

CHOICE BASED CREDIT SYSTEM (CBCS)

Regulations for all the Programmes

(For the candidates admitted from the academic year 2017-2018 onwards)

1. Eligibility for UG Programme : 10 + 2 pattern

- (i). **For Admission (UG):** A pass in the Higher Secondary Examination (10 + 2) (Academic / Vocational Stream) conducted by the Government of Tamil Nadu; or an examination accepted as equivalent thereto by the Syndicate of Bharathidasan University, subject to such conditions as may be prescribed thereof.
- (ii). **For the Degree:** The candidates shall have subsequently undergone the prescribed course of study in the college affiliated to Bharathidasan University for a period of not less than three academic years, passed the examinations prescribed and fulfilled such conditions as have been prescribed thereto.

A. ARTS

S.No.	Name of the Programmes	Eligibility
1.	B.A. Arabic	A pass in 10+2
2.	B.A. Economics	A pass in 10+2
3.	B.A. English	A pass in 10+2
4.	B.A. History	A pass in 10+2
5.	B.Litt. Tamil	A pass in 10+2 with Tamil as a Language Paper
6.	B.B.A.	A pass in 10+2
7.	B.Com.	A pass in 10+2 with Commerce and Accountancy. 20% of seats may be reserved for Vocational Stream. The candidate who has passed Diploma in Commerce or Modern Office Practice (3 years) or equivalent awarded by Directorate of Technical Education / National Council of Vocational Training is eligible for lateral entry to 2 nd Year.

B. SCIENCE

S.No.	Name of the Programmes	Eligibility
1.	B.C.A.	A Pass in 10+2 with Mathematics as one of the core subjects
2.	B.Sc. Computer Science	
3.	B.Sc. Information Technology	
4.	B.Sc. Fashion Technology and Costume Designing	1. Candidates those who completed their Higher Secondary(+2) 2. Any course in +2 (But they must have English paper also)
5.	B.Sc. Biotechnology	A Pass in 10+2 with Mathematics, Physics, Chemistry and Biology or Physics, Chemistry, Botany and Zoology or Biology as one of the core subjects.
6.	B.Sc. Botany	A Pass in 10+2 Biology with Chemistry
7.	B.Sc. Chemistry	A Pass in 10+2 with Chemistry as one of the core subjects
8.	B.Sc. Hotel Management & Catering Science	A Pass in 10+2
9.	B.Sc. Mathematics	A Pass in 10+2 with Mathematics as one of the core subject
10.	B.Sc. Microbiology	A Pass in 10+2 with Biology as one of the core subject
11.	B.Sc. Nutrition & Dietetics	A Pass in 10+2 with Biology and Chemistry / Nursing / Nutrition in Vocational stream
12.	B.Sc. Physics	A Pass in 10+2 with Physics and Mathematics
13.	B.Sc. Visual Communication	A Pass in 10+2
14.	B.Sc. Zoology	A Pass in 10+2 with Mathematics, Physics, Chemistry and Biology or Physics, Chemistry, Botany and Zoology or Biology as one of the core subjects

2. Eligibility for PG Programme :

For Admission (PG)

A candidate who is a graduate of this University or any other recognized University with the main subject/ subjects as given below or who has passed the examination accepted by the Syndicate of Bharathidasan University, as equivalent thereto is eligible for admission.

A. ARTS

S.No.	Name of the Programmes	Eligibility
1.	M.A. Arabic	A pass in B.A. Arabic / Afzal-ul-ulama Degree any Degree with Arabic as Part I language
2.	M.A. Economics	A pass in B.A. Economics / Econometrics
3.	M.A. English	A pass in B.A. English Literature (OR) any degree with English as Part II language
4.	M.A. History	A pass in any Degree
5.	M.A. Tamil	A pass in B.A. Tamil/ B.Lit./B.A. Applied Tamil/ Pulavar Degree (OR) any Degree with Tamil as Part I language
6.	M.B.A.	A pass in any Degree
7.	M.Com.	A pass in B.Com. / Bank Management / Computer Applications / Financial Management / B.Com. (Applied) / Co-Operation / B.B.A. and other related Programmes equivalent to B.Com.
8.	Master of Social Work (MSW)	A pass in any Degree

B. SCIENCE

S.No.	Name of the Programmes	Eligibility
1.	M.C.A.	A candidate who is a graduate in Mathematics or Physics or Chemistry or Statistics or Computer Science or Information Technology or Industrial Electronics or Applied Science (with Mathematics as an allied subject or Major Subject) or B.Com. or B.B.A. or B.E. / B.Tech except Computer Science in Engineering Branch) / AMIE of this University or from a recognized University or an examination accepted by the Syndicate as equivalent thereto Lateral Entry : PGDCA / B.Sc. Computer Science / B.Sc. Information Technology / B.C.A. / B.Sc. Software Development
2.	M.Sc. Biotechnology	A pass in B.Sc. with Bio Technology/Bio-Chemistry / Botany / Zoology / Microbiology / Biology / Life sciences / Integrated Biology / B.Sc. with Biological Sciences as one of the subject (B.E. / B.Tech – Biotechnology) / B.Pharm / B.Sc. Agriculture & / B.Sc. Horticulture
3.	M.Sc. Botany	A pass in B.Sc. Botany
4.	M.Sc. Chemistry	A pass in B.Sc. Chemistry

5.	M.Sc. Computer Science	B.Sc. Computer Science, B.Sc.I.T., B.C.A. B.Sc. Software Development of this University or from a recognized University or an examination accepted by the Syndicate as equivalent there to
6.	M.Sc. Fashion Technology and Costume Designing	1. Candidates must have completed B.Sc Fashion Technology / Costume Designing / B.Sc Apparel and Fashion Technology/ B.Sc Textile Science/ B.Sc. Home Science 2. Other Major students are not eligible for doing this Course
7.	M.Sc. Nutrition & Dietetics	B.Sc. Nutrition and Dietetics / Home Science or any Home Science Allied Chemistry / Food Technology / B.Sc. Microbiology with Biochemistry
8.	M.Sc. Information Technology	B.C.A. / B.Sc. Computer Science / B.Sc. Information Technology / B.Sc. Software Development or any other degree (with Mathematics as an allied subject / Major subject) or (Computer Science with Mathematics or Business Mathematics or Statistics at +2 level) of this University or from a recognized University or an examination accepted by the Syndicate as equivalent thereto
9.	M.Sc. Mathematics	A Pass in B.Sc. Mathematics
10.	M.Sc. Microbiology	A pass in B.Sc. with Bio Technology / Bio Chemistry / Botany / Zoology / Microbiology / Bioinformatics / Biology / Life sciences / B.Sc. with Biological Sciences as one of the subjects (B.E. / B.Tech in Biotechnology) / B.Pharm / B.Sc. Agriculture / B.Sc. Horticulture
11.	M.Sc. Physics	A Pass in B.Sc. Physics / B.Sc. Electronics / Applied Physics / Four year Physics (Honours)
12.	M.Sc. Zoology	A Pass in B.Sc. Zoology

3. Duration

UG Programme : 3 years; PG Programme: 2 years; MCA-3 years; M.Phil: Full Time 1 year; Part Time 2 years. Each academic year shall comprise of two semesters viz. Odd and Even semesters. Odd semesters shall be from June / July to October / November and Even Semesters shall be from November / December to April / May. There shall be not less than 90 working days which shall comprise 450 teaching clock hours for each semester. (Exclusive of the days for the conduct of End-Semester Examinations).

In each semester, courses are offered in 15 teaching weeks and the remaining 3 weeks are to be utilized for the conduct of examinations and evaluation purposes. Each week has 30 working hours spread over 6 days a week.

4. The CBCS System

All Programmes mentioned earlier shall be conducted on Choice Based Credit System (CBCS). It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education and the quality assurance expected of it in the light of liberalization and globalization in higher education.

The term 'Credit' refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. However, in no instance the credits of a course can be greater than the hours allotted to it. Each

Course is designed variously under lectures / tutorials / laboratory or field work / seminars / practical trainings/ Assignments / Report writing etc., to meet effective teaching and learning needs.

5. Courses in Programmes

The UG programme consists of a number of courses. The term ‘course’ is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a “paper” in the conventional sense. The following are the various categories of courses offered for the UG programmes.

Language Courses (LC) (any one of Tamil, Hindi, French, Arabic, Urdu), English Language Courses (ELC), Core Courses (CC), Allied Courses (AC), Major Based Elective Courses (MBEC), Non Major Elective Courses (NMEC), Skill Based Elective Courses (SBEC), Environmental Studies, Value Education and Gender Studies Courses.

The Language Courses and English Language Courses, four each in number are meant to develop the students’ communicative skills at the UG level. Core Courses are the basic courses compulsorily required for each of the programme of study. These will be related to the subject of the programme in which the candidate gets the degree. There shall be 16 Core Courses. Allied Courses cover two disciplines that are generally related to the main subject of the programme. There shall be 8 Allied Courses. There are 3 major based electives under Part III. There are 2 Non Major Electives, Environmental Studies, Value Evaluation and 3 Skill Based Electives under Part IV. There is a Gender Studies paper under Part V. Courses with Extra Credit are offered in 5th and 6th semesters, these are self study courses and are optional.

Under Graduate Programmes

The following are the credits for BA, B.Sc, B.Com, BCA, and BBA programmes with effect from 2017-18.

S. No.	Courses	No. of Courses	Total Hrs during the Program	No. of Credits	Total Credits	Marks.
1.	Part I – Language Tamil/Arabic/Hindi/Urdu/French (I to IV Semesters)	4	24@6 Hours	3	12	400
2.	Part II – English (I to IV Semesters)	4	24@6 Hours	3	12	400
3.	Part III – Allied Courses (I to IV Semesters)	8	30@5/4/3 Hours	4/3/2	21	800
4.	Part III – Core Courses (I to VI Semesters)	16	73@6/5/4/3 Hours	5/4/3/2	67	1600
5.	Part III – Major Based Electives	3	14@5 /4 Hours	4	12	300
6.	Part IV – Non-Major Courses					
	Non Major Electives including for other language students. Basic Tamil/Advanced Tamil (III & IV Semesters)	2	4@2 Hours	2	4	200
	Value Education (I Semester)	1	2 Hours	2	2	100
	Environmental Studies (II Semester)	1	2 Hours	2	2	100
	Skill Based Electives (III & V Semesters)	3	6 @ 2 Hours	2	6	300
7.	Part-V Extension Activity (IV Semester)	-	-	1	1	-
	Part-V Gender Studies – VI Semester	1	1 Hour	1	1	100
8.	Courses with Extra Credit (V & VI Semesters)	2*	-	4*	8*	200*
Total		43		-	140	4300

* Not considered for Grand Total and CGPA

PART-I: Language Course (LC)

The college offers Tamil, Arabic, Hindi, Urdu and French as first language. An undergraduate student must select any one of them as first language. He should earn 12 credits (3 credits per semester in the first four semesters). Part I carries 400 marks in the first 4 semesters.

PART-II: English Language Course (ELC)

All the UG students shall go through this programme for the first four semesters. A student must earn 12 credits (3 credits per semester in the first four semesters). Part II carries 400 marks in the first 4 semesters.

PART III: Allied Courses (AC)

Besides Core Courses, an undergraduate student must study allied courses which may help to understand the Core Courses well. The students will study 8 papers of 4/3/2 credits each with 21 total credits carrying 800 marks.

PART III: Core Courses (CC)

There are 16 Core Courses, which are considered essential for each major subject. Each department will decide the title of courses, theory for Arts subject, theory and practicals for Science subject. The Core Courses carry 67 total credits with 1600 marks.

PART III: Major Based Electives (MBE)

There are 3 major based elective courses carrying 12 total credits with 300 marks.

PART IV: Non Major Elective (NME)

There are two courses - one in the III semester and one in the IV semester with 2 credits each. It is open to all students, irrespective of the Department. **No student** shall be permitted to select **Non-Major Elective** offered by the **parent department**. Students have to choose Non-Major Elective offered by other departments only.

In case of languages, the students who study Arabic, Hindi, French and Urdu should study two courses on Basic Tamil during III & IV semesters. The students who have studied Tamil in Higher Secondary School and taken other languages as Part – I, have to study Advanced Tamil during these semesters. Others will study other Non Major Electives.

PART IV: Skill Based Electives (SBE):

Three Courses are offered with 2 credits each.

PART IV: Other Courses :

They include the Value Education and Environmental Studies with 2 Credits each respectively.

PART V : Extra Curricular Courses (ECC)

a) The Extra Curricular Courses include activities of the NSS, NCC, RRC, Youth Red Cross, Fine Arts, Leo Club, Rotaract Club, Consumer Club, Anti Dowry Association and Sports. All the students have to involve themselves in any one of the extension services for first four semesters. This will carry 2 credits.

Grades will be awarded on the basis of participation, performance and behaviour. Grades shall be entered in the mark statement during IV semester as given below:

A: DISTINCTION B: VERY GOOD C: GOOD D: FAIR

b) College Out-Reach Programme: JAMCROP (Jamal Mohamed College Community Reach Out Programme)

Under this programme, each student should spend 10 hours per semester during I or II semester in adopted villages and participate in the specific activities identified for each Department for the integrated growth of the adopted village. They should earn Grades as A / B / C / D as above.

c) During VI semester, there is a course on Gender Studies with one credit.

Post Graduate Programmes

The following are the credits for PG programmes: **Arabic, Botany, Chemistry, Commerce, Economics, English, History, Mathematics, Physics, Tamil and Zoology** with effect from 2017-18.

S.No.	Courses	Total Hours during the Programme	No. of Credits	Total Credits	Marks
1.	Core Courses (15 courses)	90 @ 6 Hours	4/5	69	1500
2.	Core Based Elective Courses (4 courses)	24 @ 6 Hours	4	16	400
3.	Project**	6 Hours	5	5	100
	Courses with Extra Credit (2 courses) (III and IV Semesters)	-	5*	10*	200*
Total			-	90	2000

* Not considered for Grand Total and CGPA

The following are the credits for **M.Sc Bio-Technology, Fashion Technology & Costume Designing, Microbiology and M.Sc Nutrition & Dietetics.** with effect from 2017-18.

S. No.	Courses	Total Hours during the Programme	No. of Credits	Total Credits	Marks
1.	Core Courses (15 courses)	90 @ 6 Hours	4/5	69	1500
2.	Core Based Elective Courses (3 courses)	18 @ 6 Hours	4	12	300
3.	Project**	12 Hours	9	9	200
	Courses with Extra Credit (2 courses) (III and IV Semesters)	-	5*	10*	200*
Total			-	90	2000

* Not considered for Grand Total and CGPA

The following are the credits for **M.Sc. Computer Science and M.Sc., IT** with effect from 2017-18.

S.No.	Courses	Total Hours during the Programme	No. of Credits	Total Credits	Marks
1.	Core Courses (14 courses)	84 @ 6 Hours	4/5	64	1400
2.	Core Based Elective Courses (3 courses)	18 @ 6 Hours	4	12	300
3.	Project**	18 Hours	14	14	300
	Courses with Extra Credit (2 courses) (III and IV Semesters)	-	5*	10*	200*
Total			-	90	2000

* Not considered for Grand Total and CGPA

The following are the credits for **M.S.W.** with effect from 2017-18.

S. No	Courses	Total Hours during the Programme	No. of Credits	Total Credits	Marks
1	Core Courses (14 Courses)	84@ 6 Hours	4/5	63	1400
2	Elective Courses (5 Courses)	30@ 6 Hours	4/5	23	500
3	Courses with Extra Credit (III and IV Semesters)	----	5*	10*	200*
4	Project **	6 @ 6 Hours	4	4	100
	Total		--	90	2000

* Not Considered for Grand Total and CGPA

** Evaluation of the Project and Viva Voce shall be made jointly by the Internal Examiner and the External Examiner

Project (PG)

Evaluation of project 75% of the total marks

Viva voce 25% of the total marks

For PG Projects with multiple maximum marks proportionately increased break-up of marks can be awarded.

For MCA and MBA, separate Course Structures and Schemes of Examination will be followed.

MBA Programme with effect from 2017-18

S.No.	Courses	Total Hrs during the Programme	No. of credits	Total credits	Marks
1	Core Courses (18 courses)	80 @ 4/5/6 Hours	4/5	74	1800
2	Elective Courses (8 courses)	40 @ 5 Hours	4	32	800
3	Courses with Extra Credit (III and IV Semesters)* (2 courses)	-	4	8	200
4	Project**	8 Weeks	8	8	200
5	Comprehensive Viva Voce	-	2	6	300
	Total		-	120	3100

MCA Programme with effect from 2017-18

S. No.	Course	Total Hrs during the Programme	No. of credits	Total credits	Marks
1	Core courses (31courses)	124 @ 4hrs	3	93	3100
2	Core Based Elective Courses (4 Courses)	16@4hrs	4	16	400
3	Skill Based Courses (3 Courses)	10@2hrs	3/1	7	300
4	Summer Project (2)	--	2	4	200
5	Main Project	30hrs	20	20	200
6	Extra Credit Courses* (3 Courses)	---	4*	12*	300*
	Total		-	140	4200

* Not Considered for Grand Total and CGPA

** Evaluation of the Project and Viva Voce shall be made jointly by the Internal Examiner and the External Examiner

Courses with Extra Credit for Advanced Learners:

Courses with extra credit for advanced learner are introduced to improve the knowledge base of the students in their Core Area. These are self study courses and are optional. For UG, two Courses with extra credit and for PG, two courses with extra credit are included.

Eligibility for Courses with Extra Credit:

Science Programme:

- i. Minimum 75% Marks in the first four semesters for Extra Credit Course-I and
75 % in the first five semesters for Extra Credit Course-II of Part III courses for UG.
- ii. Minimum 75% Marks in the first two semesters for Extra Credit Course-I and
75 % in the first three semesters for Extra Credit Course-II of Part III courses for PG.

Arts Programme:

- i. Minimum 70% Marks in the first four semesters for Extra Credit Course-I and
70 % in the first five semesters for Extra Credit Course-II of Part III courses for UG.
- ii. Minimum 70% Marks in the first two semesters for Extra Credit Course-I and
70 % in the first three semesters for Extra Credit Course-II of Part III courses for PG.

Note:

1. There should be no standing arrears for opting Extra Credit Courses
2. Students are not permitted to write the course as arrear, if he / she fails in the courses with extra credit.

Master of Philosophy Programme (M.Phil.) with effect from 2017-18

Sem	Sub Code	Course	Subject Title	Hrs / Week	Credit	CIA Mark	SE Mark	Total Mark
I	17MP** 1C1	CORE I	Research Methodology	4*	4	40	60	100
	17MP** 1C2	CORE II	Broad Areas of Research	4*	4	40	60	100
	17MP** 1C3	CORE III	Guide Paper (Based on Research Topic)	4*	4	40	60	100
	17MP** 1C4	CORE IV	Teaching & Learning Methodology	4*	4	40	60	100
			*One Hour Library for each course					
	TOTAL			16	16	160	240	400
II	17MP**2PW		Dissertation**	-	8	-	-	200
GRAND TOTAL				-	24	-	-	600

** Evaluation of the Dissertation and Viva Voce shall be made jointly by the Research Supervisor and the External Examiner.

M.Phil - Dissertation

Evaluation of Dissertation 150 Marks

Viva voce 50 Marks

PG Diploma Programme with effect from 2017-18

S.No	Courses	Total Hours during the Programme	No. of Credits	Total Credits	Marks
1.	Core Courses (10 courses)	60 @ 6 Hours	4	40	1000

PG Diploma in Biodiversity Informatics (UGC Sponsored Innovative Programme)

with effect from 2017-18

S.No	Courses	Total Hours during the Programme	No. of Credits	Total Credits	Marks
1.	Core courses (9 courses)	54 @ 6hrs	4	36	900
2.	Project	6 hrs	4	4	100
	Total		-	40	1000

Career Oriented Programme

(Certificate / Diploma / Advanced Diploma) with effect from 2017-18

Course	Teaching Hours	CREDIT	CIA Marks	ESE Marks	TOTAL Marks
Certificate Course					
Core I	150	10	25	75	100
Core II	150	10	25	75	100
Core III	150	10	25	75	100
GRAND TOTAL	450	30	75	225	300
Diploma Programme					
Core I	150	10	25	75	100
Core II	150	10	25	75	100
Core III	150	10	25	75	100
	450	30	75	225	300
GRAND TOTAL	900	60	150	450	600
Advanced Diploma Programme					
Core I	150	10	25	75	100
Core II	150	10	25	75	100
Core III	150	10	25	75	100
	450	30	75	225	300
GRAND TOTAL	1350	90	225	675	900

6. Examinations

- i. There shall be examinations at the end of each semester, for odd semesters in the month of October / November and for even semesters in the month of April / May.
- ii. A candidate who has not passed the examination in any course(s) may be permitted to appear in such failed course (s) in the subsequent examinations to be held in October / November or April / May. However candidates who have arrears in practicals shall be permitted to take their arrear practical examination only along with regular practical examination in the respective semesters.
- iii. A candidate should get registered for the first semester examination. Otherwise the candidate cannot pursue the course further. From the second semester onwards, if registration is not possible owing to shortage of attendance beyond condonation limit / regulation prescribed or belated joining or on medical grounds, the candidates are permitted to move to the next semester. Such candidates shall re-do the missed semester after completion of the course. The earlier CIA marks of the re-do candidates shall be considered. If they failed in their CIA, they are permitted to improve their marks as per the regular procedure.
- iv. PG students are required to take up a Project Work and should submit the Project Report during the 4th semester. The Head of the Department shall assign the Guides who in turn will suggest the Project Work to the students. Two typed copies of the Project Report shall be submitted to the Department on or before the date fixed by College, out of which one copy will be forwarded to the Controller of Examinations. Each candidate is required to appear for Viva-Voce Examination (in defence of the Project only).

Time Ceiling for Completion of Degree

The Academic Council permits UG and PG students to complete their course within six years from their year of admission to the programme concerned. If a student fails to complete the course within the prescribed period, equivalent paper with reference to current syllabus identified by the respective Chairman and Coordinator Curriculum Development Cell will be given as the new paper. The earlier CIA marks of the candidates shall be valid. **If they failed in their CIA, they are permitted to improve their marks as per the regular procedure in the current regulations.**

7. Condonation (w.e.f 2016-2017)

Students must have 75% of attendance in each semester to appear for the examination. Students who have attendance between 65% and 74% shall apply for condonation in the prescribed form with the prescribed fee. Students who have attendance between 50% and 64% shall apply for condonation in prescribed form with the prescribed fee along with the Medical Certificate.

Students who have attendance below 50% are not eligible to appear for the examination. They shall re-do the semester(s) after completion of the Programme.

8. Question paper pattern and Distribution of marks: 2017-18 onwards

Internal Examinations (CIA-I & II) and End Semester Examinations

i) Part-I, Part-II and Part-III Courses & PG Courses

Part-A	20 x 1 (Multiple choice Questions)	= 20 Marks
Part-B	5 x 5 (Internal Choice- Either or Type Questions)	= 25 Marks
Part-C	3 x 10 (Open choice- 3 out of 5 Questions)	= 30 Marks
TOTAL		75 Marks

Lab Experiment - 100 Marks (CIA-20 Marks + Record-5 Marks + Evaluation -75 Marks)

ii) PG Diploma, COP and other Certificate Programmes.

Part-A	(Internal Choice- Either or Type Questions) 5 x 5	= 25 Marks
Part-B	(5 Questions out of 8) 5 x 10	= 50 Marks
TOTAL		75 Marks

iii) M.Phil Programme

5 x 12 (Internal Choice- Either or Type Questions) = 60 Marks

Part-IV and Part-V Courses- End Semester Examinations – Non-Major Elective, Skill Based Elective, Environmental Studies, Value Education, Soft Skill Development, Gender Studies and Extra Credit Courses. For these courses, there are **no CIA Components** and end semester examination papers (for 100 Marks) will be valued by Internal Examiners only.

Pattern-1: Descriptive pattern

Part-A	(5 Questions out of 8) 5 x 8	= 40 Marks
Part-B	(5 Questions out of 8) 5 x 12	= 60 Marks
		100 Marks

(or)

Pattern-2: Multiple Choice with objective type

100 x 1 = 100 Marks

(or)

Pattern-3: Lab Oriented Courses

Lab Experiment -100 Marks (Record-20 Marks + Evaluation -80 Marks)

PG Diploma in Biodiversity Informatics (UGC Innovative Programme)**Pattern of question paper (60 marks)**

Part A	(Ten Questions)	10 × 1 = 10 Marks
Part B	(Five questions Internal Choice, either or pattern)	5 × 4 = 20 Marks
Part C	(Three questions out of 5)	3 × 10 = 30 Marks

Continuous Internal Assessment for Theory course (40 marks)

Tests	(Two)	:	20 marks
Seminar	(one)	:	10 marks
Assignment	(one)	:	10 marks

Continuous Internal Assessment for Practical course (20 marks)

Performance in practical class	:	05 marks
Submission of observation note books	:	05 marks
Lab course test (two tests)	:	10 marks

External examination for Practical course (30marks)

Practical examination	:	20 marks
Submission of record note book	:	05 marks
Viva voce	:	05 marks

Independent study course (100 marks)

No written examination for this course

Two oral presentations for CIA	(2 × 20)	:	40 marks
External examination (oral presentation)	:	60 marks	

Dissertation (100 marks)

Two internal interim review presentations	(2 × 20)	:	40 marks
Project report evaluation by external examiner	:	40 marks	
Viva voce	:	20 marks	

Evaluation

The performance of a student in each course is evaluated in terms of percentage of marks with a provision for conversion to grade points. Evaluation for each course shall be done by a continuous internal assessment by the course teacher concerned as well as by an end semester examination and will be consolidated at the end of the course.

The Components for Continuous Internal Assessment are:

UG & PG (Theory) – 25 Marks (7.5 + 7.5 + 3 + 3 + 2 + 2)	
Test – I (3 hours)	Test – II (3 hours)
Two and half Units (50%)	Five Units (100%)
7.5 Marks	7.5 Marks
Assignment/ Seminar: 3 Marks	Assignment/ Seminar: 3 Marks
Attendance : 2 Marks	Attendance : 2 Marks
Attendance marks should be calculated up to CIA Test –I 50 % to 74% - 1 Mark 75 % to 100% - 2 Marks	Attendance marks should be calculated from CIA Test –I 50 % to 74% - 1 Mark 75 % to 100% - 2 Marks

UG & PG (Theory / Practical) – 20 Marks (5 + 5 + 3 + 3 + 2 + 2)	
Test – I (3 hours)	Test – II (3 hours)
Two and half Units (50%)	Five Units (100%)
5 Marks (For Theory - CIA Examinations will be conducted for 3 hours with 75 Marks and Converted to 5) or (For Practical - CIA Examinations will be conducted for 3 hours with 80 Marks and Converted to 5)	5 Marks (For Theory - CIA Examinations will be conducted for 3 hours with 75 Marks and Converted to 5) or (For Practical - CIA Examinations will be conducted for 3 hours with 80 Marks and Converted to 5)
Assignment/ Seminar: 3 Marks (or) Observations / Performance: 3 Marks	Assignment/ Seminar: 3 Marks (or) Observations / Performance: 3 Marks
Attendance : 2 Marks	Attendance : 2 Marks
Attendance marks should be calculated up to CIA Test –I 50 % to 74% - 1 Mark 75 % to 100% - 2 Marks	Attendance marks should be calculated from CIA Test –I 50 % to 74% - 1 Mark 75 % to 100% - 2 Marks

Note : In case of CIA for 10 Marks, the CIA will be calculated for 20 and converted to 10.

The Components of Continuous Internal Assessment (40 Marks) for M.Phil Programme :

Two Tests (2 x 12)	24 Marks
Assignment / Seminar	08 Marks
Seminar	08 Marks

The procedures for the conduct of the Semester Examination and valuation will be evolved by the office of the Controller of Examinations in consultation with the Examination Committee.

Classes will be awarded separately for Part I, Part II and Part III. Marks alone will be awarded for Part IV like Environmental Studies, Value Education, Skill Based Electives, Non Major Electives and Gender Studies of Part V. For external activities of Part V grades will be awarded. Marks obtained in Part III Allied Courses, Core Courses, Major Based Elective Courses and Project work will be taken into consideration for awarding the class in the overall performance of the student with grading system.

10. Passing Minimum

In UG, COP, ADCAA and Aalim courses the passing minimum for CIA & Semester Examination shall be 40%. In PG, M.Phil and PG Diploma courses, the passing minimum for CIA & Semester Examination shall be 50%.

For all programmes (except M.Phil) the ratio between CIA and End Semester Examination will be 25:75 for Theory and 20:80 for all Practical Courses. For M.Phil Programme the ratio will be 40:60. Theory and Practicals of PG Diploma, COP and other Certificate Programmes are in the ratio 25:75.

UG, COP and ADCAA Programmes		
	Continuous Internal Assessment (CIA)	End Semester Examination (ESE)
Theory	40% of 25 Marks (ie.10 marks)	40% of 75 Marks (ie.30 marks)
Practical	40% of 20 Marks (ie.8 marks)	40% of 80 Marks (ie.32 marks)
PG and PG Diploma Programmes		
	Continuous Internal Assessment (CIA)	End Semester Examination (ESE)
Theory	50% of 25 Marks (ie.12 marks)	50% of 75 Marks (ie.38 marks)
Practical	50% of 20 Marks (ie.10 marks)	50% of 80 Marks (ie.40 marks)
M.Phil Programmes		
	Continuous Internal Assessment (CIA)	End Semester Examination (ESE)
Theory	50% of 40 Marks (ie.20 marks)	50% of 60 Marks (ie.30 marks)

- Passing minimum for PG / M.Phil Project work will be 50% in each of the Project evaluation and Viva-Voce.
- A candidate who gets less than 50% in the Project Evaluation must resubmit the Project Report. Such candidates need to take again the Viva-voce on the resubmitted Project.

11. Improvement in CIA marks for all the programmes for the students admitted from the Academic Year 2015-2016 (Students admitted during and prior to 2014-15 shall refer Hand Book on Autonomy –Volume V for old regulations)

- i. Students of all programmes who are unable to write the CIA Test-I with valid reason should get prior permission from the Tutor and HOD concerned and can write the CIA Test –I with a fee of Rs.200 per paper. Re-test request should be submitted to the COE’s office within 15 days after the conduct of CIA Test-I. Applications submitted after the deadline will not be considered for the retest. There is no retest for CIA Test-II and also no retest for those who secured low mark in CIA Test -I.
- ii. Students who have failed in the CIA are permitted to improve their CIA in the immediate subsequent semester. By paying a fee of Rs. 400 per paper for UG and Rs. 500 per paper for PG within 20 days of publication of Autonomous Examinations results and they should submit two assignments and write two tests. Those students who fail in this attempt will have to pay an additional fee of Rs. 100 per semester. Marks secured for the attendance in the particular semester shall be considered for CIA component.
- iii. In case of PG students admitted upto 2016-17 those who have secured a **pass mark** in the End Semester Examination and in the **CIA but failed to secure aggregate minimum pass mark (50)** are permitted **to improve their internal assessment mark** in the subsequent semesters and / or by writing End Semester Examination. Two chances alone will be given for improving internal assessment marks. However the candidate can write and improve in the End Semester Examination any number of times. Mark secured for the attendance in the particular semester shall be considered for CIA. For improving the internal assessment the fees will be Rs.400/- per paper (for writing two tests and two assignments) within 20 days of publication of Autonomous Examination Results.

12. Improvement of Marks in Passed Papers

There is a provision for the students to appear for the **passed papers with low marks** such students can **appear for the End Semester Examinations (External only)** in the **immediate subsequent Semester** Examinations only, provided the student is without arrears till that semester. Usual fees per paper will be collected. While filling the Examination application form, student should specify the improvement details separately. **Only one chance per paper will be given.**

13. Revaluation

There is a provision for re-valuation, re-totalling and transparency (Xerox) of answer scripts for UG, PG and M.Phil

Candidates who have failed, but secured more than 50% of the passing minimum marks shall be eligible for revaluation. Revaluation can be applied for either in two Failed Papers or in one passed paper in the current session only.

Candidates who have secured less than 50% of the passing minimum marks in the examinations shall be eligible to apply for transparency. Transparency of the answer scripts supported by the specific recommendation of the HOD, shall be submitted for revaluation. Transparency can be applied for only in two failed papers in the current session.

Out gone students are not eligible for Revaluation and Instant Examination. Malpractice and Redo case students are not eligible for Revaluation and Instant examination.

14. Instant Examination

Final year UG/PG students with arrear in only one paper (from first to final semester) will be permitted to write the Instant Examination on payment of Rs.900/- for the paper. The Instant Examination will be normally conducted within 15 days of declaration of results of the final semester. However, the re-do and malpractice cases, if any, are not eligible to appear for the Instant Examination.

15. Ranking: End Semester Examination

1. Five Rank Certificates will be issued for every programme
2. The Bharathidasan University conducts University Rank Examination (URE) for the toppers in every subject. First Rankers of all Autonomous colleges and the top 20 rank holders of the non-autonomous colleges (having passed their examinations in the first appearance within the prescribed duration of the programme; absence from an Examination shall not be taken as an attempt) are eligible to appear for URE.
3. The questions papers of the examinations comprise of objective type questions covering the Core Courses in each of the Programmes generally followed by both autonomous / non-autonomous streams.
4. The top scorers in this University Rank Examination would be declared as University Rank Holders, irrespective of their grades in their respective Semester Examinations.

16. Grading

To award grades to students as per the University norms, when the candidates completes his/ her UG/ PG programmes within the duration of the Course. When a student completes his / her UG/ PG programmes after the fixed duration of the course, the maximum Division will be only First Class with the respective grade. They cannot be considered for award of Distinction/ Outstanding categories.

Once the marks of the CIA and semester examinations for each course are available, they will be added. The marks thus obtained will then be graded.

From the second semester onwards the total performance within a semester and continuous performance starting from the first semester are indicated by Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA).

Grading of the Courses (UG)

Marks Range	Grade Point	Corresponding Grade
90 and above	10	O
80 and above but below 90	9	A+
70 and above but below 80	8	A
60 and above but below 70	7	B+
50 and above but below 60	6	B
40 and above but below 50	5	C
Below 40	0	R.A.

Final Result (UG)

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
4.00 to 4.99	C	Average
Below 4.00	R.A.	Re-Appearance

Grading of the Courses (PG)

Marks Range	Grade Point	Corresponding Grade
90 and above	10	O
80 and above but below 90	9	A+
70 and above but below 80	8	A
60 and above but below 70	7	B+
50 and above but below 60	6	B
Below 50	N.A.	R.A.

Final Result (PG)

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
Below 5.00	R.A.	Re-Appearence

Note:

- To award Second Class with B Grade for the M.Phil. Scholars who have completed the Course with more than one attempt/ exceeding the stipulated Course period.
- To award Advanced Diploma in Computer Applications with Arabic students only with a Distinction (D) as Maximum grade category. They can not be considered for any outstanding mode of classification

Subject Code Fixation

The following system is adopted for coding the various papers in the different courses.

Illustration: The Code for UG Course shall be 17U**1XX

- 17** refers to the year of revision
U refers to Under Graduate
****** refers to Codes for Department
1 refers to Semester 1
LT refers to Tamil (Part I)
E refers to English (Part II)
A refers to Allied Course (Part III)
C refers to Core Course (Part III)
M refers to Major Based Elective Course (Part III)
N refers to Non Major Based Elective Course (Part IV)
S refers to Skill Based Elective Course (Part IV)
VE refers to Value Education Course (Part IV)
ES refers to Environmental Studies Course (Part IV)
EA refers to Extension Activities (Part V)
GS refers to Gender Studies (Part V)
CN refers to Common Paper

17 U 1A1 P** refers to Practical Papers

EC refers to Extra Credit Course

P refers to Post Graduate

CE refers to Core Based Elective Course

PW refers to Project Work

**Codes for Departments Offering Languages, Allied,
Core and Elective Courses in UG Courses and Core and Elective in PG Courses.**

S.No.	COURSE	COURSE CODE
1.	Arabic (Allied, Core, Elective)	AR
2.	Bio-Informatics (Core, Elective)	BI
3.	Biotechnology (Allied, Core, Elective)	BT
4.	Botany (Allied, Core, Elective)	BO
5.	Business Administration (Allied, Core, Elective)	BA
6.	Chemistry (Allied, Core, Elective)	CH
7.	Commerce (Allied, Core, Elective)	CO
8.	Computer Applications (Allied, Core, Elective)	CA
9.	Computer Science (Allied, Core, Elective)	CS
10.	Economics (Allied, Core, Elective)	EC
11.	English (Allied, Core, Elective)	EN
12.	Fashion Technology & Costume Designing (Allied, Core, Elective)	FT
13.	French Elective	FR
14.	Hindi Elective	HI
15.	History (Allied, Core, Elective)	HS
16.	Hotel Management & Catering Science (Allied, Core, Elective)	HM
17.	Information Technology (Allied, Core, Elective)	IT
18.	Language English	LE
19.	Language Arabic	LA
20.	Language Hindi	LH
21.	Language French	LF
22.	Language Urdu	LU
23.	Language Basic Tamil / Language Advanced Tamil	LBT / LAT
24.	Language Tamil	LT
25.	Management Studies	MBA
26.	Master of Computer Applications	MCA
27.	Mathematics (Allied, Core, Elective)	MA
28.	Microbiology (Allied, Core, Elective)	MB
29.	Nutrition and Dietetics (Allied, Core, Elective)	ND
30.	Physics (Allied, Core, Elective)	PH
31.	Social Work (Core, Elective)	SW
32.	Tamil (Allied, Core, Elective)	TA
33.	Urdu Elective	UR
34.	Visual Communication (Allied, Core, Elective)	VC
35.	Zoology (Allied, Core, Elective)	ZO
36.	Physical Education Elective	PE

M.Phil. REGULATIONS AS PER BHARATHIDASAN UNIVERSITY NORMS (w.e.f 2009-10)

DURATION

The duration of the M.Phil. programme shall be one year consisting of two semesters for the Full - Time programme, and two years for the Part - time programme. The full - time and part - time programmes shall commence from July and the August. Final Autonomous Examination shall be conducted in January / February for the Full - time candidates and in April / May for Part - time candidates. The second term Examinations shall be conducted in August / September for the Full - time candidates and April / May for the Part - time candidates.

DISSERTATION

Candidates shall submit the dissertation to the Controller of Examinations through the Supervisor and the Head of the Department not earlier than 5 months but within 6 months from the date of start of the second semester in the case of Fulltime programme and not earlier than 10 months but within one year from the date of start of the second year, in the case of Part-time programme. If a candidate is not able to submit his / her dissertation within the period stated above, he / she shall be given an extension time of 4 months in the first instance and another 4 months in the second instance with penalty fees. If a candidate does not submit his / her dissertation even after the two extensions, his / her registration shall be treated as cancelled and he / she has to re-register for the programme. However the candidate need not write the theory papers again, if he / she has already passed these courses.

RESTRICTION IN NUMBER OF CHANCES

Full - time Candidates: No candidate shall be permitted to appear for the written Examination in any course more than twice or to re-submit the dissertation or appear for the viva-voce more than twice. Resubmission of a dissertation shall be done with a penalty fee, within 6 months from the first of the month which follows the month in which the result of the first attempt is declared. The permitted attempts of semester-I & II Examinations shall be completed within a maximum period of 36 months from the first of the month which follows the month in which the registration was done.

Part - Time Candidates: No candidate shall be permitted to appear for the written Examination in any course more than twice or to re-submit the dissertation or appear for the viva-voce more than twice. Resubmission of a dissertation shall be done with a penalty fee, within 6 months from the first of the month which follows the month in which the result of the first attempt is declared. The permitted attempts of Part-I & II Examinations shall be completed within a maximum period of 48 months from the first of the month which follows the month in which the registration was done.

RE-REGISTRATION

- The candidates shall be permitted for Re-Registration based on the merit of individual cases.
- While Re-registering the candidates shall pay the fee prescribed for Second semester / year.
- The Re-registered candidates are required to submit the dissertation not earlier than three months and not later than one year after the date of re-registration. No further extension of time shall be given.

Note:

1. Supplementary examinations for the theory courses shall be conducted depending upon the nature of the cases.
2. For detailed regulations refer to M.Phil. regulations of Bharathidasan University framed from time to time.

Grievance Redressal Cell:

To deal with matters relating to the redressal of genuine and valid grievances of the students concerning academic and examination related matters and also suggest corrective measures.

To make a systematic enquiry into any written complaint lodged by any student regarding his / her continuous Internal Assessment or Final examination marks and suggest appropriate corrective actions.

- The students are informed that there will be a Grievance Letter Box in the General Library for Men and in the Women office for women.
- The letter of grievance should contain the name, roll number, class of the student and should be duly signed with date. The letter of grievance may be handed over to the Convenor, in person or dropped in the grievance letter box.
- The Convenor shall collect and number the letters serially, go through the letters and arrange for the redressal of grievance of the students and report the same in the monthly meeting of Grievance Appeal Committee to be convened on the first Monday of every month. The Genuine Grievances will be properly redressed.

Disciplinary Action on Malpractice in the Examinations

1. The Students should not indulge in any form of malpractice during CIA tests and Semester Examinations.
2. The Students will be disqualified from the examination, if he writes examination with Mobile Phone and keeping the same with or without knowledge of the Invigilator.
3. The following punishments will be given to the students, when they indulge in malpractice in CIA tests and Semester Examinations.
 - a) Possession of notes, books, bits of any incriminating material but not attempted to copy:- The particular examination paper will be cancelled.
 - b) Attempting to copy from the material in possession and accepting the malpractice:- The particular paper and the subsequent papers will be cancelled.
 - c) If a candidate repeats the malpractice in the next following semesters also, all the written examinations of the particular semester will be cancelled.
4. For any other type of malpractice, the punishments will be decided by Examinations Disciplinary Committee.