JAMAL MOHAMED COLLEGE (AUTONOMOUS)

TIRUCHIRAPPALLI – 620 020

INTERNAL QUALITY ASSURANCE CELL

SELF-APPRAISAL OF TEACHING STAFF

(For the period: 1st June 2019 – 31st May 2020)

**GENERAL INFORMATION:**

|  |  |  |
| --- | --- | --- |
| 1 | Name (in block letters) | Dr/Mr./Ms. |
| 2 | Age and Date of Birth |  |
| 3 | Academic Qualifications |  |
| 4 | Designation |  |
| 5 | Department |  |
| 6 | Area of Specialization |  |
| 7 | Date of Appointment(in JMC) |  |
|  8 | Teaching Experience (in JMC) |  |
| 9 | Residential Address |  |
| 10 | Mobile Number |  |
| 11 | Email ID |  |
| 12 | Aadhaar Number |  | PAN |  |

**CATEGORY-I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

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| --- | --- | --- |
| **S. No.** | **Nature of Activity** | **Maximum Score** |
| **API Score Allotted** | **Self-Appraisal Score** |
| 1 | Lectures taken as percentage of lectures allocated(100% compliance = 30 points)Total number of lectures allocated:Number of lectures taken: | 30 |  |
| 2 | Practical classes conducted as percentage of those actual allocated (100% compliance = 20 points)No. of practical classes allocated:No. of practical classes taken: | 20 |  |
| 3 | Number of e-contents developedusing Moodle / any other Learning Management System (LMS)(5 points each):  | 10 |  |
| 4 | Examination duties (Question paper setting, invigilation, evaluation of answer scripts, flying squad, CIA) as per allotment (100% compliance = 20 points) | 20 |  |
|  | **TOTAL SCORE (CATEGORY-I)** | --- |  |

**CATEGORY-II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

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| **S. No.** | **Nature of Activity** | **Maximum Score** |
| **API Score Allotted** | **Self-Appraisal Score** |
| 1 | Participation in academic and administrative committees / responsibilities.a) Principal / Member of Syndicate / Governing Council (10 points each):b) Vice Principal /Dean / Director /Warden / Bursar / IQAC coordinator / Member of Senate / HOD / Coordinator / Registrar of Attendance/ COE(5 points each):c) Member of Board of Studies / Member of other college-level committees / Deputy warden(3 points each): | 15 |  |
| 2 | Membership in profession related associationsa) International level (5 points):b) National level (3 points each):c) State level (2 points each): | 10 |  |
| 3 | Member of editorial committees of journals (UGC-CARE List only) /conferences (outside the college). No. of activities ( 2 points each): | 10 |  |
| 4 | No. of conferences / seminars / workshops / FDPs / training programmesorganized.As convener / organizing secretary ina) International level event (10 points each):b) National level event (5 points each):c) Others (3 points each): | 10 |  |
| 5 | Faculty development programmes/ Orientation programmes / Refresher programmes/ Training programs on institutional governance attended | (a) Not less than one week duration : | 10 / Each Event |  |
| (b) Less than one week duration : | 5 / Each Event |  |
| 6 | Online courses completed | (a) Not less than four weeks duration : | 10 / Each Event |  |
| (b) Less than four weeks duration : | 5 / Each Event |  |
| 7 | Resource person in symposiums, special lectures, department association, etc. (outside the college) No. of activities (3 Points each): | 10 |  |
| 8 | Involvement in institutional co-curricular activities for students (field works, educational tours, industrial visits, vice president – departmental association, etc.) No. of activities (5 points each): | 10 |  |
| 9 | Involvement in extra-curricular activities such as NSS, NCC and other Part-V Extension activities. No. of activities (10 points each): | 10 |  |
| 10 | Programmes in the TV/Radio Channels.No. of activities (10 points each): | 10 |  |
| 11 | Writing articles in Print Media such as Newspapers, magazines, etc. (5 points each) | 10 |  |
| 12 | Academic Awards / Awards for Extension activities |
|  | (a) International level: | 20 /Award |  |
| (b) National level: | 10 /Award |  |
| (c) Others : | 5 /Award |  |
|  | **TOTAL SCORE (CATEGORY-II)** | --- |  |

**CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS**

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| **S.No.** | **Nature of Contribution** | **Maximum Score** |
| **API Score Allotted** | **Self-Appraisal Score** |
| **(A)** | **RESEARCH PUBLICATIONS(Notified in the UGC-CARE List only)** |
| 1 | Number of Publications in Refereed Journals\* indexed by Web of Science / Scopus: | 20/ Publication |  |
| 2 | Number of Publications in other Refereed Journals\*: | 10/ Publication |  |
| **(B)** | **BOOK PUBLICATIONS** |
| 1 | International Publishers with ISBN:a) Number of text or reference books published: b)Number of chapters in edited books: | 20/ Sole author,5/ chapter in edited book |  |
| 2 | National Publishers with ISBN:a) Number of text or reference books published: b)Number of chapters in edited books: | 15/ Sole author,5 / chapter in edited book |  |
| 3 | Local Publishers with ISBN:a) Number of text or reference books published: b)Number of chapters in edited books: | 10/ Sole author,5 / chapter in edited book |  |
| 4 | Editor of a book (National / International publishers) | 10 / Sole editor |  |
| 5 | Translation works in Indian / Foreign languages | 10 / book,5 / chapter or research paper |  |
| **(C)** | **RESEARCH PROJECTS**  |
| 1 | Number of Major Projects with grants (Completed)a) 10 lakhs and above:b) Below10 lakhs: | 20 / Project |  |
| 2 | Number of Minor Projects with grants (Completed)a) 1 lakh and above: b) Below 1 lakh: | 10 / Project |  |
| 3 | Number of Major Projects with grants (Ongoing)a) 10 lakhs and above:b) Below10 lakhs: | 10 / Project |  |
| 4 | Number of Minor Projects with grants (Ongoing)a) 1 lakh and above: b) Below 1 lakh: | 5 / Project |  |
| 5 | Seed Money obtained from the college for research | 3 / Project |  |
| **(D)** | **CONSULTANCY** |
|  | Amount mobilized: Rs. 50,000/- and above (10 points)Less than Rs. 50,000/- (5 points) | --- |  |
| **(E)** | **PATENTS** |
|  | Number of Patents Filed / Awarded:(International - 30 points, National - 20 points) | --- |  |

 **\***The API for joint publications will have to be calculated in the following manner:

 For the publication made by two authors – the total points would be equally shared by both the authors (50-50).

 For publication made by more than two authors – the first/Principal author and the corresponding author/supervisor

 would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

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| --- | --- |
| **(F)** | **RESEARCH GUIDANCE/ EVALUATION** |
| **S.No.** | **Degree** | **Number of Candidates** | **Maximum Score** |
| **Awarded** | **Submitted** | **API Score** | **Self-Appraisal Score** |
| 1 | M.Phil. |  | -- | Awarded: 5/Candidate |  |
| 2 | Ph.D. |  |  | Awarded: 15/Candidate |  |
| Submitted:10 /Candidate |  |
| 3 | Doctoral Committee Member # (Excluding your candidate) | 5 / Candidate |  |
| 4 | External Examiner for Ph.D. Viva Voce Examination | 5 / Candidate |  |

 # Appointed during the year 2019-2020 only

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| **(G)** | **PARTICIPATION IN WORKSHOPS /CONFERENCES / SEMINARS**  |
| **S.No.** | **Event** | **Number of Events** | **Maximum Score** |
| **API Score** | **Self-Appraisal Score** |
| 1 | Paper Presentation in Conferences / Seminars(outside the college), Resource Person in Conferences / Seminars / Workshops (outside the college) | (a) International level : | 10 / Each Event |  |
| (b) National level : | 7 / Each Event |  |
| (c) Others : | 5 / Each Event |  |
| 2 | Paper Presentation in Conferences / Seminars (inside the college) | (a) International level : | 5 / Each Event |  |
| (b) National level : | 3 / Each Event |  |
| (c) Others : | 2 / Each Event |  |

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| --- | --- |
| **(H)** | **RESEARCH AWARDS / FELLOWSHIPS** |
|  | **Number of Awards / Fellowships** | **API Score** | **Self-Appraisal Score** |
| (a) International level: | 20 /Award |  |
| (b) National level: | 10 /Award |  |
| (c) Others: | 5 /Award |  |
|  | **TOTAL SCORE (CATEGORY-III)** | --- |  |

**OVERALL SELF-APPRAISAL SCORE**

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| --- | --- |
| Self-Appraisal Score for Categories-I |  |
| Self-Appraisal Score for Categories-II |  |
| Self-Appraisal Score for Categories-III |  |
| **Total Self-Appraisal Score** |  |

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PRINCIPAL