

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / सभा नं 1

DATE / तारीख 6-11-2020

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	A meeting of the core members of IQAC was held on 06-11-2020 in the IQAC at 11 am.	
	<p>Agenda: 1. NAAC SSR 2016-2020</p> <p>2. AQAR 2019-20 2019-20</p> <p>3. IRINS Database.</p> <p>4. Appreciation certificates</p> <p>5. Questionnaire from NAAC</p> <p>6. Any other matter.</p>	
	Members Present:	
	1. T. ABDUL RAZAK	T. Abdul Razak
	2. A. Ishaq Ahamed	A. Ishaq Ahamed
	3. A. Mohamed Ismail	A. Mohamed Ismail
	4. A. Jafar Ahamed	A. Jafar Ahamed
	5. M. Mohamed Tajdeen	M. Mohamed Tajdeen
	6. A. Sadiq Bukhari	A. Sadiq Bukhari
	7. Dr. J. Srinivasan	Dr. J. Srinivasan
	8. K. PRABAKAR	K. Prabakar
	(i) The Coordinator briefed the core members about the pending reports that are to be prepared and submitted to the IQAC office at the earliest.	
	(ii) The various reports assigned to the core members are as follows.	
	(a) NAAC SSR 2016-2020 - Dr. A. Mohamed Ismail. Dr. A. Jafar Ahamed.	
	(b) AQAR 2019-20 - Dr. A. Ishaq Ahamed Dr. A. Sadiq Bukhari	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / सभा नं २

DATE / तारीख 11-11-2020

RESOLUTION NO. उराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उराव	REMARKS शेरा
	A meeting of the core committee of IQAC was held on Friday, 11 th December 2020 at the IQAC office at 11 am.	
	Agenda : (i) Staff Development Programme [SDP] for non-teaching administrative staff.	
	Members Present .	
	(1) T. Abdul Razack .	J. J. Shukla
	2.) A. Ishag Ahamed .	A. Ishag Ahamed
	3.) A. Jafar Ahamed	
	4.) A. Mohamed Ismail	
	5.) M. Mohamed Tajudeen	M. Mohamed Tajudeen
	6.) M. Marinutha	M. Marinutha
	7.) K. Prabakar	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

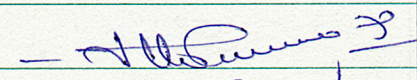
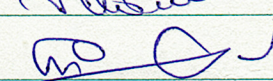
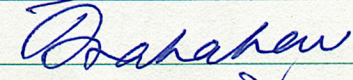
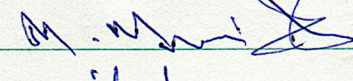
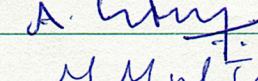
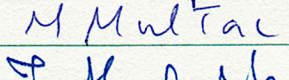
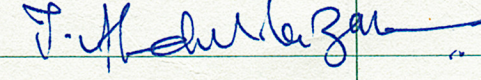
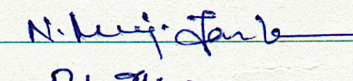
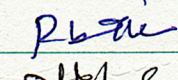
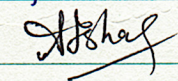
CODE : CSA 009

MEETING NO. / सभा नं

3

DATE / तारीख

27/01/2021

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	A meeting of the IQAC core members and a few members was held on 27-01-2021 in the IQAC office with 3:00 PM.	microcell
	Agenda : AQAR - 2019-20 SSR - 2016-20. Any other matter.	
	The following members were present.	
	(1) A. MOHAMED ISMAYIL	
	(2) Dr. A. Jagan Ahamed	
	3. K. PUSPAKAR	
	4. Dr. M. MAHMUD	
	5. Dr. A. Sadip Bukhari	
	6. DR. M. MOHAMED TASDEEN	
	7. T. ABDUL RAZAK	
	8. Dr. N. MUJAFAR KANT	
	9. R. VIGNESH KUMAR	
	10. A. Ishaq Ahamed	
	11. J. Sirajudeen	
①	The IQAC Co-ordinator briefed the members exhaustively the new format of the SSR, the revised weightage for each criterion	
②	He pointed out the areas in which we are lagging behind, areas which have to be improved upon and require our concentrated efforts.	
③	The Co-ordinator clarified the queries raised by the members.	

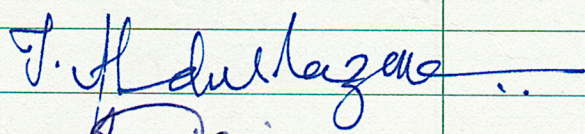

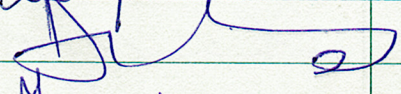
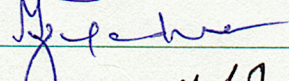
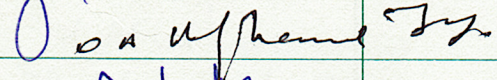
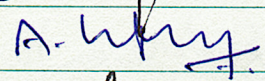
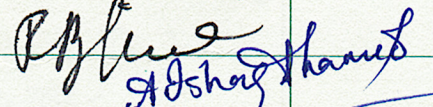
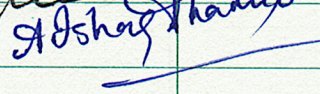
MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009

MEETING NO. / सभा नं 4

DATE / तारीख 02/02/2021

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
	<p>A meeting of the Project Implementation Group of the DST-FIST was held on 02/02/2021 at 12:30 pm in The IQAC office.</p>	
	<p>Agenda: 1. Submission and of the annual report and UC. 2. Any other matter.</p>	
	<p>The following members were present:</p>	
1.	T. ABDUL RAZAK	
2.	A. NAZIM GANI	
3.	A. SAJJAD HAN	
4.	M. SYED ALI RAJUSHA	
5.	O.A. MOHAMED JAFAN	
6.	A. SADIQ BUKHARI	
7.	R. RAJ MUHAMMEDI	
8.	A. Ishag Ahmed.	
	<p>The following resolutions were made (to be forwarded to higher authorities)</p>	
1.)	To constitute a committee to draft policy document and for maintenance of the Jamal Common Instrumentation Centre as well as for consultancy services	
2.)	To upload the details of the instrumentation facilities setup in the centre and popularise them among researchers	
3.)	To draft the proforma for application for utilization of these facilities	

JAMAL MOHAMED COLLEGE (AUTONOMOUS), TIRUCHIRAPPALLI-20 INTERNAL QUALITY ASSURANCE CELL

Core & Microcell Members Meeting on 02-03-2021

Venue : Computer Science Seminar Hall

Time: 3:00 p.m.

MEMBERS PRESENT

S.No	Name	Department	Signature
1	Dr. T. Abdul Razak (Coordinator)	Computer Science	
2	Dr. A. Ishaq Ahamed (Dy. Coordinator)	Physics	
3	Dr. A. Mohamed Ismayil (Member)	Mathematics	
4	Dr. A. Jafar Ahamed (Member)	Chemistry	
5	Dr. J. Sirajudeen (Member)	Chemistry	
6	Dr. K. Mohamed Umar Farooq (Member)	English	
7	Dr. M. Salahudeen (Member)	Zoology	
8	Dr. G. Pasupathi (Member)	Commerce	
9	Dr. N. Ahamed Sherif (Member)	Botany	
Microcell members			
10	Dr. V.P. Nishadali	Arabic	
11	Mr. R. Sathis Kumar	Botany	
12	Dr. S. S. Syed Abuthahir	Chemistry	
13	Dr. S. Basheer Ahamed	Commerce	
14	Dr. K. Nafees Ahmed	Computer Science	
15	Dr. J. Mohamed Zeyavudheen	Economics	
16	Mr. A.G. Nihal Basha	English	
17	Dr. M.A. Rifayath Ali	Mathematics	
18	Dr. A. Abbas Manthiri	Physics	
19	Dr. S.A. Syed Ahmed Firoz	Tamil	
20	Dr. M. Meeramaideen	Zoology	
21	Dr. S. Mohamed Muddassir	Urdu, Hindi, French	
22	Mr. M. Mohamed Abdur Rawoof	Arabic	
23	Dr. A. Senguttuvel	BBA	
24	Dr. N. Mujafar Kani	Chemistry	
25	Dr. P. Arivazhagan	Commerce	
26	Mr. K. Mohamed Arif Khan	Comp. Applications	
27	Mr. P. Shaik Abdulla	Computer Science	
28	Mr. S. Akbar Ali	English	
29	Mr. R. Vignesh Kumar	History	
30	Mr. S. Yoganand	Hotel Management	
31	Dr. U. Syed Aktharsha	Mgmt. Studies	
32	Mr. D. Dhamodharan	Mathematics	
33	Dr. N. Antony Prakash	Social Work	
34	Mr. M. Abdul Samath	Tamil	
35	Mr. K. Shanmugavelayutham	Visual Com.	
36	Ms. S. Jainab Bee	BBA	
37	Dr. Y. Arsia Tamam	Biotechnology	
38	Dr. K. Indumathi	Commerce	
39	Ms. S. Munawara Banu	Comp. Applications	
40	Ms. S. Benazir Butto	Computer Science	
41	Ms. B. Sharjath Begum . H	English	
42	Ms. S. Mythili	Fashion Technology	
43	Ms. M. Affrose Begum	Mathematics	
44	Dr. N. Packialakshmi	Microbiology	
45	Ms. B. Rajalakshmi	Nutrition & Dietetics	
46	Ms. R. Gowthar	Physics	
47	Dr. S. Vijayalakshmi	Tamil	

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

DATE / तारीख १-३-२१

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
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IQAC/2020-21/005

**JAMAL MOHAMED COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI - 620 020**

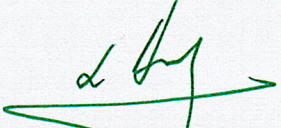
INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

All the core members of the Internal Quality Assurance Cell are requested to attend a special meeting on **09-03-2021 (Tuesday)** at **04:00 pm** in the **Conference Hall** to discuss about the preparation of SSR for the period 2016-2020.

Tiruchirappalli - 20

02-03-2021


PRINCIPAL

MINUTE BOOK

मिनिट बुक

MEETING NO. / सभा नं _____

DATE / तारीख 9/3/2021

Anupam

RESOLUTION NO. उठाव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व उठाव	REMARKS शेरा
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The meeting of the core members of the IQAC was held on 09-03-2021 at 4.00 pm. in the Conference Hall to discuss about the preparation of Self-Study Report for the period 2016-2020.

The following members were present:

S.No	Name	Designation	Signature
1	Dr. S. Ismail Mohideen	Principal	
2	Dr. D.I. George Amalarethinam	Bursar	
3	Dr. K.N. Mohamed Fazil	Director, Hostel Administration	
4	Dr. T. Abdul Razak	Coordinator, IQAC	
5	Dr. A. Ishaq Ahamed	Deputy Coordinator, IQAC	
6	Dr. A. Mohamed Ismayil	Member, IQAC	
7	Dr. A. Jafar Ahamed	Member, IQAC	
8	Dr. K. Mohamed Umar Farooq	Member, IQAC	
9	Dr. M. Salahudeen	Member, IQAC	
10	Dr. G. Pasupathi	Member, IQAC	
11	Dr. N. Ahamed Sherif	Member, IQAC	
12	Dr. A. Shajahan	Dean, Research and Consultancy	
13	Dr. M. Syed Ali Padusha	Coordinator, Khajamian Hostel	
14	Dr. A. Hidhayathulla	Deputy Warden, Women Hostel	
15	Mr. S. Masoothu	Coordinator, Placement Cell	
16	Dr. A. Prasanna	Assistant Professor of Mathematics	
17	Dr. S.S. Syed Abuthahir	Assistant Professor of Chemistry	
18	Dr. N. Mujafar Kani	Assistant Professor of Chemistry	
19	Mr. A. Jafar Ali	ERP Administrator	

The IQAC Coordinator, Dr. T. Abdul Razak, explained the inevitability for the institutions for submitting themselves to the NAAC Assessment and Accreditation procedures, criteria and templates required for submission, the DVV process, the revised SSR format and the importance of maintaining documentary evidences.

During the deliberations, our Principal, Dr. S. Ismail Mohideen, took stock of our activities for the past four years, our preparedness level, the expectations of the NAAC during the DVV process and submission of SSR and shared his experiences with the core members of the IQAC and the special invitees.

MANAGING COMMITTEE

कार्यकारी मंडळाचे

CODE : CSA 009 MEETING NO. / सभा नं _____

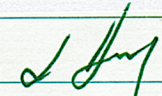
DATE / तारीख १ - ३ - २१

RESOLUTION NO. ठराव नं	PRESENT MEMBERS AND RESOLUTIONS हजर सभासद व ठराव	REMARKS शेरा
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Further, the Principal requested the core members in charge of each criterion to identify the requirements, prepare the inputs, verify them and suggest ways and means to improve upon them. He also requested them to consolidate their inputs for preparing SSR for the four-year period (2016-2020) in coordination with various authorities, departments, academic bodies, college office, etc., as listed below:

Core Member	Criterion	To coordinate with the following offices for the preparation of SSR
Dr. K. Mohamed Umar Farooq	I – Curricular Aspects	CDC, ERP Administrator
Dr. J. Sirajudeen	II – Teaching, Learning and Evaluation	College Office, Management Office, COE, CDC, ERP Administrator
Dr. M. Salahudeen	III – Research, Innovations and Extension	Dean, Research, Part – V Co-coordinator Coordinator - CDC (MoU's)
Dr. G. Pasupathi	IV – Infrastructure and Learning Resources	Management Office, System Admin (Mr. Mohamed Bayas), Librarian
Dr. A. Mohamed Ismayil	V – Students Support and Progression	College Office, Placement Cell, Civil Services Study Center, Grievance Committee, Physical Education, Fine Arts, Alumni Association
Dr. N. Ahamed Sherif	VI – Governance, Leadership and Management	Management Office
Dr. A. Jafar Ahamed	VII – Institutional Values and Best Practices	Management Office, Coordinator - Hostels

The core members of all the criterion were requested to report their progress in the core committee meetings to be held in the conference hall during the first week of every month from June 2021 onwards.


१/३/२१