

RESUME

M.NITHYA KALA
D/327, PERIYAR SALAI
DHEERAN NAGAR
TRICHY-620 009
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Mobile: 97905-74454

Basic Qualification

Bachelor Degree in **Business administration** from Jamal Mohammed college.Trichy
1999-2002

Additional Qualification

- (i) **BA** in Hindi Language from **Dakshina Bharath Hindi Prachar Sabha**.Trichy
- (ii) **B.Ed** in Hindi from **Allahabad University**, Allahabad
- (iii) **M.A- First Class** in Hindi from **KAMARAJ University**.Madurai
- (iv) **M.PHILL – First Class** in Hindi from **Dakshina Bharath Hindi Prachar Sabha**.Trichy
- (v) **Diplomo in Hindi** from Central Directorate, New Delhi.

Technical Qualification

Type Writing both **Lower &Higher** in **Tamil, English& Hindi**

Computer Expo

Diploma in Computer Application
Desk top Publishing (DTP)

Experience

- (i) **Office Assistant-Railway Society**-Trichy- 2002-2004 – 2 years
Job Profile : Type writing work in English & Hindi
Updating Railway Society Data's in computer system.
- (ii) **Hindi Teacher** – Southern Railway Employees-Trichy-2004-2006
Job Profile : Teaching Hindi classes to Railway officers including Doctors.

(iii) **Hindi Lecturer- Marudu Pandiar Arts College-Tanjore-2006-2007**

Job Profile : Teaching Hindi classes to students in University syllabus Standards.

Administration Data work in Computer –Ms office &Hindi typing work

(iv) **Hindi Teacher - Kamala Niketan Montessori (CBSE) School**
From Dec-2008 to May-2010.

Job Profile : Teaching Hindi Classes to students in CBSE Syllabus standard.

(v) **Hindi Lecturer - National college –Trichy (May-2011 to 2017)**

(vi) Presently I am working in **Jamal Mohammed college –Trichy as Assistant Lecturer-Hindi** since June-2018 onwards.

Personal Profile

Name : **M.Nithya Kala**

Husband Name : R.Saravanan

Date of Birth : 14-01-1982

Age : 39 Years

Languages Known : Tamil, English, Hindi

Temporary Address : M. Nithya Kala

W/O,R. Saravanan
D/327,Periyar salai
Dheeran Nagar
Trichy-620009

Declaration

I hereby declare that the information furnished above is true and best of my knowledge

Date : 09.02.2021

Place : Trichy

(M.NITHYA KALA)
SIGNATURE