

For circulation among the staff and students

**JAMAL MOHAMED COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI-20**

O/o. Principal / Even Sem. / 2020-21 / 024

CIRCULAR (MEN & WOMEN)

All HODs / Co-ordinators / MIDs and students are informed that we have been conducting offline classes successfully for III UG & II PG Programmes with the support of all staff members and parents.

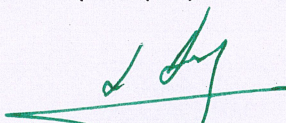
It is also desired and decided to conduct offline classes in a phased manner. Now, **the classes for all I PG (Arts & Science) and I UG (Arts & Science) Programmes will also be conducted from 24th February 2021.** The students concerned have to come in person on all working days and attend classes regularly.

Important Instructions

1. The Class Timings for Men students will be from 9.00 a.m. to 1.00 p.m. and for Women students 2.00 p.m. to 6.00 p.m.
2. All students who come to our College for attending classes, have to bring their Fee paid challan alongwith the photocopy of Aadhar Card, wear their own Face Mask and use Hand Sanitizer on all working days. Students should maintain social distancing while attending the classes and in the college and also in the hostel premises.
3. Those students who are yet to submit the documents to the college office in connection with admission are asked to submit the same.
4. An Undertaking Letter (in the prescribed format available on our College Website www.jmc.edu) with the signature of the students and parents for attending classes, must be handed over to the Tutors of their respective departments. In case of Hostel students a copy of the letter has to be submitted to Hostel authorities without fail.
5. If there is a containment zone in any area where our students are residing, such students need not come to the college in person. However, sufficient precautionary measures have to be taken by the Students, Parents and Guardians following the Standard Operating Procedures (SOP) to ensure safety and security in our College and Hostel campus.
6. If any student after coming to college seem to suffer from fever or any other symptoms of COVID-19, the matter must be reported to the Tutors / HOD / Deputy Warden of our College for taking appropriate action on academic activities.

Note : For Standard Operating Procedures, kindly refer to the website (G.O.(Ms) No.707 dated 5.12.2020) of Government of Tamil Nadu.

Tiruchirappalli-20
09.02.2021


PRINCIPAL

UNDERTAKING LETTER

Date : _____

From

Name of Student : _____

Class : _____

Roll No. : _____

Jamal Mohamed College (Autonomous)
Tiruchirappalli – 620 020.

To

The Principal
Jamal Mohamed College (Autonomous)
Tiruchirappalli – 620 020.

Sir,

I hereby declare that I have no COVID-19 symptoms and I enjoy good health. I am willing to attend classes in person by coming to college.

I also wish to state that my Parents / Guardians are willing to send me to college at their own risk.

I agree to abide by the rules and health measures and Standard Operating Procedures (SOP) being followed in our College.

Signature of Student

Signature of Parent / Guardian

Name : _____

Contact No.: _____

Contact No.: _____