance in co-curricular activities – Special Invitee.	

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